

Annual Report for 1983

REFERENCE Town of

READING PUBLIC LIBRARY
READING, MASSACHUSETTS

READING MASSACHUSETTS



In Memoriam

E. Roger Louanis

A Gentle Authority

1952-1983

Town of
READING
MASSACHUSETTS



Annual Report
Of The Town Officers

For The Year Ended

December 31, 1983



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STATISTICS

Area - 10 Square Miles

REGISTERED RESIDENTS

PRECINCT	UNDER 17	17 & OLDER	TOTAL
1	605	2240	2845
2	734	2289	3023
3	431	2151	2582
4	671	2232	2903
5	589	2146	2735
6	585	2217	2802
7	673	2276	2949
8	<u>616</u>	<u>2428</u>	<u>3044</u>
	4904	17979	22883

REGISTERED VOTERS

PRECINCT	REPUBLICANS	DEMOCRATS	INDEPENDENT	TOTAL
1	388	647	696	1731
2	315	647	723	1685
3	325	543	678	1546
4	473	602	686	1761
5	353	574	681	1608
6	417	617	692	1726
7	460	548	770	1778
8	<u>410</u>	<u>578</u>	<u>864</u>	<u>1842</u>
	3141	4746	5790	13677

HOUSING

Public Housing:

Cedar Glen Housing	114 Units
Tannerville Elderly Housing	80 Units
Section 8 Subsidized Housing	67 Units
Peter Sanborn Place Housing	74 Units

Type of Housing:	No.	Units
One-Family House	6130	6130
Two-Family House	392	784
Three-Family House	24	72
Four-Family House	28	468
Store Apartments	28	28
Commercial	176	---
Industrial	22	---
Condominiums	299	299

Federal:

Seventh Congressional District

Edward J. Markey - 223-2781
2100-A J.F.K. Bldg.
Boston, Mass. 02203

Senators

Edward M. Kennedy - 223-2826
2400 J.F.K. Bldg. 20th Floor
Boston, Mass. 02203

Paul E. Tsongas
2400 J.F.K. Bldg. 20th Floor

State:

Fifth Concillor District

Precincts 1,2,6,7 & 8

Dr. John F. Markey - 1-683-8782 - Office
246 Turnpike Street
North Andover, Mass. 01845

Sixth Councillor District

Precincts 2,4 & 5

John A. Langone, III
190 North Street
Boston, Mass. 02101

First Essex & Middlesex Sinatorial District

Precincts 1,2,6,7 & 8

Robert C. Buell
State House
Boston, Mass. 02133

Third Middlesex

Precincts 3,4 & 5

John A. Brennan, Jr.
88 Beltran Street
Malden, Mass. 02148

Twenty-First Middlesex Representative District

Michael J. Barrett
20 Middlesex Avenue
Reading, Mass. 01867

TOWN OFFICERS

BOARD OF SELECTMEN

John H. Russell, Chairman	1984
Maureen T. O'Brien, Vice-Chairman	1985
Marvin M. Rosenthal, Secretary	1984
Paul C. Dustin	1985
Paul Landers	1986

EXECUTIVE SECRETARY

John W. Agnew, Jr.

TREASURER

Elizabeth Klepeis

TOWN ACCOUNTANT

Raphael W. McDonald

TOWN COLLECTOR

C. Dewey Smith

MODERATOR

John W. Faria

TOWN CLERK

Lawrence Drew

TOWN COUNSEL

Tyler & Reynolds

LAW COMMITTEE

Consists of the Chairman of the following:

Board of Selectmen	Planning Board
Board of Public Works	Board of Assessors
Board of Health	School Committee
Board of Library Trustees	Municipal Light Board

AFFIRMATIVE ACTION OFFICER

John W. Agnew, Jr.

BOARD OF ASSESSORS

William E. Locke, Chairman	1985
Robert I. Nordstrand, Secretary	1984
Michael T. Sullivan (1986)	1986

BOARD OF REGISTRARS

Daniel F. Driscoll, Jr., Chairman	1985
Pearl E. Malphrus	1986
Robert W. Foley	1984
Lawrence Drew, Clerk	1984

BOARD OF APPEALS

William H. Watt, Chairman	1984
John A. Jarema	1985
Catherine Quimby	1986

ASSOCIATE MEMBERS OF BOARD OF APPEALS

Stephen G. Tucker	1986
Carol N. Scott	1985

PLANNING BOARD

Kenneth Messina, Chairman	1984
John Shaw	1986
Maureen Rich	1985
Charles Arthur	1986
Barry Mitchel, Clerk	1985

REPRESENTATIVE METROPOLITAN AREA PLANNING COUNCIL

Maureen Rich

PERSONNEL BOARD

Betsey Ray Fuller, Chairman	1984
Winslow F. Blake	1985
John J. Castellano	1984
Dorothy I. Williams	1985
Bruce A. Reilly	1986

BOARD OF HEALTH

Judith A. Piani, Chairman	1984
Sandra J. Trainor	1984
James Nugent, Jr.	1986

SUPERINTENDENT OF BUILDINGS

Charles A. Darby

Finance Committee

Russell T. Graham, Chairman	1986
Philip B. Pacino, Vice-Chairman	1986
Robert A. Messenger	1985
Henry H. Applin	1984
Willard J. Burditt	1985
Michael M. Guenther	1984
Randolph R. Harrison, Jr.	1986
Michael P. McCarron	1985
Margaret W. Russell	1985
William J. Hughes	1984
James L. Bell	1985
James L. O'Leary	1986
Robert V. Larson	1984
Eric M. Shane	1984
Nancy M. Graham, Clerk	

COMMISSIONERS OF TRUST FUNDS

George R. Larson, Chairman	1986
Ebbe Ebbeson	1988
Robert S. Cummings	1985
Elizabeth Klepeis, Secretary	1984

CONTRIBUTORY RETIREMENT BOARD

William E. MacBrien, Chairman
 George R. Larson
 Raphael W. McDonald, Secretary

READING HOUSING AUTHORITY

Richard S. Dempster, Chairman	1984
Leonard F. Westra	1988
Philip P. White, Jr.	1985
Patricia J. Swain	1984
Richard J. Ogden (State Appointee)	
Janet Pierce, Executive Director	

RECREATION DEPARTMENT

John E. O'Keefe, Chairman	1984
Jeremiah J. Donovan, Secretary	1985
Gary Nihan	1986
Francis Driscoll	1985
Newell Morton	1984
Richard Crosby	1986
Ernest Swymer	1986
Clifford Allen (School Comm. Rep.)	
Gail F. Wood (D.P.W. Rep.)	

RECREATION DIRECTOR

John B. Pacino

ASSOCIATE MEMBER OF
RECREATION COMMITTEE

William J. Hughes 1984

READING ARTS COUNCIL

Barbara Mellin, Chairman 1985
Eleanor Mahoney 1985
Grace Palmer 1985
Judith O'Hare 1985
Deborah Stecher 1985
Minetta R. Turner 1985
Jean Silva 1985

COUNCIL ON AGING

Lorna Knapp, Chairman 1985
Sebastian Tine, Treasurer 1985
Elizabeth C. Knox 1986
John MacDonnell 1984
Mary C. Ottino 1984
Marcia McFarland 1986
Frederick R. Felone 1985
Lester Ralph 1987
Corinne Pecoraro 1986
William Hughes (Finance Comm. Rep.)

ASSOCIATE MEMBER OF
COUNCIL ON AGING

Everett F. LeMaire 1984

SCHOOL COMMITTEE

Richard H. Coco, Chairman 1986
Barbara B. Philbrick, Vice-Chairman 1984
Eugene R. Nigro 1985
Clifford D. Allen 1984
Stanley M. Nissen 1986
W. Bruce MacDonald 1985

SUPERINTENDENT OF SCHOOLS

Robert S. Wells

ASSISTANT SUPERINTENDENTS

Ronald A. Winslow, Business
Robert J. Munnelly, Instruction & Personnel

REGIONAL SCHOOL DISTRICT COMMITTEE

John B. Pacino 1985

SCHOOL PHYSICIAN

Robert W. Wakeling, D. O.

INSURANCE COMMITTEE

Hugh Troutman, Chairman	1984
Bennett W. McGregor	1984
Alban L. Bernard	1986
Douglas P. Roberts	1986
Douglas R. Cowell	1986

HAZARDOUS WASTE COMMITTEE

Gretchen Latowsky, Chairman	1985
Steven Oston, Vice-Chairman	1984
Edward DiPillo	1984
Judith Broderick	1985
Robert Cashins	1984
John Wood	1986
James Valentine	1985
Richard Rudolph	1984
Carol McConchie	1985
Paul Exner	1986
John Brown	1986

INDUSTRIAL DEVELOPMENT COMMISSION

Curt E. Nitzsche, Chairman	1984
Daniel A. Ensminger	1984
Charles W. Hewitt	1987
Edward P. McPartlin	1985
Ronald V. O'Connell	1988
Donald C. Stroeble	1985
Philip Walcott	1986
James Weaver	1987

CONSERVATION COMMISSION

Sally M. Hoyt, Chairman	1986
William Childress, Co-Chairman	1985
Nancy Anderson	1984
Francis Robie	1986
Maurice Proctor	1984
Harold Hulse	1985
Camille Anthony	1985

ASSOCIATE MEMBER OF CONSERVATION COMMISSION

Henry W. Fienemann	1985
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DIRECTOR OF VETERANS'S SERVICES VETERANS' BENEFITS AGENT

Russell F. Winam

TOWN FOREST COMMITTEE

George B. Perry, Chairman	1985
Irving E. Dickey, Jr., Vice-Chairman	1984
Benjamin E. Nichols, Secretary	1986

SPACE STUDY COMMITTEE

Maureen T. O'Brien, Chairman
Stanley M. Nissen
Douglass L. Barker
Philip B. Pacino
William Brown

LAND BANK COMMITTEE

Benjamin E. Nichols, Chairman
George B. Perry
Leslie D. Stark

MUNICIPAL LIGHT DEPARTMENT

Allen E. Ames, Chairman	1985
Francis H. Doughty	1986
John H. Crooker	1984

BOARD OF PUBLIC WORKS

Gail F. Wood, Chairman	1985
Barry Hampson	1986
Robert P. Griffin	1984
Douglass L. Barker	1984
Arthur Polychrones	1985

SUPERINTENDENT OF MOTH WORK

Irving E. Dickey, Jr.

TREE WARDEN

Irving E. Dickey, Jr.

BOARD OF LIBRARY TRUSTEES

Elia Dangelmaier, Chairman	1984
Russell L. Jeffrey, Vice-Chairman	1985
Marie T. Keller, Secreatry	1986
Carol S. Beckwith	1985
William H. Diamond	1986
Robert J. Fields	1984

CIVIL DEFENSE DIRECTOR

John W. Agnew, Jr.

HIGHLAND SCHOOL COMMITTEE

Marvin M. Rosenthal, Chairman	1984
Elia Dangelmaier, Vice-Chairman	1984
Carol Beckwith, Secretary	1984
Cherrie Dubois	1984
John Zorabedian, Jr.	1984
Wayne Lewis	1984
William Fowler	1984
Beverly Seavey	1984
Sharon Ofenstein	1984

ASSOCIATE MEMBERS OF HIGHLAND SCHOOL COMMITTEE

Virginia Adams	1984
Barbara Nelson	1984
Paul Fermano	1984

HISTORICAL COMMISSION

John F. McCauley, Chairman	1986
Virginia M. Adams	1984
William M. Fowler	1984
Martha L. Clark	1985
Sharon Ofenstein	1986

ASSOCIATE MEMBER OF HISTORICAL COMMISSION

Cherrie Dubois	1984
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CABLE T.V. COMMITTEE

Donald Farnham, Chairman	1986
Rosemarie P. Amodeo	1985
Peter Christopher	1985
John Pineau	1984
Robert G. Mallion	1986
James Guarente	1984
Richard Trotta	1984
Joseph Cain (School Dept. Rep.)	1985

BY-LAW COMMITTEE

Peter Hichborn, Chairman	1985
George Theophanis	1984
Mary S. Ziegler	1986
Nils Nordberg	1984
Nathan C. White	1984

CUSTODIAN OF SOLDIERS' & SAILORS' GRAVES

J. HENRY VIK

CONSTABLES

Sally M. Hoyt
William Hughes, Jr.

1984
1984

INSPECTOR OF BUILDINGS

Charles H. Stamatis

WIRE INSPECTOR

John Holland

INSPECTOR OF PLUMBING

William J. Murphy

GAS INSPECTOR

William J. Murphy

DIRECTOR OF PUBLIC HEALTH

Mary Jane Gallahue

INSPECTOR OF MILK & FOODS

Mary Jane Gallahue

HEALTH INSPECTOR

Joseph Tabbi

SEALER OF WEIGHTS & MEASURES

Charles H. Carroll

INSPECTOR OF ANIMALS

Gary Weidwald, D.V.M.

FUEL ASSISTANCE COORDINATOR

Joan P. Neary

FIRE DEPARTMENT ROSTER

CHIEF

Leonard J. Redfern

DEPUTY CHIEF

Victor H. Cail

CAPTAINS

Theodore W. Turner, Jr.
Russell E. Carter

Arthur W. Steele

LIEUTENANTS

#Leslie L. Hadley
#Robert H. Thomas
* Donald L. Wood

Donald V. Jackson
James W. Sharkey
Kenneth M. Campbell, Jr.*

FIREFIGHTERS

Ronald D. Michelini
Donald L. Michelini
George L. Turner
Richard E. Van Horn
Wilfred E. Boudreau, Jr.
Daniel J. Doran
Willard F. Nichols
Peter R. Vincent
Malcolm W. Hubbard
Robert F. O'Brien
Joseph T. Hindes, Jr.
Verlon M. Curtis
Joseph Cummings, III
Thomas W. Lyle
Anthony J. Gentile
Paul D. Murphy
Alan D. McMahon
William F. Campbell, III
James A. Stevenson

Roger C. Quimby
Arthur H. Vars
Stephen A. Ballou
Philip G. Dole
James D. Freda+
Robert J. Campbell
Stephen M. Shea
David C. Bishop
John T. Kucinski
Gordon E. Sargent
Donald E. Stead
John T. Mooney
Domenic D. Ricci
Francis P. Driscoll
James A. Tracy+
Philip Boisvert
Paul Jackson
Matthew McSheehy
Arthur A. King, Jr.*

DISPATCHERS

Jeff Strong
Richard Monroe

George Ogden
John Rawcliffe

SECRETARY

Doris M. McNeil

MECHANIC

Albert A. Tarpin

SUPT. OF FIRE ALARM & FOREST WARDEN

Leonard J. Redfern

DEPUTY FOREST WARDENS

Deputy Chief Victor H. Cail
Irving E. Dickey, Jr.

Benjamin E. Nichols
George B. Perry III

Retired

+ Resigned

* Appointed to fill vacancy

REPORT OF THE TOWN CLERK

During the period of January 1, 1983 to December 31, 1983, the following Vital Statistics were recorded in this office:

Births	246
Deaths	161
Marriages	185

Also, during the period 797 dog licenses were issued as follows:

Male dogs	381
Spayed female dogs	355
Female dogs	57
Kennels	4
	<hr/>
	797

A total of 888 Fish and Wildlife licenses were issued during the year 1983.

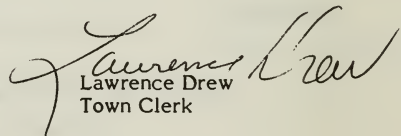
A total of \$22,042.25 in receipts were collected and turned over to the Town during this time period.

Census by mail was conducted for the first time and was very successful. Now, in 1984, our census is not only being conducted by mail, but is being processed for the first time on the Town's own computer. I look forward to similar success here.

The year 1984 is an extremely busy year with four elections scheduled, and with insufficient help and lack of support from some Town Officers this could, and probably will, be the most difficult year in the Town Clerk's office.

In 1983 in addition to our regular workload we were required to participate in a recount for the Board of Health and a Special Election called to decide by referendum whether to overturn a vote on a particular Article voted at the 1983 Annual Town Meeting.

During the upcoming calendar year 1984 we look more than ever for the support of our citizens of the Town.


Lawrence Drew
Town Clerk

NOTICE TO PARENTS, HOUSEWIVES, PHYSICIANS AND MIDWIVES

Your attention is called to the sections below taken from the revised laws. Blank forms for return of birth may be obtained from the Town Clerk.

GENERAL LAWS, CHAP. 46, SEC. 3

(TERCENTENARY EDITION)

AS AMENDED BY CHAPTER 326, SECTION 1, ACTS OF 1939

Every physician, or hospital medical officer registered under section nine of chapter one hundred and twelve, in this chapter called officer, shall keep a record of the birth of every child in cases which he was in charge showing date and place of birth, the name, if any, of the child, its sex and color, the name, age, birthplace, occupation and residence (including the street number, if any, and the ward number if in a city) of each parent, the maiden name of the mother and the name of the physician or officer if any, personally attending the birth. If the child is illegitimate, the name and the other facts relating to the father shall not be set forth except upon written request of both the father and mother, provided that if an illegitimate child shall have become legitimate by the intermarriage of his parents and the acknowledgment of his father, as provided in section seven of chapter one hundred and ninety, prior to the mailing or delivery of any report herein required such report shall read in all respects as if such child had been born to such parents in lawful wedlock. Said physician or officer shall, within fifteen days after such birth, mail or deliver to the clerk or registrar of the town where such birth occurred, a report stating the facts herein above required to be shown on said record and also the said written request, if any; provided that if said report is not so made within forty-eight hours after such birth, said physician, or officer shall within said forty-eight hours mail or deliver to said clerk or registrar a notice stating the date and place of the birth, the street number, if any, the ward number if in a city, and the family name. Upon presentation to him of a certificate of the town clerk stating that any such birth has been duly reported, the town treasurer shall pay to such physician or officer a fee of twenty-five cents for each birth so reported. Any physician or any such officer violating any provision of this section shall forfeit not more than twenty-five dollars. The said town clerk or registrar shall file daily with the local board of health, a list of all births reported to him, showing, as to each, the date of birth, sex, color, family name, residence, ward, and physician or officer in charge.

Within sixty days after the date of the birth of any child born in the commonwealth with visible congenital deformities, or any condition apparently acquired at birth, which may lead to crippling, the physician in attendance upon said births shall prepare upon a form provided by the state department of public health and file with the clerk of the town where such birth occurred, a report setting forth such visible congenital deformity, or any condition apparently acquired at birth which may lead to crippling.

Said clerk shall transmit forthwith to said department such supplementary report of such births. The contents of such report shall be solely for the use of said department in connection with its functions relative to crippled children, and such report shall not be open to public inspection or constitute a public record.

GENERAL LAWS, CHAP. 46, SEC. 6

Parents within forty days after the birth of a child, and every householder, within forty days after a birth in his home, shall cause notice thereof to be given to the clerk of the town where such child is born.

GENERAL LAWS, CHAPTER III

Sections 110 and 111 require physicians, registered hospitals, medical officers, nurses or other attendants to report at once to the local board of health, every child one or both of whose eyes become inflamed, swollen and red and show an unnatural discharge within two weeks after birth.

ANNUAL TOWN ELECTION

March 21, 1983

Pursuant to the Warrant and the Constable's Return thereon, a Town Election was held at the time and places specified in the Warrant and was called to order by the Wardens in the precincts as follows:

Precinct 1	J. Warren Killam School	Joseph E. Callahan
Precinct 2	J. Warren Killam School	Leon A. LaFreniere
Precinct 3	Joshua Eaton School	Fred C. Kenney, Jr.
Precinct 4	Joshua Eaton School	John H. Crooker
Precinct 5	Alice M. Barrows School	Edward P. Cameron
Precinct 6	Alice M. Barrows School	Phyllis A. Maloney
Precinct 7	Birch Meadow School	Eva C. Swift
Precinct 8	Birch Meadow School	Louis R. Gardner

who then partially read the Warrant, when on motion of Elizabeth C. Cronin, Eleanor M. Brown, Francis X. Day, Norma T. Sweeney, Ann Cusato, C. Dewey Smith, Henry A. Murphy, Jr. and John F. Cronin in precincts 1, 2, 3, 4, 5, 6, 7 and 8 respectively it was voted to dispense with the further reading of the Warrant, except the Officer's Return which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens in charge and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

Prec 1 Prec 2 Prec 3 Prec 4 Prec 5 Prec 6 Prec 7 Prec 8 Total

MODERATOR for One Year - Vote for One

John W. Faria	231	188	157	309	184	229	258	276	1832*
Blanks	53	33	47	76	45	40	72	67	433
Total	284	221	204	385	229	269	330	343	2265

SELECTMAN for Three Years - Vote for Not More Than Two

Paul C. Dustin	184	140	126	258	132	171	186	210	1407*
Henry A. Higgott	57	45	45	79	58	47	60	51	442
William J. Hughes, Jr.	120	83	81	109	87	121	149	157	907
Paul E. Landers	139	114	97	205	109	126	160	164	1114*
Blanks	68	60	59	119	72	73	105	104	660
Total	568	442	408	770	458	538	660	686	4530

BOARD OF ASSESSORS for Three Years - Vote for One

Michael T. Sullivan	228	172	157	293	158	222	241	262	1733*
Blanks	56	49	47	92	71	47	89	81	532
Total	284	221	204	385	229	269	330	343	2265

BOARD OF PUBLIC WORKS for Three Years - Vote for One

John L. Fallon, Jr.	230	176	162	320	170	228	257	275	1818*
Blanks	54	45	42	65	59	41	73	68	447
Total	284	221	204	385	229	269	330	343	2265

* elected

Prec 1 Prec 2 Prec 3 Prec 4 Prec 5 Prec 6 Prec 7 Prec 8 Total

BOARD OF PUBLIC WORKS for One Year - Vote for One

Robert P. Griffin	221	172	158	300	162	224	250	259	1746*
Blanks	63	49	46	85	67	45	80	84	519
Total	284	221	204	385	229	269	330	343	2265

SCHOOL COMMITTEE for Three Years - Vote for Not More Than Two

Richard H. Coco	183	148	126	240	147	178	219	237	1478*
Stanley M. Nissen	181	152	135	244	139	191	232	227	1501*
Blanks	204	142	147	286	172	169	209	222	1551
Total	568	442	408	770	458	538	660	686	4530

BOARD OF HEALTH for Three Years - Vote for One

Gloria R. Hulse	124	84	101	217	114	128	168	157	1093
James J. Nugent, Jr.	154	133	96	156	105	135	155	177	1111*
Blanks	6	4	7	12	10	6	7	9	61
Total	284	221	204	385	229	269	330	343	2265

PLANNING BOARD for Three Years - Vote for Not More Than Two

John W. Shaw	186	148	101	215	126	166	215	234	1391*
Charles R. Arthur, Jr.	175	151	148	274	148	200	232	208	1536*
Blanks	207	143	159	281	184	172	213	244	1603
Total	568	442	408	770	458	538	660	686	4530

BOARD OF CEMETERY TRUSTEES for Three Years - Vote for Not More Than Two

Carl H. Amon, Jr.	158	134	113	275	143	177	212	215	1427*
Herbert F. Gent, Jr.	163	132	107	249	121	160	189	199	1320*
Virginia W. Hartshorn	128	89	96	130	107	118	152	137	957
Blanks	119	87	92	116	87	83	107	135	826
Total	568	442	408	770	458	538	660	686	4530

BOARD OF LIBRARY TRUSTEES for Three Years - Vote for Not More Than Two

William H. Diamond	207	164	143	292	155	211	250	259	1681*
Marie T. Keller	207	161	138	282	154	204	232	254	1632*
Blanks	154	117	127	196	149	123	178	173	1217
Total	568	442	408	770	458	538	660	686	4530

MUNICIPAL LIGHT BOARD for Three Years - Vote for One

Francis H. Doughty	126	122	84	224	108	149	167	172	1152*
James C. Wood	120	77	91	119	94	93	122	121	837
Blanks	38	22	29	42	27	27	41	50	276
Total	284	221	204	385	229	269	330	343	2265

HOUSING AUTHORITY for Five Years - Vote for One

Leonard F. Westra	213	161	154	288	158	217	240	255	1686*
Blanks	71	60	50	97	71	52	90	88	579
Total	284	221	204	385	229	269	330	343	2265

* elected

TREE WARDEN for Three Years - Vote for One

Irving E. Dickey, Jr.	240	178	169	309	174	222	270	286	1848*
Blanks	<u>44</u>	<u>43</u>	<u>35</u>	<u>76</u>	<u>55</u>	<u>47</u>	<u>60</u>	<u>57</u>	<u>417</u>
Total	284	221	204	385	229	269	330	343	2265

PRECINCT 1

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Joseph E. Cloonan	190*
Don B. DeHart	191*
Kenneth A. King	181*
Catherine A. Quimby	200*
Edward D. Winkler	190*
Lawrence D. Chomsky	183*
Stanley L. Peraner	185*
James Nugent	2*
Blanks	<u>950</u>
Total	2272

TOWN MEETING MEMBER for Two Years - Vote for One

James Nugent	2
Dean Estabrook	1*
Blanks	<u>281</u>
Total	284

TOWN MEETING MEMBERS for One Year - Vote for Not More Than Two

Earle C. Livingstone	189*
Harold Wyatt	7*
Susan A. Horn	1
Blanks	<u>371</u>
Total	568

PRECINCT 2

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Victor H. Cail	166*
Philip D. LeBlanc	140*
John E. Parsons	148*
Timothy B. Pressey	149*
Anthony V. Sarcone	150*
Frank B. Welin	147*
Gail F. Wood	165*
Cynthia R. Foulds	3*

* elected

Diana H. Nawrocki	1
Neil F. Cadogan	2
Blanks	697
Total	<u>1768</u>

TOWN MEETING MEMBER for Two Years - Vote for One

Theodore N. Wood	165*
Blanks	56
Total	<u>221</u>

TOWN MEETING MEMBER for One Year - Vote for One

Janis E. Redfern	169*
Blanks	52
Total	<u>221</u>

PRECINCT 3

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

James V. D'Agostino	104*
Joyce K. Miller	135*
Benjamin E. Nichols	147*
William A. Pacunas	117*
Richard C. Rudolph	111*
William J. Bartosch, Jr.	136*
Rita I. Galvin	105*
Jack A. Moore	87
Penny J. Richards	123*
Blanks	567
Total	<u>1632</u>

PRECINCT 4

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Robert B. Carlson	198*
Elia Ann Dangelmaier	218*
Alfred T. Doughty, Jr.	184*
Francis H. Doughty	194*
John L. Fallon, Jr.	227*
Edward F. Fuller	164
John W. Price	242*
Malcolm E. Reed	153
Doris A. Dagnese	169*
John C. Freitas	131
John J. Hutcheson	117
Paul E. Landers	211*
Blanks	872
Total	<u>3080</u>

* elected

PRECINCT 5

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Mary J. Andreola	162*
Robert D. Gilligan	158*
George J. Shannon	154*
James R. Valentine	160*
Eleanor K. Higgott	139*
Henry A. Higgott	133*
Richard C. Tucker	148*
Joseph J. Watson	165*
Blanks	613
Total	<u>1832</u>

TOWN MEETING MEMBER for Two Years - Vote for One

Edward F. Murphy, Jr.	160*
Blanks	69
Total	<u>229</u>

PRECINCT 6

TOWN MEETING MEMBERS for Three Years -Vote for Not More Than Eight

Allan E. Ames	198*
Richard H. Coco	183*
Barry J. Mitchel	189*
Stanley M. Nissen	184*
James C. Wood	199*
Edward F. Guazzaloca	200*
Russell Stein	2*
Robert Tulikangas	2*
John Symer	1
Leslie Hadley	1
Blanks	993
Total	<u>2152</u>

TOWN MEETING MEMBER for Two Years - Vote for One

Judith Mitchel	6*
Blanks	263
Total	<u>269</u>

TOWN MEETING MEMBER for One Year - Vote for One

Robert B. Shor	201*
Blanks	68
Total	<u>269</u>

* elected

PRECINCT 7

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Carol S. Beckwith	209*
Maureen Cullen	203*
Lawrence A. Durkin	194*
William J. Hughes, Jr.	176*
Joseph W. Nolan	164*
Maureen T. O'Brien	201*
George P. Taylor	179*
Kenneth L. Cook	157
William D. Lordan	179*
James K. Taylor	163
Blanks	<u>815</u>
Total	2640

PRECINCT 8

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

William C. Brown	206*
Gloria R. Hulse	209*
Elizabeth W. Klepeis	254*
Ronald V. O'Connell	205*
George B. Perry II	210*
Margaret W. Russell	206*
Joseph W. Gallagher	181*
Barry E. Hampson	135
Timothy C. O'Shea	151
Arthur Polychrones	159*
Blanks	<u>828</u>
Total	2744

* elected

The polls were closed at 8:00 P.M. with the following result:

Whole number of votes cast 2265.

The votes were declared in open Town Meeting by the Moderator, the ballots were locked in ballot cases, transmitted to the Town Clerk and secured in the vault.

On motion of the Town Clerk it was voted that this Meeting stand adjourned until 8:00 P.M. on April 11, 1983, to meet at the Reading Memorial High School.

Meeting adjourned at 11:00 P.M.

A true copy. Attest:

Lawrence Drew
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

FIRST BUSINESS SESSION

Reading Memorial High School

April 11, 1983

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P.M., there being a quorum present.

The invocation was given by the Rev. David W. Reid of the First Baptist Church, followed by the Pledge of Allegiance to the Flag.

The oath of office was administered to the newly elected Town Meeting members by the Moderator.

The Warrant was partially read by the Town Clerk, when on motion of John H. Russell it was voted to dispense with further reading of the Warrant except the Officer's Return which was then read by the Town Clerk.

ARTICLE 2. The following State of the Town address was presented by John H. Russell and was accepted as a report of progress.

State of the Town

As we once again begin our Annual Town Meeting, I would like to share with you, on behalf of the Board of Selectmen, a review of our activities over the past year and our view of the state of the Town.

In March of 1982, the Board of Selectmen expanded from three to five members. The practice of assigning selectman liasons to major boards and committees was continued. The five-member Board reduced the number of assignments per member and allowed increased attention to each assignment. In my opinion the five-member Board has worked well. While local editorial opinion disagrees and while the two selectmen who served on the previous three-man Board might not admit it, I feel that the inherent advantages of a five-member Board such as broader representation and a wider viewpoint were achieved with no loss in efficiency. Except in times of peak activity, the regular Selectmen's meetings were reduced from twice to once a week.

This year, we had a four-man race for two seats on the Board which shows that there is interest in serving on the five-man Board -- an interest which was not evident in many of the uncontested town-wide and town meeting races. In spite of the Selectman's race and a very intense contest for a Board of Health seat, once again voter apathy prevailed and only 16% of the registered voters bothered to vote.

Fortunately, this attitude did not extend to the many citizens who volunteered to serve on the Town's numerous appointed committees. In most instances, there have been more volunteers than open positions available. To help sustain this interest, the Board of Selectmen has adopted a policy of appointing associate members to those boards and committees where the additional citizen time and talent offered can be put to good use.

The Board issued the usual number of licenses and permits during the past year. More significant was the rescinding of several temporary licenses for video games and the establishment of a policy to prohibit coin-operated video games in public establishments. This action, which is still being challenged in the courts, was in response to parental concern that public video games presented an unnecessary temptation for our children to waste large amounts of time and money.

Last Fall, the Town's Affirmative Action Program was approved by the State. This action cleared the way for Reading to receive more than 1 million dollars in reimbursement for the water treatment plant expansion and preserves our eligibility for future State and Federal grants and reimbursements.

In the Fall of 1982, the Town's new data processing equipment was installed under the watchful eye of the Data Processing Committee. The Selectmen appointed Beth Klepeis as the Data Processing Coordinator and formed a Data Processing Advisory Board made up of representatives of all the user departments. The data processing installation is now operational and is currently handling the payroll and accounts payable for both the Town and the schools and the collection of Motor Vehicle Excise tax bills. By the end of June, the Town Accountant's general ledger, the Town Clerk's voter registration and census records and the B.P.W.'s water and sewer billing function will be added. During the summer, the Assessors' records will be added and next Fall's tax bills will be processed by the Town's equipment.

At the present time, more than 4200 homes (about 54% of the Town) have been hooked up to the new cable TV system and have enjoyed the start of local access broadcasting including such public affairs features as the "Our Town" series, Candidates' Night, and the televising of Town Meeting. Public reaction to these features has been most positive. The Cable TV advisory Committee was reorganized and revitalized during 1982. In cooperation with Continental Cablevision, they are working toward increasing the number of trained volunteers to allow the expansion of local access programming to include coverage of major board and committee meetings, public hearings, local sports events and other happenings of community interest.

The conversion of the Highland School to the new library proceeded smoothly through the design, bidding, and contract award stages under the guidance of the Highland School Building Committee. Actual conversion started last week and it is anticipated that the new library will be opened for business by the end of this year or very early in 1984.

Also during the past year, Peter Sanborn Place, an elderly housing development of 73 units, was constructed off Bay State Road under the leadership of the Congregational Church. This new complex augments housing already available in Cedar Glen and at Tannerville for Reading's senior citizens.

During the last year, Reading was shocked and saddened by an unusually high number of accidental deaths among our young people. In order to do more to instill good safety practices in our youth and, indeed, in citizens of all ages, the Board of Selectmen has recently established a safety awareness committee. The charge of this committee is to coordinate safety education and awareness efforts on a town-wide basis and to initiate new approaches and activities to enhance our current safety programs.

In September of 1982, the use of civilian dispatchers was initiated in the Fire Department. This has had and will continue to have a significant impact in reducing Fire Department overtime while allowing better utilization of trained firefighters.

Labor contracts for all the Town unions, with the exception of the newly-formed Town Hall clerical union and the D.P.W. engineers' union, have been negotiated and are in effect for fiscal years 1983 and 1984. Hopefully, agreement will soon be reached with the two new unions.

From this review of the activities over the last year, we have a picture of a town where government is working well -- not perfectly, but well. There are, however, several concerns facing the Town which I hope you will keep in mind as we proceed to do Town Meeting's business.

The financial state of the Town is solvent as we approach the end of fiscal year '83. Thanks to the wisdom of Town Meeting in adding to the stabilization fund in 1981, we should also be in reasonably good shape at the end of fiscal '84. However, we cannot continue to give six or seven percent raises, purchase present levels of equipment and services, and pay the ever-increasing "fixed" obligations of medical benefits, indemnification, retirements, etc., and stay within the restrictions of Proposition 2½. The Town faces some hard decisions in fiscal '85 and beyond. Town Meeting must be prepared to set priorities on the many Town services currently offered and decide which ones are to be maintained, which ones must be reduced, and which ones must be eliminated completely. The Board of Selectmen, the other Town boards, and the FinCom will make recommendations but it will be up to Town Meeting to say which way the Town will go.

What Town Meeting does, in a large part, affects the character of the Town. Back in 1976, the Growth and Development Policy Committee defined the character of Reading as "...an attractive, moderately populated, primarily residential community with adequate open space, sufficient services, voluntary and open government, good schools, broad social and athletic activities, minimum industry, and well-maintained homes...in general, an attractive place to live...".

Although this picture is, for the most part, still accurate, the Town is changing, in spite of all our past actions to maintain the status quo. The FinCom Report contains some demographics which indicate several areas of change -- fewer children, more elderly, for instance. We are tending to become a more middle-aged, slightly more affluent community.

This Town Meeting has some choices to make which will affect the future character of the Town, and they should be considered in that light. Your actions on the Zoning By-law Articles will directly or indirectly affect the ability of the young and the elderly to remain in Reading. Your actions on the Articles relating to the sale or use of Town buildings and land may affect the ability to provide services in the future. The space for Town Government is a particularly thorny problem which will not only require close cooperation between the Town boards but also patience and wisdom on the part of Town Meeting. In all of these questions, there are no right or wrong answers. From a number of alternatives, intelligent choices must be made.

And finally, I would like to comment on the state of Town Meeting itself. Town Meeting has become long and gruelling. Numerous procedural changes have been suggested to streamline it, some of which will be acted on by this session. I feel that in addition to procedural changes a change in attitude would go a long way in improving the process.

We should keep reminding ourselves that Town Meeting is the legislative branch of Town government and as such, is concerned with setting broad policy, enacting by-laws, and setting the budget. We should not get bogged down in implementation details which should be left to the Town boards and committees.

We should all come prepared -- both the boards and Town Meeting members: the boards, to make clear, complete presentations of the issues; and Town Meeting members, to make brief, clear, and thoughtful statements of their views. In this way, the number of questions needed for the clarification of issues or the education of unprepared Town Meeting members will be reduced. We should not limit debate, but debate should be restricted to the real issue at hand.

And lastly, we should all remember that everyone here is doing his best to serve the Town. If we approach the issues in a friendly, cooperative, and businesslike manner -- if we maintain a sense of purpose, a sense of neighborliness, and, above all, a sense of humor -- then Reading's Town Meeting may continue to survive as an example of, to quote de Tocqueville, "the purest form of democracy".

John H. Russell
Chairman, Board of Selectmen

ARTICLE 2. On motion of John H. Russell it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of John H. Russell it was voted to lay Article 3 on the table.

ARTICLE 4. On motion of Paul C. Dustin it was voted that the sum of Four Hundred Dollars (\$400) be raised from the tax levy and appropriated for the care and lighting of the Old South Clock.

ARTICLE 5. On motion of Robert I. Nordstrand it was voted that Article 5 be indefinitely postponed.

ARTICLE 6. On motion of Elizabeth W. Klepeis it was voted that the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the Financial year beginning July 1, 1983, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the General Laws, Chapter 44, Section 17.

ARTICLE 7. On motion of Paul C. Dustin it was voted that Article 7 be indefinitely postponed.

ARTICLE 8. On motion of Stanley M. Nissen as amended by William C. Brown it was voted to amend Article I of the General By-Laws by amending Section 2 and Section 4 by changing the meeting time from 8:00 P.M. to 7:30 P.M. in three places, so that Section 2 shall read in part as follows:

"Section 2. All business of the Annual Town Meeting, except the election of such officers and the determination of such matters as required by law to be elected or determined by ballot, shall be considered at an adjournment of such meeting to be held at 7:30 P.M. on the second Monday in April except if this day shall fall on a legal holiday..."

and so Section 4 shall read as follows:

"Section 4. Adjourned sessions of every Annual Town Meeting, after the first such adjourned session provided for in Section 2 of this Article, and all sessions of every subsequent Town Meeting, shall be held on the following Thursday at 7:30 P.M. and then on the following Monday at 7:30 P.M. and on consecutive Mondays and Thursdays unless a resolution to adjourn to another time is adopted by a majority vote of the Town Meeting Members present and voting."

ARTICLE 9. On motion of George A. Theophanis it was voted that the Town vote to amend Article II of the General By-Laws by adding a new section 9 as follows:

"Section 9. The Town Meeting members and Town Meeting members elect from each precinct shall hold an annual precinct meeting after the annual Town elections but before the convening of the business sessions of the Annual Town Meeting. The purpose of the meeting shall be the election of a chairman and a clerk and to conduct whatever business may be appropriate. Chairmen shall serve no more than six consecutive years in that position. Additional precinct meetings may be called by the chairman or by a petition of six Town Meeting members of the precinct.

91 voted in the affirmative

43 voted in the negative

ARTICLE 10. On motion of Bayard R. Lincoln it was voted to postpone Personnel Board Articles 10 through 17 to the first Thursday at Town Meeting immediately following the Special Town Meeting, so that Personnel Board Chairman, John Castellano, may present the Articles.

ARTICLE 18. On motion of John H. Russell it was voted that Articles 18 and 19 and Article 32 be discussed together. He moved that Article 32 be taken up in advance to be discussed along with Articles 18 and 19 as all three Articles are on the same general subject.

ARTICLE 18. John H. Russell moved that the Town authorize the Board of Selectmen to enter into a long term lease and/or sell the Reading Railroad Depot and its land consisting of 3.04 acres either in whole or in part, upon such terms and conditions as the Board of Selectmen feels is in the best interest of the Town excepting that in the event of a sale the Town set a minimum sales price of Eighty-Five Thousand Dollars (\$85,000). Said land is described as Parcel 1 in deed recorded in the Middlesex South Deeds Book 9713, Page 551, bounded and described as follows:

PARCEL 1. The land with the building thereon, situated in Reading, Middlesex County, Massachusetts, bounded and described as follows: beginning at a stone bound at the intersection of the Southeasterly side line of Woburn Street and the Northeasterly side line of Lincoln Street thence North 68 degrees 24' 00" East, a distance of one hundred fifty and thirty eight hundredths (150.38) feet to a point; thence turning and running South 47 degrees 00' 00" East along the side line of High Street, a distance of one thousand one hundred fifty five and eighty-five hundredths (1,155.85) feet to a point at the intersection of High Street and Washington Street; thence turning and running North 86 degrees 05' 20" West along the side line of Washington Street to a point; thence turning and running North 47 degrees 00' 00" West along the side line of Lincoln Street, a distance of five hundred seventy-five and four hundredths (575.04) feet to a point; thence North 53 degrees 14' 44" West, still along the side line of Lincoln Street, a distance of two hundred seventy-four and no hundredths (274.00) feet to the point of beginning of this description. Said above-described parcel contains three and four hundredths (3.04) acres, more or less.

ARTICLE 18. On motion of Nils L. Nordberg it was voted to lay Article 18 on the table;

ARTICLE 19. On motion of Nils L. Nordberg it was voted to lay Article 19 on the table.

ARTICLE 32. On motion of Nils L. Nordberg it was voted to lay Article 32 on the table.

ARTICLE 20. Gerald A. Fiore requested permission to discuss Articles 20 and 21 in union.

ARTICLE 20. On motion of Gerald A. Fiore it was voted that the Town authorize the Moderator to appoint a Town-wide Space Committee. Said Committee should consist of one representative each from the Board of Selectmen, School Committee, and the Board of Public Works with a liaison from the Finance Committee. Said Committee to present its action plan to the Fall Town Meeting.

ARTICLE 21. Gerald A. Fiore moved that the Town transfer from free cash the sum of Fifteen Thousand Dollars (\$15,000) for the Town-wide Space Committee. Said sum to be utilized to engage a professional consultant to assist the Town Space Committee in developing an action plan for the Fall Town Meeting.

Article 21 was voted in the negative.

ARTICLE 22. William C. Brown moved to rescind action taken under Article 28 of the adjourned Annual Town Meeting of April 23, 1981 by deleting the sentence of section 11 of Article III of the General By Laws that reads "No funds may be appropriated for any capital item unless such item is included in the Capitol Outlay Plan and is scheduled for funding in the fiscal year in which the appropriation is to be made."

ARTICLE 22. On motion of Stanley M. Nissen it was voted to lay Article 22 on the table.

ARTICLE 23. On motion of Gerald A. Fiore it was voted that the Capital Outlay Plan, as provided for in Article III, Section 11 of the By-Laws of the Town, as adopted at the subsequent Town Meeting of November, 1982, be amended as follows:

Reduce FY 84 As Noted:

Public Works	
Roadway Reconstruction	219.0
Equipment Replacement	132.0
Parks & Playgrounds	25.5
Sidewalk Construction	11.0
Street Betterments	17.7

Increase FY 84 As Noted:

Schools	
Roof Replacement	47.9

Delete FY 84 As Noted:

Schools	
Chapter 504	10.0
Energy Related	50.0
Oil Burner Replacements	36.0
Bobcat Replacement	13.5
Boiler Replacement	40.0
Central Office Relocation	50.0
Athletic Storage Building	10.0
Educational Equipment Replacement	12.0
Fire Department	
Refurbish Engine #1	20.0
Council on Aging	
New Van	15.0

ARTICLE 24. On motion of Henry A. Higgott it was voted to postpone Article 24 until after the Personnel Articles which were postponed until April 14, 1983.

ARTICLE 25. On motion of Maureen T. O'Brien it was voted that Article 25 be indefinitely postponed.

ARTICLE 26. On motion of John H. Russell it was voted that the sum of Three Thousand Two Hundred Fifteen Dollars (\$3,215) be raised from the tax levy and appropriated to the Building Maintenance Department for the purpose of maintaining the old Library and its grounds including if necessary "mothballing" the building.

ARTICLE 27. Maureen T. O'Brien moved that the Town establish a system of parking fees for those cars parked on Town owned land bordered by High St., Lincoln St., Washington Street and including Lot 51 shown on the Assessor's plans on Plat 63 commonly known as the Depot Parking Lot and for cars parked on High St., Lincoln., Washington St., Chute St. and Woburn St. and that the sum of Six Thousand Dollars (\$6,000) be raised from the tax levy and appropriated for materials necessary to implement these fees.

ARTICLE 27. On motion of John H. Russell it was voted to lay Article 27 on the table.

ARTICLE 28. Maureen T. O'Brien requested permission to discuss Articles 28, 29 and 30 simultaneously.

On motion of Barry J. Mitchel it was voted that this meeting stand adjourned to meet in Reading Memorial High School on Thursday, April 14, 1983, following the close of the Special Town Meeting scheduled for 8:00 o'clock on this date.

Meeting adjourned at 10:20 P.M.

155 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

SPECIAL TOWN MEETING

Reading Memorial High School

April 14, 1983

The meeting was called to order by the Moderator, John W. Faria, at 8:00 P.M., there being a quorum present.

The Warrant was partially read by the Town Clerk, when on motion of John H. Russell it was voted to dispense with further reading of the Warrant except the Officer's Return which was then read by the Town Clerk.

The invocation was given by the Rev. E. Lewis MacLean of the Church of the Nazarene, followed by the Pledge of Allegiance to the Flag.

ARTICLE 1. On motion of John H. Russell it was voted to lay Article 1 on the table.

ARTICLE 2. On motion of John H. Russell it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of Elizabeth W. Klepeis it was voted that the Town transfer \$57,289 from free cash to Group Insurance and appropriate it for the purpose of covering the Town's portion of increases in Group Insurance rates for the period March 1, 1983 to July 1, 1983.

ARTICLE 4. On motion of Elizabeth W. Klepeis it was voted that the Town transfer \$36,620 from free cash to the Debt and Interest Account and appropriate said sum to cover the first interest payment on the Highland School/Library Bonds which is due June 15, 1983.

ARTICLE 5. On motion of Maureen T. O'Brien it was voted that the Town accept and adopt the provisions of the Mass. General Laws, Chapter 41, Section 100B relating to the indemnification by the Town of certain hospital, medical and related expenses of retired police officers and firefighters.

ARTICLE 6. On motion of Maureen T. O'Brien it was voted that notwithstanding the provisions of General Laws Chapter 41, Section 100B to the contrary the Town vote to authorize the Board of Selectmen to file or cause to be filed with the General Court a petition for special legislation authorizing the payment by the Town on or after the effective date of the Town's acceptance of G.L. c. 41, § 100B of certain hospital, medical and other related expenses of retired police officers and/or fire fighters pursuant to the applicable terms and procedures set forth in G.L. c. 41, § 100B which have been or will be incurred by said retired police officers and/or fire fighters prior to the date of the acceptance by the Town of G.L. c. 41, § 100B; and that the sum of Six Thousand Thirty-Five Dollars and Thirty-Six Cents (\$6,035.36) be raised from free cash and appropriated to the Police and Fire Indemnification account for the payment of such hospital, medical and other related expenses in the event that the special legislation is adopted.

ARTICLE 7. On motion of John H. Russell it was voted that the Town authorize the Board of Selectmen to sell or exchange or dispose of upon such terms and conditions as they may determine a Burrough's L9000 bookkeeping machine.

ARTICLE 8. On motion of Gerald A. Fiore it was voted that the sum of \$80,722.99 be transferred from free cash and \$6,015.00 be transferred from the water surplus account for salaries of municipal employees for an additional pay week in the current fiscal year and appropriated as follows, each item being considered a separate appropriation:

Salaries	
Public Works	\$ 18,225.00
Water Works	6,015.00
Fire Department	24,282.00
Police Department	20,739.20
Selectmen	1,498.60
Accountant	961.19
Treasurer	749.53
Collector	1,085.01
Assessors	1,253.16
Clerk	690.15
Personnel	375.02
Building Maintenance	1,158.64
Building Inspector	722.98
Conservation	422.89
Board of Health	255.73
Veterans	507.24
Library	4,525.75
Cemetery	2,006.27
Council on Aging	1,030.30
Retirement	234.33
	<u>\$ 86,737.99</u>

ARTICLE 9. On motion of John H. Russell it was voted that Article 9 be indefinitely postponed.

ARTICLE 10. On motion of William L. Childress it was voted that the Town, pursuant to G.L. Ch. 40, s. 15C, amend the General By-Laws of the Town of Reading as follows:

"Article XXXV
Scenic Roads

1. Upon recommendation of the Planning Board, Conservation Commission or Historical Commission, Town Meeting may vote to designate any road, other than a numbered route or state highway, as a scenic road.

2. After a road has been designated as a scenic road any repair, maintenance, reconstruction, or paving work done with respect thereto shall not involve or include the cutting or removal of trees, or the tearing down or destruction of stone walls, or portions thereof, except with the prior written consent of the Planning Board after a public hearing duly advertised twice in a newspaper of general circulation in the area, as to time, date, place and purpose, the last publication to occur at least seven (7) days prior to such hearing.

3. The Planning Board shall establish and adopt regulations for exercising its responsibilities under this by-law, taking into consideration sound planning principles, and preservation of aesthetic and natural resources of the Community."

70 voted in the affirmative
59 voted in the negative

ARTICLE 11. On motion of Stanley M. Nissen it was voted that Article 11 be indefinitely postponed.

ARTICLE 12. On motion of Robert I. Nordstrand it was voted that the Town accept and adopt the provisions of Clause 37A of Section 5, Chapter 59 of the General Laws, as recently amended by the General Court.

ARTICLE 13. On motion of Robert I. Nordstrand it was voted that the Town accept and adopt the provisions of Clause 41B of Section 5, Chapter 59 of the General Laws, as recently amended by the General Court.

On motion of John H. Russell it was voted that this meeting stand adjourned sine die.

Meeting adjourned at 10:06 P. M.

145 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School

April 14, 1983

The meeting was convened at 10:08 P.M. by the Moderator, John W. Faria, following adjournment of the Special Town Meeting scheduled for 8:00 P.M.

ARTICLE 10. On motion of John H. Russell it was voted that Articles 10 through 17 be taken up at the next adjourned session of the Town Meeting.

ARTICLE 24. Henry A. Higgott moved that the Moderator appoint a committee to be known as the Town Hall Building Committee for the purpose of producing plans and costs for converting the present Library building to meet the space needs of Town government including those Town Departments located in the Community Center, together with the rehabilitation of the Town Hall building, and that the sum of Thirty-five Thousand Dollars (\$35,000) be raised from the tax levy and appropriated for the purpose of hiring consulting engineers, architectural services, plans and services and other expenses required to accomplish the Committee's purpose; said sum to be expended under the direction of the Committee.

ARTICLE 24. On motion of John H. Russell it was voted that Article 24 be indefinitely postponed.

On motion of John H. Russell it was voted that this meeting stand adjourned to meet at 7:30 P. M. on Tuesday, April 19, 1983, in the W. S. Parker Jr. High School auditorium.

Meeting adjourned at 10:20 P. M.

145 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

RECOUNT
for
Board of Health

April 16, 1983

Upon the petition of Gloria R. Hulse, a recount for a three year term on the Board of Health in the Town of Reading was conducted on April 16, 1983, commencing at 7:30 A.M. in the Reading Memorial High School, and was completed at 9:30 A.M. with the following results:

Prec 1 Prec 2 Prec 3 Prec 4 Prec 5 Prec 6 Prec 7 Prec 8 Total

BOARD OF HEALTH - Vote for One

Gloria R. Hulse	(26)	124	84	101	217	115	129	168	157	1095
James J. Nugent, Jr.	(27)	154	133	95	156	103	135	155	177	1108
Blanks		6	4	7	12	11	6	7	9	62
TOTAL		284	221	203	385	229	270	330	343	2265

Gloria R. Hulse and James J. Nugent, Jr. were notified in writing, on April 16, 1983, the results of the recount.

A true copy. Attest:

Lawrence Drew
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

W. S. Parker Jr. High School

April 19, 1983

The meeting was called to order at 7:30 P.M. by Lawrence Drew, there being a quorum present.

On motion of John H. Russell it was voted that Lawrence Drew be elected temporary Moderator during the absence of the Moderator, John W. Faria.

The invocation was given by Elizabeth W. Klepeis, followed by the Pledge of Allegiance to the Flag.

Point of Privelege requested by John H. Russell, to read the following proclamation:

ARTICLES 28, 29, 30 and 31

As previously approved by the Town Meeting body on April 11th, 1983, all of the above Articles are to be discussed together.

ARTICLE 28. Maureen T. O'Brien moved that the Town vote to amend Paragraph 2.0. of the Zoning By-Laws of the Town of Reading by adding the following as Paragraph 2.2.17.1. and renumbering the current Paragraph 2.2.17. as Paragraph 2.2.17.2:

"2.2.17.1. HOME BUSINESS: The use of a room or rooms, not to exceed six hundred (600) square feet, in a one or two family dwelling for retail sales, and the public display of goods for sale, of a seamstress, florist or provider of craft lessons."

This Article was voted in the negative.

The following Report of the Planning Board on Articles 28, 29, 30 and 31, presented by Maureen Rich, was accepted as a report of progress.

PLANNING BOARD REPORT 1983 ANNUAL TOWN MEETING ARTICLES 28, 29, 30 and 31

The Board of Selectmen presented these articles on the 1983 Annual Town Meeting Warrant in response to their assurances to last Fall Town Meeting that they would find a solution to the rezoning proposal, presented as Article 32 at that Town Meeting, for relieving the problems of operating a retail business/florist shop from a Single Family residence.

The Planning Board duly advertised and posted notice of this public hearing pursuant to Sections 5 and 11, Chapter 40A, Massachusetts General Laws. On March 16, 1983 at 7:30 P.M., the Board commenced the public hearing on these articles with approximately 25 citizens present as well as a reporter for the Chronicle and Ms. Maureen T. O'Brien from the Board of Selectmen.

The Chairman introduced Ms. O'Brien, who reviewed the Selectmen's reasons for presenting this package of articles. She stated that the Selectmen had challenged in Court the Zoning Board of Appeals variance for the property at 1361 North Main Street, for two reasons:

- 1) a variance cannot be terminated with ownership, but rather must run with the land; and

- 2) no special conditions of hardship relating to the property itself were found by the Zoning Board of Appeals.

A subsequent proposal to rezone this parcel from S-20 to Business A was tabled by the 1982 Subsequent Town Meeting, after Mrs. O'Brien argued that a Zoning By-law change allowing specific home businesses by means of special permits would be a preferable course of action.

Mrs. O'Brien then addressed the logic behind the language of the four articles. The definition of Home Business was limited to three types which should have the least effects on the neighborhood, Special Permits were to be restricted to the owner-resident of a one or two family dwelling, and could not be transferred upon sale. Off-street parking was required at about the same level as is currently specified for retail business. The process of obtaining and renewing a Special Permit was designed for ongoing involvement of the affected neighbors, with provisions for complaints, additional public hearings and periodic review by the Zoning Board of Appeals.

Questions raised by the Planning Board members and responded to by Mrs. O'Brien included:

- 1) What is the scope of the term "craft"?
- 2) Why is a "tailor" excluded while "seamstress" is permitted?
- 3) What are the safeguards against storage and use of dangerous chemicals in quantity?
- 4) What process do objecting neighbors have during the three-year periods between Zoning Board of Appeals reviews, if there is abuse or non-conformance with the Special Permit?
- 5) Has this periodic review process been tried in any other town?
- 6) Do these articles serve the larger interests of the Town or were they developed for special interests?
- 7) May a permit holder use 600 square feet for home business even if that area exceeds 25 per cent of the total area?
- 8) Are the parking requirements waived if municipal parking is available within 300 feet?

The Chairman then opened the meeting to the citizens present. Some of the concerns were:

-allowable businesses for home business was discriminatory and requested that a greater number of businesses be included; to which Mrs. O'Brien responded that it was better to start small and expand later.

-Process for complaint was difficult. Neighbors would not want to organize to file a complaint against another neighbor. This process could result in neighborhood animosity and retribution.

At the conclusion of the meeting a poll of those in attendance showed:

- 18 - in favor
- 2 - opposed
- 5 - abstentions

After thoughtful review and discussion of the issues involved, the Planning Board during its regular business meeting of April 7, 1983, voted unanimously (5-0) not to recommend passage of Articles 28, 29, 30 and 31 by Town Meeting. Chief reasons for this vote were the following:

- 1) The circumstances from which this proposal arose were special interest, i.e., to legalize an illegal situation.
- 2) No benefits could be demonstrated for the Town in general.

- 3) Home businesses might be started anywhere and by any resident, not just on a main street and adjacent to a business district by a person under financial hardship.
- 4) The restricted list of permissible business types could be challenged as discriminatory, resulting in unforeseeable broadening of the scope of activities permitted.

Therefore, it is the Planning Board's unanimous recommendation that Town Meeting vote not to accept Articles 28, 29, 30 and 31 on the 1983 Annual Town Meeting Warrant.

READING PLANNING BOARD
Kenneth G. Messina, Chairman
Barry J. Mitchel, Clerk
Maureen Rich
John W. Shaw
Charles Arthur, Jr.

ARTICLE 29. Maureen T. O'Brien moved that the Town vote to amend Paragraph 4.2.2, Table of Uses, of the Zoning By-Laws of the Town of Reading by inserting under the heading "ACCESSORY USES" and under the applicable columns in said Table of Uses, the following:

	<u>RESIDENCE</u>			BUS	BUS	BUS	IND.
	S-10	A-40	A-80	A	B	C	
	S-20						
	S-40						
"ACCESSORY USES"							
Home Business	SPA	SPA	SPA	no	no	no	no"

This Article was voted in the negative.

ARTICLE 30. Maureen T. O'Brien moved that the Town vote to amend Paragraph 4.3.2. "Accessory Uses" of the Zoning By-Laws of the Town of Reading by adding thereto the following as Paragraph 4.3.2.8:

"4.3.2.8. In a Residence District a Home Business may be maintained by the owner of the one family or two family dwelling in which such Home Business is located provided that said owner resides in the one family or two family dwelling and provided that special permit is granted by the Board of Appeals in accordance with the requirements of Paragraph 7.4.2.5. of this By-Law.

This Article was voted in the negative.

ARTICLE 31. Maureen T. O'Brien moved that the Town vote to amend Paragraph 7.4.2. "Powers of the Board of Appeals" of the Zoning By-Laws by adding thereto the following as Paragraph 7.4.2.5:

"7.4.2.5. To hear and decide applications for special permits for Home Businesses in accordance with Paragraph 4.3.2.8. of this By-Law where the Board of Appeals determines that the granting of such special permit will not be detrimental to the neighborhood in which such Home Business is proposed to be located in particular and the Town at large in general; subject to the following terms, conditions and renewal procedure and subject further to such other terms and conditions as the Board of Appeals deems necessary for the well-being and protection of the neighborhood and Town.

The Board of Appeals may grant a special permit for a Home Business upon the following terms and condition:

- a. The Special permit shall be limited solely to the applicant, who shall be the owner and occupant of the one or two family dwelling in which the Home Business is to be located.

b. The applicant shall provide additional off-street parking to the side or rear of the one or two family dwelling and in such a manner as does not alter the appearance of the one or two family dwelling or alter the single family residence character of the neighborhood in accordance with the requirements of Paragraph 6.1.1.3. of this By-Law as they relate to "Retail Stores, Offices and Consumer Service Establishments"; however, no additional spaces shall be provided for off-street loading and unloading and the provisions of Paragraphs 6.1.1.1. and 6.1.1.2. of this By-Law shall not apply to the required off-street parking.

c. The applicant shall not publicly display goods for sale or advertise the goods for sale or the Home Business from the outside of the one or two family dwelling in such a manner that it alters the exterior appearance of the premises from that of a one or two family dwelling.

d. The special permit may initially be granted for a period of not more than one (1) year and may be automatically renewed by the Board of Appeals for a period of up to two (2) additional years if, after publication of the notice of the proposed renewal at the permit holder's sole expense in a newspaper of general circulation in the Town both twenty-one (21) and fourteen (14) days prior to the renewal date, no Complaint Petition has been filed with the Town Clerk's Office signed by at least one (1) member from each of five (5) households in the immediate vicinity of the Home Business setting forth grounds why the special permit should not be renewed and requesting a hearing before the Board of Appeals on whether the special permit should be renewed. Such Complaint Petition must be filed with the Town Clerk's Office no less than seven (7) days prior to the renewal date.

e. If a Complaint Petition is filed with the Town Clerk's Office, the Board of Appeals shall hold a public hearing on whether to grant the renewal of the special permit, however, the existing special permit shall remain in full force and effect until a decision has been rendered by the Board of Appeals and filed with the Town Clerk's Office in accordance with the provisions of G.L. c.40A.

f. After the first renewal of such special permit, the special permit may be renewed for subsequent periods of up to three (3) years each in accordance with the foregoing procedure.

g. Subject to the foregoing, all other applicable provisions of the Zoning By-Laws shall be observed by the applicant upon the granting of a special permit for a Home Business."

This Article was voted in the negative.

ARTICLE 33. On motion of William C. Brown it was voted that Article 33 be indefinitely postponed.

ARTICLE 34. William C. Brown moved that the Board of Selectmen be and hereby are authorized and instructed to sell at public auction land and building now or formerly known as the Reading Community Center, said auction to be held on or before December 31, 1984, minimum bid shall be Five Hundred Thousand Dollars (\$500,000.00) and that the sum of Two Thousand Dollars (\$2,000) be raised and appropriated to carry out the purpose of this motion.

ARTICLE 34. On motion of John H. Russell it was voted that Article 34 be indefinitely postponed.

ARTICLE 35. John H. Russell moved that the Town transfer from Article 31, approved at the Annual Town Meeting on June 11, 1981 on motion by the Board of Assessors, the sum of Three Thousand Dollars (\$3,000) to the Board of Assessors for the purpose of publishing for general circulation, its January 1, 1983 Valuation Lists for Real Estate, in compliance with Article XIII, Section 4 of the Town By-Laws.

This Article was voted in the negative.

ARTICLES 36, 37, 38, 39 and 40. On motion of Maureen Rich it was voted to lay Articles 36, 37, 38, 39 and 40 on the table until Thursday, April 21, 1983.

ARTICLE 41. On motion of Arthur Polychrones it was voted that the Town accept the layout as a Public Way: D Street Easterly as laid out by the Board of Public Works in its report and plan, both of which were filed in the Town Clerk's Office on April 5, 1983 to which reference is made for a more particular description and adopt the recommendations contained therein, and that the Town authorize the Board of Public Works to take such land in fee or rights of easements therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefore and to make entry for the purpose of construction before all claims for damages by reason thereof shall have been finally adjusted or determined, and that the sum of Seventeen Thousand Six Hundred Seventy-Five Dollars (\$17,675.00) be raised from the tax levy and appropriated to the Board of Public Works for expense incurred in the layout and construction of said way.

ARTICLE 42. On motion of Allan E. Ames it was voted that the Town take the following action regarding the installation of additional street lights on the public streets during the year 1983:

That the subject matter of Article 42 be referred to the Municipal Light Board, and that said Board be, and hereby is, authorized to install such additional street lights as in its judgment are required, and to make such changes in the size, type and locations of existing street lights, as it may deem advisable, the expenses of the same to be paid from the income of the plant.

ARTICLE 43. On motion of John H. Russell it was voted that Article 43 be indefinitely postponed.

ARTICLE 44. On motion of John H. Russell it was voted that Article 44 be indefinitely postponed.

ARTICLE 45. On motion of John H. Russell it was voted that Article 45 be indefinitely postponed.

ARTICLE 46. On motion of Allan E. Ames it was voted that the Town of Reading sell 2,015+ square feet of Tax Possession land on Causeway Road, Lot 13, Plat 119 to the Reading Municipal Light Department for \$100.00, such figure representing the back taxes and charges on the property at the time of foreclosure.

ARTICLE 48. On motion of John H. Russell it was voted to take up Articles 48, 49 and 50 out of order.

ARTICLE 48. On motion of John H. Russell it was voted that the sum of Six Thousand Five Hundred Dollars (\$6,500) be raised from the tax levy and appropriated for the purpose of painting the outside trim of the Woburn Street Fire Station, the Town Hall and the Police Station. Said sum to be expended under the direction of the Building Maintenance Department.

ARTICLE 49. On motion of John H. Russell it was voted that the Town authorize the Selectmen to sell or exchange or dispose of upon such terms and conditions as they may determine, three cars in use of the Police Department and that the sum of Thirty Thousand Dollars (\$30,000) be raised from the tax levy and appropriated for the purchase of three new cars for the Police Department.

ARTICLE 50. On motion of John H. Russell it was voted that the sum of Thirteen Thousand Four Hundred Dollars (\$13,400) be raised from the tax levy and appropriated for the purchase of uniforms for members of the Police Department.

On motion of John H. Russell it was voted that this meeting stand adjourned to meet at 7:30 P.M. on Thursday, April 21, 1983, in the Reading Memorial High School auditorium.

Meeting adjourned at 10:15 P. M.

128 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School

April 21, 1983

The meeting was called together by the Moderator, Lawrence Drew, at 7:30 P.M., there being a quorum present.

The invocation was given by the Rev. C. Barry Wood of the Old South United Methodist Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 10. On motion of John H. Russell it was voted that the Town amend "Schedule B - Compensation Plan" of Article XXIV of the By-Laws of the Town by deleting the existing pay ranges and substituting the following:

Effective July 1, 1983

<u>GRADE</u>	<u>MIN.</u>	<u>½ PT.</u>	<u>MID.</u>	<u>MAX.</u>
1	144	153	162	180
2	159	171	183	206
3	183	197	210	237
4	206	223	240	273
5	232	253	273	314
6	260	285	310	359
7	293	324	355	416
8	330	367	403	476
9	370	414	459	547
10	418	472	525	632
11	472	536	599	726
12	529	606	682	835

ARTICLE 11. On motion of John H. Russell it was voted to amend Section 4 of Article XXIV of the By-Laws of the Town, "Administration of Compensation Plan" subsection 6, "Merit Salary Reviews," by deleting in its entirety the following:

6. Merit Salary Reviews

A. All Town employees shall be reviewed for compensation purposes, based on merit, at least annually.

B. Merit Salary Increases, except as provided in 4-B and 5-B above, shall be granted by Merit Ratings according to the information as shown in Schedule B.

C. Merit increases, (as governed by 6-B above), subsequent to the initial six month for nonexempt and twelve month for exempt employees shall be awarded at the start of each fiscal year, concurrently with any adjustment which may be recommended by the Personnel Board and approved by Town Meeting.

Personnel with 12 months or more seniority should receive increases, if granted, at the beginning of the Fiscal Year.

Personnel with less than six months seniority should receive increases, if granted, on their six month service date, if retained.

Personnel with more than six months, but less than one year seniority, should receive increases, if granted, on their one year service date.

No employee shall be granted a further merit increase in any fiscal year.

ARTICLE 12. On motion of John H. Russell it was voted to amend Article XXIV of the By-Laws of the Town, "Schedule B-Compensation Plan" by deleting in its entirety the following:

<u>Merit Rating</u>	<u>Merit Salary Increase</u>
Superior	Up to 10%
Good	Up to 7.5%
Acceptable	Up to 5%
Less than Acceptable	0%

Definitions:

SUPERIOR: Performance that exceeds requirements and the member takes on responsibilities greater than the content described for that job or other jobs in that grade. The top 5% of the range is reserved for SUPERIOR contribution.

GOOD: Performance that exceeds requirements or performance that meets requirements and the member takes on responsibilities greater than the content described for that job or other jobs in that grade. A good performer may receive up to 95% of the maximum rate.

ACCEPTABLE: Performance that meets requirements: or performance that exceeds requirements, although the job responsibilities are less than the content described for that job or other jobs in that grade. An acceptable performer may receive up to 95% of maximum rate.

ARTICLE 13. On motion of John H. Russell, as amended by Stephen G. Viegas, it was voted to amend Section 4 of Article XXIV of the By-Laws of the Town "Administration of Compensation Plan," sub-section 4, "Mandatory Reviews - Non-Exempt Employees" Paragraph C. by deleting in its entirety the following:

C. All salary increases in excess of that recommended for "Good" performance under Schedule B which are proposed under this section are subject to prior approval of the Personnel Board.

and substituting in its place:

C. All salary increases in excess of 5% which are proper under this section are subject to prior approval of the Personnel Board. All such increases shall be effective on the date of the review. There will be no retroactive increases, except under unusual circumstances which must be approved by the Personnel Board.

ARTICLE 14. On motion of John H. Russell it was voted to amend Section 4 of Article XXIV of the By-Laws of the Town, Section 4, Classification and Compensation Plan, sub-section 5, Paragraph B, by deleting in its entirety the following:

B. All new, exempt salaried employees must be reviewed for compensation purposes no more than twelve months after date of hire. If an employee is retained, based on his performance review (Para. 5-A), such employee must be granted a salary increase of no less than 5%. Subsequent reviews shall be subject to Section 6, Merit Salary Reviews.

and substituting in its place:

B. All new exempt employees must be reviewed for compensation purposes no sooner than ten months and no later than twelve months after date of hire. If an employee is retained, based on his performance review (para. 5-A) such employee must be granted a salary increase of no less than 5%.

ARTICLE 15. On motion of John H. Russell, as amended by Donald A. Dewey, it was voted to amend Section 4 of Article XXIV of the By-Laws of the Town "Administration of Compensation Plan," sub-section 5, "Mandatory Reviews-Exempt" Paragraph C. by deleting in its entirety the following:

C. All salary increases in excess of that recommended for "Good" performance under Schedule B which are proposed under this section are subject to prior approval of the Personnel Board.

and substituting in its place:

C. All salary increases in excess of 5% which are proper under this section are subject to prior approval of the Personnel Board. All such increases shall be effective on the date of the review. There will be no retroactive increases, except under unusual circumstances which must be approved by the Personnel Board.

ARTICLE 16. On motion of Paul A. Dustin it was voted that Article 16 be indefinitely postponed.

ARTICLE 17. On motion of John H. Russell it was voted that the Town amend Schedule A - Classification Plan of Article XXIV of the By-Laws of the Town by adding to Grade 6 the title "Administrative Secretary - Fire Department."

ARTICLE 2. On motion of Maureen Rich it was voted to take Article 2 from the table.

ARTICLE 2. The following report, presented by Kenneth G. Messina for the Planning Board, was accepted as a report of progress.

PLANNING BOARD REPORT
1983 ANNUAL TOWN MEETING
ARTICLES 36, 37, 38, 39 and 40

The Planning Board has given first priority during the past year to the housing problems that face this community. After careful consideration to many housing alternatives, the Planning Board felt that the best interests of this Town would be served by adopting an "accessory apartment" zoning by-law. The Board researched accessory apartment by-laws, their impacts on the character and municipal services of the communities that had adopted such a by-law, and the results of such a by-law on alleviating the housing problems within that community. It was apparent to the Board that the accessory apartment by-law answered many of the needs this Town has: a larger proportion of the population over the age of 55; the financial burden of the home on these individuals; the need for additional housing that was affordable for the younger age bracket. The population figures showed that for the 1970-1980 period studied by the Federal census, Reading was adding smaller families and larger homes resulting in a mismatch of housing needs and available housing stock. Rental apartments declined substantially in numbers during the same period due to condominium conversions.

Executive Order #215 requires that Towns throughout the Commonwealth institute housing policies that will make housing for all income levels, including elderly and handicapped as well as families, available within their community. After last Summer's withholding of State funds, the Board signed documents along with the Board of Selectmen and the Housing Authority, stating that the Town would find solutions for providing affordable housing opportunities within the Town. Governor Dukakis' Administration has stated its intent to require that all communities comply with this order and, if the community does not take action, it is the State's intent to direct and administer such action. The Board felt that this Town should have the right to direct what action and form this should take for the community and so studied and compared many housing alternatives which would be compatible with the services provided by the Town, the increase such a demand would have on these services and the impact such changes would have on the community. It was the Board's unanimous opinion that the best solution for this Town would be the accessory apartment.

Pursuant to Sections 5 and 11, Chapter 40A, Massachusetts General Laws, the Planning Board duly advertised and posted notice of a public hearing on Articles 36, 37, 38, 39 and 40, which was held on March 14, 1983, commencing at 7:30 P.M. The Planning Board outlined the reasons for these proposals, which included:

- Population studies which show changes in the size and make-up of family units, such as single parents, older couples, widows and widowers. These no longer fit the typical suburban single-family homes;
- Substantial losses of rental apartments to condominium conversions;
- State directives which require towns to move toward providing affordable housing in order to qualify for all types of State funds;
- Assurance of orderly growth without adverse effects on the character of the Town or its municipal services.

The Board also cited the following benefits to the Town with adoption of this By-law:

- Will give control to the Town as to where and how to meet State, Federal and local needs for housing;
- Is the most efficient and least costly way to meet housing needs for the Town;
- Affords opportunity for elderly to stay in their homes by providing additional income and security; and allows younger people an opportunity to find affordable housing within the Town;
- In assessing the impact on the Town, accessory apartments have proven to be the best alternative in maintaining the character and appearance of towns that have already adopted such a by-law.

Citizens were given an opportunity to express their view. Among the concerns were:

- Is this just a way to make illegal apartments legal?
- We don't need State funds anyway so let the State hold back their money. The Town should stay the way it is and not have to be forced into allowing such housing. The Town should say "NO".
- If the Town does not want to answer the housing requirement, the State will and a neighborhood resident of Bay State Road cited Horizon Homes as the kind of alternative to meet the family housing need that the State would demand. Does the Town want that kind of development or should the burden be spread out over the Town and not have such a "project" area?

After all present were given an opportunity to speak, the Chairman asked for a sense of the meeting. There were 42 people present and there were:

17 - in favor of Articles 36-40
11 - opposed
14 - abstentions

The Planning Board reconvened in their office and upon a motion duly made and seconded, the Board unanimously voted to recommend passage of Articles 36, 37, 38, 39 and 40 on the 1983 Annual Town Meeting Warrant to Town Meeting. The Board felt that these proposed by-laws would be the best answer to meet the Town's housing problems. Therefore, the Planning Board unanimously recommends Articles 36 - 40 for passage by Town Meeting.

Respectfully submitted,
READING PLANNING BOARD
Kenneth G. Messina, Chairman
Barry J. Mitchel, Clerk
Maureen Rich
John W. Shaw
Charles Arthur, Jr.

ARTICLE 2. On motion of Maureen Rich it was voted to lay Article 2 on the table.

ARTICLE 39. On motion of Maureen Rich it was voted to take Article 39 from the table and take it up in advance.

ARTICLE 39. On motion of Maureen Rich it was voted that the Town amend the Town's Zoning By-laws by inserting a new paragraph as Section 4.3.2.8. to read as follows:

4.3.2.8. PURPOSE: The Purpose of allowing accessory apartments within the Town is to encourage the alteration and/or construction of a limited number of housing units which will increase the availability of rental units within the Town, will help to meet local housing needs without causing significantly adverse effects on the character and municipal services of the community and will ensure compliance with State and local planning standards and policies concerned with land use, building design and the health, safety, convenience and general welfare of the inhabitants of the Town.

RESTRICTIONS: The Special Permit Granting Authority may grant a Special Permit for an accessory apartment, if, as a minimum, the following conditions are met:

- a) The dwelling in which the accessory apartment is to be located was legally occupied prior to August 1, 1982;
- b) Notwithstanding the provisions of Section 4.3.2.6. of these By-laws, the accessory apartment shall occupy no more than one-third (1/3) of the gross floor area of the one family dwelling of which it is part, exclusive of any garage, unfinished basement, shed or other accessory use structure attached to or part of such one family dwelling (as of August 1, 1982) and shall contain as a minimum at least four hundred (400) square feet of net floor area and as a maximum not more than seven hundred fifty (750) square feet of net floor area. Building density shall be limited so that the ratio of gross floor area to total land area shall not exceed 1:5;
- c) At least one of the owners of the one family dwelling in which the accessory apartment is located resides in the accessory apartment or principal one family dwelling, except for bona fide temporary absences, during which absence period a third party may not occupy the owner's unit, unless and until notification of the change of occupancy is submitted to the Board of Appeals;
- d) The accessory apartment and any and all other modifications to the principal one family dwelling shall be designed so that the appearance of the building remains

that of a one family dwelling. Any new entries shall be located on the side or in the rear of the building and any additions for access and/or egress shall not increase the gross floor area (as described in paragraph b above) of the original house by more than ten per cent (10%) and shall not increase the building density beyond that allowed in paragraph b above. Any other changes in the building shall comply in all respects with the applicable provisions of the Zoning By-laws;

- e) All motor vehicles owned or maintained by occupants of the building in which the accessory apartment is located shall be parked off the street and the location and appearance of all additional off-street parking shall not adversely affect the adjoining properties in the neighborhood or the single-family appearance of the neighborhood in general and will cause no change to the front yard parking area, if any, as it existed on August 1, 1982;
- f) There shall be no other apartment on the lot on which the accessory apartment is to be located;
- g) The accessory apartment shall meet all building code requirements and shall have properly installed and maintained fire safety devices for the protection of all occupants in the entire dwelling;
- h) Special Permits for accessory apartments can be issued by the Board of Appeals up to a limit of ten per cent (10%) of all one family dwellings in the Town, excluding those which already qualify under Section 4.3.1.1. of these By-laws for conversion to two family use;
- i) Any other conditions, safeguards and limitations on time or use as may be imposed by the Board of Appeals according to Massachusetts General Laws, Chapter 40A, Section 9 or regulations adopted pursuant thereto.

PROCESS: An owner or owners of a one family dwelling may make application to the Board of Appeals for a Special Permit for the alteration and/or construction and occupancy of an accessory apartment in a one family dwelling in compliance with all of the above-listed restrictions. The Board of Appeals will then post notice of this public hearing in accordance with Chapter 40A, Massachusetts General Laws. The Special Permit for said accessory apartment will be limited to the original applicant(s) but shall be transferred with ownership upon the successful inspection of the property which verifies that all conditions of the requirements for an accessory apartment are being met and upon recertification that the new owner(s) of the dwelling plan(s) to maintain residence in either the accessory apartment or the principal residence.

If the terms and/or conditions of the Special Permit for an accessory apartment are not being complied with, such Special Permit can and will be revoked in accordance with standard enforcement procedures, or if all conditions are not met within one year of issuance of the Special Permit, the Special Permit will be null and void.

88 voted in the affirmative
29 voted in the negative
2/3 vote required

ARTICLE 36. On motion of Maureen Rich it was voted to take Article 36 from the table.

ARTICLE 36. On motion of Maureen Rich it was voted that the Town amend the Town's Zoning By-laws by adding the following paragraph as Section 2.2.1.1.:

2.2.1.1 ACCESSORY APARTMENT: A self-contained housing unit consisting of one or more rooms with separate kitchen and bathroom facilities incorporated within an existing building that was originally designed as a one family dwelling.

On motion of John H. Russell it was voted that this meeting stand adjourned to meet at 7:30 P.M. on Monday, April 25, 1983, in the Reading Memorial High School.

Meeting adjourned at 10:40 P.M.

135 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School

April 25, 1983

The meeting was called to order by the Moderator, John W. Faria, at 7:30 P. M., there being a quorum present.

The invocation was given by Fr. James Flynn of Austin Preparatory School, followed by the Pledge of Allegiance to the Flag.

ARTICLE 2. On motion of John H. Russell it was voted to take Article 2 from the table.

ARTICLE 2. The following report of the Highland School Building Committee, presented by Marvin M. Rosenthal, was, on motion of John H. Russell, accepted as a report of progress.

HIGHLAND SCHOOL BUILDING COMMITTEE Report of Progress April, 1983

We'd like to begin our report by saying "thank you." When we came before Town Meeting last June with preliminary plans to convert the Highland School building into new quarters for the Reading Public Library, your response was nothing short of awesome. We appreciate your confidence in this project and continue to feel that the \$990,000 appropriation will turn out to be one of the best investments the Town has made.

When our terms expired at the end of June, all members of the building committee sought reappointment. The same officers were retained, and for this phase of our activity we elected a Treasurer, Jack Zorabedian. Jack is well qualified to keep track of all expenditures and work closely with the Town Treasurer and Town Accountant. Incidentally, all our meetings are open to the public.

In July we signed a continuation of our contract with architect Mark Mitchell of Cambridge and moved into the design-development stage of the project. We experienced no major unexpected difficulties, but there were enough revisions and decisions to keep us busy on the plans well into the fall. We focused on minimizing the threat of change-orders once the job got underway.

A tightly prescribed budget magnifies the importance of each minor decision. When we learned, for example, that the price of structural steel was rising, or that newly enacted code-compliance regulations would affect our estimates, we had to look carefully for areas in which costs could be reduced to counterbalance these figures. We're happy to say that this was accomplished.

In December, when final plans and specifications were ready, Mr. Mitchell suggested that we seek bids on a four-part basis: the main construction work plus three defined alternatives. This strategy would virtually ensure that the major school-to-library conversion could proceed on schedule. Alternatives one and two included cosmetic enhancements and some finish work in the administrative areas, nothing in either case that would impede the smooth function or public-service component of the library.

Alternative three was air-conditioning. This feature was not included in our original proposal, but the design of the heating system suggested that incorporating air-conditioning at the time of installation would be dramatically less expensive than attempting to add it at a later date. Further, we realized that Highland's excellent southern orientation, which will

take full advantage of passive solar energy in the cooler months, might cause some trouble in July and August. Clearly, if the budget would bear it, we would choose to air-condition now.

With all decisions made, we began the lengthy bidding process in January. The response was impressive. A total of 61 subcontractors' bids were opened and read on February 23, and on March 2 the bids of 20 prequalified general contractors were likewise opened and read publicly. Both meetings were well attended. A few days later the general contract, including all three alternatives, was awarded to the low bidder, Rene C. Lamarre Co., Inc., of Salem, Massachusetts. Lamarre's crew began work at the site on April 4.

We are pleased to report that Tom Galvin of Reading, Clerk of the Works for the Police Station remodeling and expansion, has agreed to serve again in that capacity at Highland. Mr. Galvin's professional credentials and history of service to the Town are impressive, and we're delighted to have him aboard.

Our 1982 presentation specified three contracts that would be put out to bid separately: the elevator, the book stacks, and carpeting. We did in fact invite separate bids on the elevator, but subsequently voted to incorporate this into the general contract. The elevator, it turns out, is a key element in the construction process, and interaction between the general contractor and the elevator contractor is critical. Book stacks and carpeting will go out to bid soon, and we anticipate no problem expediting these items ourselves.

You may recall that a while back we were disappointed to learn that the conversion might take as long as ten months to complete. This would have altered our schedule of events rather drastically. Recently, however, Mr. Lamarre expressed confidence that, barring any unforeseen crisis, he will complete the work in less than that time. So once again we're optimistic about the possibility of a 1983 opening.

This is where we stand today. There are just three other points that deserve brief mention.

One is the fact that in any restricted budget, the individual figures are variable. That is to say, some of the costs at Highland will exceed our original projections, but just as surely some will come in under estimate. The important thing to remember is that this remains a \$990,000 project, and we wish to emphasize that fact.

Another point is that Reading has been a real pioneer among cities and towns pursuing a major construction project under the complex legislation that resulted from the Ward Commission findings in 1980. Compliance with these provisions, which are scattered throughout the General Laws of the Commonwealth, has been time-consuming and sometimes very frustrating. There were few precedents to follow, and often the folks on Beacon Hill were more confused about procedures than we were. We hope that Reading's trail-blazing will benefit those communities that undertake building programs in the future.

Point three has to do with the prevailing-wage controversy. Although this issue no longer has bearing on the Highland project, it did come into play earlier, and this is what happened: In September, we were approached by representatives of Associated Builders and Contractors, an open-shop contractors' association. They suggested that we join with them and become a test case in attempting to overturn the allegedly antiquated provisions of Chapter 149, sections 26-28. This law requires that all municipal construction contracts be awarded at prevailing-wage rates, whether or not they are performed by union firms. We considered ABC's proposal very carefully, because the possibility of substantial savings was not easy to dismiss. But after a number of exchanges with Town Counsel and a review by the Law Committee, there remained unanswered questions as to exactly how much at risk such action might place the project and the Town itself. Perceiving our concern for these

factors as a lack of commitment, Associated Builders and Contractors publicly withdrew its offer in November, before we could bring the matter to an informed final vote.

In concluding this report, we must observe that the role of a building committee on a public project is supervisory in nature; we set forth the guidelines and act as the watchdogs. What is actually accomplished depends on those who are following through -- in other words, the paid personnel. We've been very fortunate in this respect. Our architect has continued to demonstrate sensitivity to the practical needs of a modern library, the integrity of an historic building, and -- most important -- to the realistic limitations of a budget that simply cannot expand, no matter what. And Library Director Barbara Nelson has assumed the day-to-day vigilance of the building program with such enthusiasm, energy, and professional skill that our work has been minimal. Barbara has fielded all the questions and overlooked no detail, right down to the critical placement of every light switch. We think people should be aware of this, because she's also efficiently running a busy library, implementing a new computer system, and mapping out all kinds of programs and services for the future.

At Fall Town Meeting, we hope to deliver our Report of Progress in the form of an invitation to the official opening of Reading's new library on Middlesex Avenue. And if this event should occur at an earlier date, you'll be the first to know. Thanks again!

HIGHLAND SCHOOL BUILDING COMMITTEE

ASSOCIATES
Virginia Adams
Paul Fermano
Barbara Nelson

Marvin M. Rosenthal, Chairman
Elia Dangelmaier, Vice-Chairman
Carol Beckwith, Secretary
John Zorabedian, Jr., Treasurer
Sharon Ofenstein
Cherrie Dubois
Wayne Lewis
William Fowler
Beverly Seavey

ARTICLE 2. On motion of John H. Russell it was voted to lay Article 2 on the table.

ARTICLE 18. On motion of John H. Russell it was voted to take Article 18 from the table.

ARTICLE 18. John H. Russell moved that the Town authorize the Board of Selectmen to enter into a long term lease and/or sell the Reading Railroad Depot and its land consisting of 3.04 acres either in whole or in part, upon such terms and conditions as the Board of Selectmen feels is in the best interest of the Town excepting that in the event of a sale the Town set a minimum sales price of Eighty-five Thousand Dollars (\$85,000). Said land is described as parcel 1 in deed recorded in the Middlesex South Deeds Book 9713, Page 551, bounded and described as follows:

Beginning at a point on the Northeasterly sideline of Lincoln Street, said point being N 59 degrees 14' 46" W a distance of 456.56 feet from the Northerly intersection of the Northerly sideline of Washington Street and the Northeasterly sideline of Lincoln Street;

Thence N 30 degrees 45' 24" E a distance of 34.00 feet to a point;

Thence N 59 degrees 14' 46" W a distance of 56.00 feet to a point;

Thence N 30 degrees 45' 24" E a distance of 2.00 feet to a point;

Thence N 59 degrees 14' 46" W a distance of 16.00 feet to a point;

Thence S 30 degrees 45' 24" W a distance of 2.00 feet to a point;

Thence N 59 degrees 14' 46" W a distance of 31.00 feet to a point;

Thence S 30 degrees 45' 24" W a distance of 34.00 feet to a point, said point being on the Northeasterly sideline of Lincoln Street;

Thence S 59 degrees 14' 46" E a distance of 103.00 feet along the Northeasterly sideline of Lincoln Street to a point, said point being the point of beginning of this description.

Intending to describe a parcel of land having 103.00± feet of frontage and containing 3,534± square feet.

On motion of Gail F. Wood it was voted that Article 18 be indefinitely postponed.

ARTICLE 19. On motion of John H. Russell it was voted to take Article 19 from the table.

ARTICLE 19. John H. Russell moved that the Town authorize the Board of Selectmen to file or cause to be filed with the General Court a petition for Special Legislation which would authorize the Board of Selectmen to enter into a long-term lease for the Reading Railroad Depot and its land consisting of 3.04 acres, either in whole or in part, for a lease-term in excess of ten (10) years, notwithstanding the provisions of General Laws Chapter 40, Section 3 or any other General or Special Law to the contrary. Said land described as follows:

Beginning at a point on the Northeasterly sideline of Lincoln Street, said point being N 59 degrees 14' 46" W a distance of 456.56 feet from the Northerly intersection of the Northerly sideline of Washington Street and the Northeasterly sideline of Lincoln Street;

Thence N 30 degrees 45' 24" E a distance of 34.00 feet to a point;

Thence N 59 degrees 14' 46" W a distance of 56.00 feet to a point;

Thence N 30 degrees 45' 24" E a distance of 2.00 feet to a point;

Thence N 59 degrees 14' 46" W a distance of 16.00 feet to a point;

Thence S 30 degrees 45' 24" W a distance of 2.00 feet to a point;

Thence N 59 degrees 14' 46" W a distance of 31.00 feet to a point;

Thence S 30 degrees 45' 24" W a distance of 34.00 feet to a point, said point being on the Northeasterly sideline of Lincoln Street;

Thence S 59 degrees 14' 46" E a distance of 103.00 feet along the Northeasterly sideline of Lincoln Street to a point, said point being the point of beginning of this description.

Intending to describe a parcel of land having 103.00± feet of frontage and containing 3,534± square feet.

This Article, as amended by James J. Sullivan, Jr., was voted in the negative.

53 voted in the affirmative

68 voted in the negative

ARTICLE 32. On motion of John H. Russell it was voted to take Article 32 from the table and take it up in advance.

ARTICLE 32. William C. Brown moved that the Board of Selectmen be and hereby are authorized and instructed to sell at public auction land and building now or formerly known as Reading Railroad Depot hereafter described, said auction to be held on or before June 30, 1984. No minimum bid shall be required and that the sum of Two Thousand Dollars (\$2,000) be raised and appropriated to carry out the purpose of this motion.

Beginning at a point on the Northeasterly sideline of Lincoln Street, said point being N 59 degrees 14' 46" W a distance of 456.56 feet from the Northerly intersection of the Northerly sideline of Washington Street and the Northeasterly sideline of Lincoln Street;

Thence N 30 degrees 45' 24" E a distance of 34.00 feet to a point;
Thence N 59 degrees 14' 46" W a distance of 56.00 feet to a point;
Thence N 30 degrees 45' 24" E a distance of 2.00 feet to a point;
Thence N 59 degrees 14' 46" W a distance of 16.00 feet to a point;
Thence S 30 degrees 45' 24" W a distance of 2.00 feet to a point;
Thence N 59 degrees 14' 46" W a distance of 31.00 feet to a point;
Thence S 30 degrees 45' 24" W a distance of 34.00 feet to a point, said point being on the Northeasterly sideline of Lincoln Street;

Thence S 59 degrees 14' 46" E a distance of 103.00 feet along the Northeasterly sideline of Lincoln Street to a point, said point being the point of beginning of this description.

Intending to describe a parcel of land having 103.00 \pm feet of frontage and containing 3,534 \pm square feet.

On motion of John H. Russell it was voted that Article 32 be indefinitely postponed.

ARTICLE 32. Maureen T. O'Brien moved for reconsideration of Article 32.

On motion of Nils L. Nordberg it was voted that Maureen T. O'Brien's motion for reconsideration of Article 32 be laid on the table.

ARTICLE 22. On motion of John H. Russell it was voted to take Article 22 from the table.

ARTICLE 22. On motion of John H. Russell it was voted that Article 22 be indefinitely postponed.

ARTICLE 27. On motion of John H. Russell it was voted to take Article 27 from the table.

ARTICLE 27. On motion of John H. Russell, as amended by Mary S. Ziegler, it was voted that the Town establish a system of parking fees for those cars parked on Town owned land bordered by High St., Lincoln St., Washington St. and including Lot 51 shown on the Assessor's plans on Plat 63 commonly known as the Depot Parking Lot and for cars parked on High St., Lincoln St., Washington St., Chute St., Woburn St., and Prescott St. between Washington and Chute Streets, and that the sum of Six Thousand Dollars (\$6,000) be raised from the tax levy and appropriated for materials necessary to implement these fees.

ARTICLE 37. On motion of Maureen Rich it was voted to take Article 37 from the table.

ARTICLE 37. On motion of Maureen Rich it was voted that the Town amend the Town's Zoning By-laws by renumbering the present Section 2.2.12. as Section 2.2.12.1. and inserting the following definition as Section 2.2.12.2."

2.2.12.2. FLOOR AREA, NET: Shall be the actual occupied area not including hallways, stairs, mechanical spaces and not including the thickness of exterior or interior walls.

97 voted in the affirmative
0 voted in the negative

ARTICLE 38. On motion of Maureen Rich it was voted to take Article 38 from the table.

ARTICLE 38. On motion of Maureen Rich it was voted that the Town amend the Town's Zoning By-laws by inserting in Section 4.2.2., Table of Uses, the following as the first line under ACCESSORY USES:

RESIDENCE
S-10 A-40 A-80 BUS BUS BUS IND
S-20 A B C
S-40

Accessory Apartment SPA SPA NO SPA No No No

98 Voted in the affirmative

3 voted in the negative

ARTICLE 40. On motion of Maureen Rich it was voted to take Article 40 from the table.

ARTICLE 40. On motion of Maureen Rich it was voted that the Town amend the Town's Zoning By-laws by adding the words "or accessory apartment," in the Table of Section 6.1.1.3. following the words, "each room offered for rent" so that the off-street parking requirement for a One Family detached house shall read:

Principal Use	Minimum Number of Off-Street Parking Spaces Required	Minimum Number of Off-Street Loading and Unloading Spaces Required
One family detached house	Two spaces plus one space for each room offered for rent or accessory apartment, and in the event that the said house is lawfully used for the business or profession of the occupant, one additional space for each two rooms used for said business or profession	None

93 voted in the affirmative

4 voted in the negative

ARTICLE 43. On motion of John H. Russell it was voted to take Article 43 from the table.

ARTICLE 43. On motion of Sally M. Hoyt it was voted that the Town amend the Town of Reading General By-laws, Article XXXII, Section 4, Paragraph 1, by adding the following wording at the end of said paragraph: ", except a project review charge shall be imposed according to the following schedule:

- a) Wetlands By-Law Hearing - \$25.00 (i.e. dwelling, tennis court, swimming pool, bridge, etc.)
- b) Multiple dwelling units - \$25.00 per dwelling unit
- c) Commercial and industrial projects - \$25.00 plus \$5.00 per \$10,000 of established general construction cost over \$100,000.00
- d) Town projects are exempt from review charges."

ARTICLE 51. On motion of Paul C. Dustin it was voted that Article 51 be taken up out of order.

ARTICLE 51. On motion of Paul C. Dustin it was voted that the sum of Five Thousand Nine Hundred Dollars (\$5,900) be raised from the tax levy and appropriated for the purchase of uniforms for members of the Fire Department.

ARTICLE 52. On motion of Paul C. Dustin it was voted that Article 52 be taken up out of order.

ARTICLE 52. On motion of Paul C. Dustin it was voted that the sum of One Thousand Dollars (\$1,000) be raised from the tax levy and appropriated for the purchase of protective clothing for members of the Auxiliary Fire Service.

ARTICLE 53. On motion of Paul C. Dustin it was voted that Article 53 be taken up out of order.

ARTICLE 53. On motion of Paul C. Dustin it was voted that Article 53 be indefinitely postponed.

ARTICLE 54. On motion of Maureen T. O'Brien it was voted that Article 54 be taken up out of order.

ARTICLE 54. On motion of Maureen T. O'Brien it was voted that the sum of Fifteen Thousand Three Hundred Seventy-Five Dollars (\$15,375) be raised from the tax levy and appropriated for Police and Fire Indemnification.

On motion of John H. Russell it was voted that this meeting stand adjourned to meet at 7:30 P.M. on Thursday, April 28, 1983, in the Reading Memorial High School.

Meeting adjourned at 10:25 P. M.

139 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

ADJOURNED ANNUAL TOWN MEETING
April 28, 1983

Reading Memorial High School

April 28, 1983

The meeting was called to order by the Moderator, John W. Faria, at 7:30 P. M., there being a quorum present.

The invocation was given by the Rev. Dayl H. Hufford of the First Congregational Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 47. Mr. Gerald A. Fiore presented a general report for the Finance Committee which was accepted as a report of progress.

ARTICLE 47 (9) On motion of Gerald A. Fiore it was voted to take up line item 9 in advance.

ARTICLE 47 (9) On motion of Gerald A. Fiore it was voted that the sum of One Hundred Fifty Thousand Dollars (\$150,000) be transferred from the overlay reserve fund and Fifty Thousand Dollars (\$50,000) be transferred from free cash and that said sums totalling Two Hundred Thousand Dollars (\$200,000) be appropriated to the Reserve Fund.

ARTICLE 47 (10) On motion of Elizabeth W. Klepeis it was voted to take up line item 10 in advance.

ARTICLE 47 (10) On motion of Elizabeth W. Klepeis it was voted that the sum of Thirty-Five Thousand Three Hundred Dollars (\$35,300) be raised from the tax levy and appropriated to Election and Registration Expense.

ARTICLE 47 (11) On motion of Elizabeth W. Klepeis it was voted to take up line item 11 in advance.

ARTICLE 47 (11) On motion of Elizabeth W. Klepeis it was voted that the sum of One Thousand One Hundred Fifty Dollars (\$1,150) be raised from the tax levy and appropriated to the Board of Registrars.

ARTICLE 47 (12-14) On motion of Gerald A. Fiore it was voted to take up line items 12 - 14 in advance.

ARTICLE 47 (12-14) On motion of Gerald A. Fiore it was voted that the sum of Sixteen Thousand Seven Hundred Seventy-Three Dollars (\$16,773) be raised from the tax levy and appropriated to the Finance Committee as follows: each item to be considered a separate appropriation:

Salaries	\$	1,928
Expense	\$	345
C.P.A. Audit	\$	14,500

ARTICLE 47 (1-8) On motion of John H. Russell it was voted that the sum of One Thousand Eight Hundred Sixteen Dollars (\$1,816) be transferred from Emergency Fuel Assistance, and that the sum of One Hundred Fifty-Three Thousand Six Hundred Fifty-One Dollars (\$153,651) be raised from the tax levy, and that said sums totalling One Hundred Fifty-Five Thousand Four Hundred Sixty-Seven Dollars (\$155,467) be appropriated to the Board of Selectmen as follows; each item being considered a separate appropriation:

Salaries	\$ 94,826
Expense (including out of State travel not to exceed \$300)	\$ 7,425
Miscellaneous	\$ 53,216
(Special Committees	300
Town Report	3,400
Telephone	33,000
Memorial Day Observance	1,500
Duplicating Costs	13,200
Fuel Assistance)	1,816)
TOTAL	\$ 155,467

ARTICLE 47 (15-16) On motion of John H. Russell it was voted that the sum of Fifty-Two Thousand Three Hundred Seventy-Eight Dollars (\$52,378) be raised from the tax levy and appropriated to the Town Accountant as follows; each item to be considered a separate appropriation:

Salaries	\$ 51,093.00
Expense (including out of State travel not to exceed \$200)	\$ 1,285.00
Total	\$ 52,378.00

ARTICLE 47 (17-20) On motion of Elizabeth W. Klepeis it was voted that the sum of Eighty-Four Thousand Eight Hundred Ten Dollars (\$84,810) be raised from the tax levy and appropriated to the Board of Assessors as follows; each item to be considered a separate appropriation:

Salaries	\$ 79,260.00
Expense	\$ 5,550.00

and in accordance with Chapter 41, Section 108 of the General Laws of Massachusetts, the Assessors' salaries are hereby set effective July 1, 1983 totalling Eight Thousand Six Hundred Twenty Dollars (\$8,620) to be divided as they choose.

ARTICLE 47 (21-24) On motion of C. Dewey Smith it was voted that the sum of \$84,379.00 be raised from the tax levy and appropriated to the Tax Collector as follows, each item being considered a separate appropriation:

Salaries	\$ 69,254.00
Expense	\$ 10,125.00
Collection of back taxes	\$ 5,000.00

and in accordance with Chapter 4, Section 108 of the General Laws of Massachusetts, the Tax Collector's salary is hereby set, effective July 1, 1983 at \$10,970.00.

ARTICLE 47 (25-28) On motion of Elizabeth W. Klepeis it was voted that the sum of Six Thousand Seven Hundred Dollars (\$6,700) be transferred from the Municipal Light Department's Maintenance and Operations Account to the Treasurer's Salary Account and that the sum of Seventy-One Thousand Nine Hundred One Dollars and ninety-eight cents (\$71,901.98) be raised from the tax levy and that said sums totaling Seventy-Eight Thousand Six Hundred One Dollars and ninety-eight cents (\$78,601.98) be appropriated to the Treasurer as follows, each item being considered a separate appropriation:

Salaries	\$ 68,016.98
Expense (including out of State travel not to exceed \$450)	\$ 6,585.00
Tax Title	\$ 4,000.00
	<u>\$ 78,601.98</u>

and in accordance with Chapter 41, Section 108 of the Massachusetts General Laws, the Treasurer's salary is hereby set, effective July 1, 1983 at \$26,117.38.

ARTICLE 47 (29-32) On motion of Maureen T. O'Brien it was voted that the sum of Sixty Thousand Nine Hundred Fourteen Dollars (\$60,914) be raised from the tax levy and appropriated to the Town Clerk as follows: each item to be considered a separate appropriation:

Salaries	\$ 52,044.00
Expense (Including out of State travel not to exceed \$250)	\$ 5,270.00
Word Processor	\$ 3,600.00

and in accordance with Chapter 41, Section 108 of the General Laws of Massachusetts the Town Clerk's salary is hereby set, effective July 1, 1983 at \$10,970.00.

ARTICLE 47 (33-35) On motion of John H. Russell it was voted that the sum of Eighty-Five Thousand Dollars (\$85,000) be raised from the tax levy and appropriated to the Law Committee as follows: each item to be considered a separate appropriation:

Legal Services - Town Counsel Fees	\$ 65,000.00
Legal Services - Labor Negotiation Fees	\$ 15,000.00
Legal Services - Expense	\$ 5,000.00

ARTICLE 47 (36-37) On motion of Bayard R. Lincoln it was voted that the sum of Ten Thousand Five Hundred Seventy-Nine Dollars (\$10,579) be raised from the tax levy and appropriated to the Personnel Board as follows: each item to be considered a separate appropriation:

Salary	\$ 10,279.00
Expense	\$ 300.00

ARTICLE 47 (38) On motion of Elizabeth W. Klepeis it was voted that the sum of One Hundred Two Thousand Five Hundred Dollars (\$102,500) be raised from the tax levy and appropriated for the Town's centralized computer system as follows:

Payment on lease purchase of hard and software (said lease purchase originally authorized under Article 13 of the subsequent Town Meeting November 1981)	\$ 53,500.00
Maintenance of Hardware and Software and Software Development	\$ 39,500.00

Equipment, materials, telephone	\$ 9,500.00
	<u>\$102,500.00</u>

Said sums to be expended by and under the direction of the Data Processing Advisory Board.

ARTICLE 47 (39) On motion of Paul C. Dustin it was voted to lay line item 39 on the table.

ARTICLE 47 (40-41) On motion of Barry J. Mitchel it was voted that the Town raise the following sums from the tax levy and appropriate to the Planning Board, each item to be considered a separate appropriation:

Planning Board Salary	\$ 6,309.00
Planning Board Expense	<u>\$ 1,355.00</u>
Total appropriation	\$ 7,664.00

ARTICLE 47 (43-45) On motion of Maureen T. O'Brien it was voted that the sum of One Hundred Seventy-Two Thousand Three Hundred Fifty-Eight Dollars (\$172,358) be raised from the tax levy and appropriated to Building Maintenance as follows; each item to be considered a separate appropriation:

Salaries	\$ 72,738.00
Energy	\$ 73,992.00
Electricity	\$21,082
Gasoline	\$ 1,210
Heating Fuel	\$51,700
Expenses	\$ 25,628.00

ARTICLE 47 (46-52) On motion of Paul E. Landers it was voted that the sum of Four Thousand Eighty-Eight Dollars (\$4,088) be transferred from Receipts Reserved, and that the sum of Two Hundred Seventy-Five Thousand Dollars (\$275,000) be transferred from Federal Revenue Sharing (P.L. 92-512) to Police Department salaries, and that the sum of One Million Sixty-Five Thousand Five Hundred Fifty-Three Dollars (\$1,065,553) be raised from the tax levy, and that said sums totalling One Million Three Hundred Forty-Four Thousand Six Hundred Forty-One Dollars (\$1,344,641) be appropriated to the Police Department as follows; each item to be considered a separate appropriation:

Salaries (P.L. 92-512 authorized)	\$275,000.00
Salaries	\$919,330.00
Energy	\$ 34,389.00
Gasoline	\$26,906
Electricity	\$ 7,483
Expense	\$ 63,927.00
Parking Tickets Salary	\$ 2,756.00
Parking Tickets Expense	\$ 1,332.00
Portable Radio	\$ 1,400.00
School Traffic Control	<u>\$ 46,507.00</u>
	\$1,344,641.00

ARTICLE 47 (55-58) On motion of Paul C. Dustin it was voted that the sum of Two Hundred Seventy-Five Thousand Dollars (\$275,000) be transferred from Federal Revenue Sharing (P.L. 92-512) to Fire Department Salaries, and the sum of One Million Forty-Eight

Thousand Two Hundred Forty-Nine Dollars (\$1,048,249) be raised from the tax levy and said sums totalling One Million Three Hundred Twenty-Three Thousand, Two Hundred Forty-Nine Dollars (\$1,323,249) be appropriated to the Fire Department as follows: each item being considered a separate appropriation:

Salaries (P.L. 92-512 authorized)	\$275,000.00
Salaries	\$983,485.00
Energy - gas & Diesel	\$ 10,700.00
Expense	\$ 42,064.00
E.M.T.A.	<u>\$ 12,000.00</u>
	\$1,323,249.00

ARTICLE 47 (59-60) On motion of Paul C. Dustin it was voted that the sum of Twelve Thousand Sixty-Eight Dollars (\$12,068) be raised from the tax levy and appropriated to Fire Alarm as follows: each item to be considered a separate appropriation:

Salaries	\$ 8,480.00
Expense	\$ 3,588.00

ARTICLE 47 (66) On motion of Paul C. Dustin it was voted that the sum of Fifty-Five Thousand Nine Hundred Twenty Dollars (\$55,920) be raised from the tax levy and appropriated for hydrant rental.

ARTICLE 47. (67) On motion of Allan E. Ames it was voted that there be included in the tax levy for electricity used for street lights the sum of One Hundred Twenty-Six Thousand Dollars (\$126,000.00) and that said sum and the income from sales of electricity to private consumers and electricity supplied to municipal buildings and for municipal power and jobbing during the current fiscal year to be appropriated for the Municipal Light Plant, said appropriation to be expended by the Manager of the Municipal Light Plant under the direction and control of the Municipal Light Board for the expense of plant, including payment of Bonds and Notes, as defined in Chapter 164, Section 56 of the General Laws, or any amendments thereof or any additions thereto, and that if said sum of One Hundred Twenty-Six Thousand Dollars (\$126,000.00) and said income shall exceed expense for said fiscal year, such excess up to the amount of 50% of the net profit from operations as of December 31 of the preceding year as defined in Chapter 164, such amount shall be paid 50% in June and 50% in December of the current year into the Town Treasury and the balance, if any, shall be transferred to the Construction Fund of said Plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board.

ARTICLE 47 (68-70) On motion of Paul E. Landers, as amended by Gerald A. Fiore, it was voted that the sum of Fifty-One Thousand Seventy-Four Dollars (\$51,074) be raised from the tax levy and appropriated to the Building Inspector as follows: each item to be considered a separate appropriation:

Salaries	\$ 48,374.00
Expense - gasoline	\$ 575.00
Expense	<u>\$ 2,125.00</u>
	\$ 51,074.00

ARTICLE 47 (71-72) On motion of Paul E. Landers it was voted that the sum of Three Thousand Four Hundred Fifty Dollars (\$3,450) be raised from the tax levy and appropriated to the Sealer of Weights and Measures as follows: each item to be considered a separate appropriation:

Salaries \$ 2,950.00

Expense \$ 500.00

ARTICLE 47 (73) On motion of George B. Perry it was voted that the sum of Five Hundred Dollars (\$500) be raised from the tax levy and appropriated to the Town Forest Committee.

ARTICLE 47 (74) On motion of Paul C. Dustin it was voted that the sum of Two Thousand One Hundred Dollars (\$2,100) be raised from the tax levy and appropriated to Civil Defense salary and expense.

ARTICLE 47 (75) On motion of Maureen T. O'Brien it was voted that the sum of One Thousand Dollars (\$1,000) be raised from the tax levy and appropriated for Animal Control.

ARTICLE 47 (76-82) On motion of Richard H. Coco it was voted that the sum of \$10,687,058 be raised from the tax levy and appropriated for the School Department and the sum of \$211,911 received or to be received from Chapter 506 METCO funds, so called, and the sum of \$14,800 received or to be received from athletic receipts and the sum of \$12,475 to be transferred from receipts reserved for appropriation and the said sum totalling \$10,926,244 be authorized as follows:

General Salaries - Regular Day School	8,314,121	
Less - METCO funds	<u>134,011</u>	8,180,110
Special Needs Salaries		639,180
General Expense (non-energy related) including travel outside State not to exceed \$4,800	1,070,895	
Less - METCO funds	77,900	
Less transfer from receipts reserved for appropriation	<u>12,475</u>	980,520
Expense - energy related - electricity	191,646	
gasoline	3,300	
fuel	<u>329,315</u>	524,261
Special Needs Expense		314,787
Athletic Expense	63,000	
Less anticipated receipts	<u>14,800</u>	<u>48,200</u>
TOTAL		<u>\$ 10,687,058</u>

ARTICLE 47 (83) On motion of John B. Pacino it was voted that the sum of \$244,446.00 be raised from the tax levy and be appropriated to the Northeast Regional Vocational School.

ARTICLE 47 (39) On motion of Paul C. Dustin it was voted to take line item 39 from the table.

ARTICLE 47 (39) On motion of William H. Watt it was voted that the sum of Two Thousand Six Hundred Thirty-Five Dollars (\$2,635.00) be raised and appropriated from the tax levy for salaries & expenses for the Board of Appeals.

ARTICLE 47 (84-124) On motion of Gerald A. Fiore it was voted that line items 84 through 124, Board of Public Works, be laid on the table.

ARTICLE 47 (125) On motion of Virginia M. Adams it was voted that the sum of \$1,040.00 be raised from the tax levy, and that said sum be appropriated to the Reading Historical Commission.

ARTICLE 47 (126-127) On motion of William L. Childress it was voted that the sum of Thirty-Three Thousand Two Hundred Ninety-Five Dollars (\$33,295.00) be raised from the tax levy and be appropriated for the Conservation Commission as follows, each item being considered a separate appropriation:

Salaries	\$ 23,441.00
Expense	\$ 9,854.00

ARTICLE 47 (128-138) On motion of James J. Nugent, Jr. it was voted that the sum of One Hundred Six Thousand Six Hundred Seventy-Nine Dollars (\$106,679) be raised from the tax levy and appropriated for HEALTH AND SANITATION as follows, each item being considered a separate appropriation:

Board of Health - Salaries	36,609.00
Board of Health - Expenses	10,350.00
Animal Inspector	800.00
Care of Contagious Diseases	9,180.00
Fluoridation	4,800.00
Mosquito Control	6,240.00
Nursing Services	8,700.00
Human Services:*	30,000.00
	<u>\$ 106,679.00</u>

* formerly three separate line items:

735, Inc.; E.M.M.H.; E.M.A.R.C

On motion of John H. Russell it was voted that this meeting stand adjourned to meet on Monday, May 2nd, 1983 at 7:30 P.M. in the W. S. Parker Jr. High School auditorium.

Meeting adjourned at 10:50 P.M.

137 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

W. S. Parker Junior High School

May 2, 1983

The meeting was called to order by the Moderator, John W. Faria, at 7:30 P. M., there being a quorum present.

The invocation was given by the Rev. David W. Reid of the First Baptist Church, followed by the Pledge of Allegiance to the Flag.

Maureen T. O'Brien was recognized on a point of personal privilege.

The following Resolution to Myrtle Cook, presented by Maureen T. O'Brien, was unanimously accepted.

RESOLUTION

RESOLVED: that whereas Myrtle Cook, correspondent for the Reading Chronicle for the past 35 years, will retire on May 27, 1983, on the occasion of her eightieth birthday, and

WHEREAS Myrtle Cook has faithfully recorded and reported the events in the lives of three generations of Reading citizens,

NOW THEREFORE, we, the citizens of Reading gathered at annual Town Meeting, May 2, 1983, offer our thanks to Myrtle Cook on behalf of the Reading community, offer our congratulations on her 80th birthday, and wish her many happy and healthy years of retirement.

ARTICLE 47 On motion of Gail F. Wood it was voted to take Article 47 from the table.

ARTICLE 47 (84-105) On motion of Gail F. Wood it was voted that the sum of Twelve Thousand Four Hundred Thirty-Two Dollars (\$12,432.00) be transferred from the Receipt Reserved for Appropriation Account and the sum of One Million Two Hundred Fifty-Seven Thousand Eight Hundred Fifty Dollars (\$1,257,850.00) be raised from the tax levy and said sums be appropriated for the Board of Public Works as follows: each item being considered as a separate appropriation;

Salaries for the D.P.W.	\$829,467.00
Energy Expenses for the D.P.W.	\$ 85,278.00
Non-Energy Expenses for D.P.W.	\$355,537.00
Totalling	\$1,270,282.00

and in accordance with Chapter 41, Section 108 of the General Laws, the annual elected officer's salary of the Tree Warden is hereby set at Five Hundred Dollars (\$500.00) effective as of July 1, 1983. The \$500.00 is included in the Public Works' salaries.

ARTICLE 47 (106-107) On motion of Robert P. Griffin it was voted that the sum of One Hundred Fifty-Seven Thousand Dollars (\$157,000.00) be raised from the tax levy and appropriated for the removal of snow and ice, such sum to be expended by and under the direction of the Board of Public Works.

ARTICLE 47 (108-110) On motion of John L. Fallon, Jr. it was voted that the sum of One Hundred Thirty Thousand Three Hundred Twenty-One Dollars (\$130,321.00) be transferred from the Water Surplus Account and the sum of Seven Hundred Forty-Five Thousand Six Hundred Three Dollars (\$745,603.00) be raised from the tax levy and appropriated for the Board of Public Works as follows: each item being considered as a separate appropriation;

Salaries for Construction, Maintenance and operation of Water Works	\$347,608.00
Energy Expenses for Construction, Maintenance and Operation of Water Works	\$149,704.00
Non-Energy Expenses for Construction, Maintenance and Operation of Water Works	\$378,612.00
Totalling	\$875,924.00

ARTICLE 47 (111-113) On motion of Douglass L. Barker it was voted that the sum of One Hundred Seventy-Six Thousand One Hundred Ninety-Seven Dollars (\$176,197.00) be raised from the tax levy and appropriated for the Board of Public Works as follows: each item being considered as a separate appropriation;

Salaries for Sewer Maintenance	\$113,438.00
Energy Expenses for Sewer Maintenance	\$ 14,613.00
Non-energy Expenses for Sewer Maintenance	\$ 48,146.00
Totalling	\$176,197.00

ARTICLE 47 (114-116) On motion of Arthur Polychrones it was voted that the sum of Three Hundred Fifty-Four Thousand Seven Hundred Forty Dollars (\$354,740.00) be raised from the tax levy and appropriated for the Board of Public Works as follows, each item being considered as a separate appropriation;

Expenses for Rubbish Collection and Disposal	\$295,874.00
Salaries for Sanitary Landfill	\$ 27,991.00
Expenses for Sanitary Landfill	\$ 30,875.00
Totalling	\$354,740.00

ARTICLE 47 (117) On motion of Gail F. Wood it was voted that the sum of One Hundred Sixty Thousand Dollars (\$160,000.00) be transferred from the Stabilization Fund and appropriated for Drain Construction, such sum to be expended by and under the direction of the Board of Public Works.

123 voted in the affirmative
4 voted in the negative
2/3 vote required

ARTICLE 47 (118) On motion of John L. Fallon, Jr. it was voted that the sum of Two Hundred Nineteen Thousand Dollars (\$219,000.00) be transferred from the Stabilization Fund and appropriated for Road Construction and Reconstruction, such sum to be expended by and under the direction of the Board of Public Works.

126 voted in the affirmative
0 voted in the negative
2/3 vote required

ARTICLE 47 (119) On motion of Douglass L. Barker it was voted that the sum of One Hundred Thirty-Two Thousand Dollars (\$132,000.00) be raised from the tax levy and appropriated for the purchase or lease by the Board of Public Works of the following:

Two (2) Trucks G.V.W. 32,000 lbs.
One (1) Truck G.V.W. 10,000 lbs.
One (1) Aerator
One (1) Seven Gang Lawn Mower
Two (2) Sand Spreaders

and that the Board of Public Works be, and it hereby is authorized and empowered to sell or transfer, or exchange upon such terms and conditions as it may determine:

One (1) 1970 Diamond Reo Truck & Packer
Two (2) 1970 Diamond Reo Trucks
One (1) 1973 Chevrolet Truck
One (1) 1973 Fox Sand Spreader
One (1) 1963 Burch Spreader Box
One (1) 1950 C.M.C. Cement Mixer
One (1) 1958 Jackson Compactor
One (1) 1964 Oliver Tractor
Two (2) 1964 Sidewalk Plows
One (1) 1957 Nelson Snow Loader
One (1) 1966 Line Paint Sprayer
One (1) 1962 Small Cement Mixer
One (1) 1952 Small Cement Mixer
One (1) 36 inch Hand Lawn Sweeper

and the proceeds from such sales, exchanges or transfers are to be appropriated in addition to aforementioned One Hundred Thirty-Two Thousand Dollars (\$132,000.00) for the purchase or lease of the aforesaid equipment such sums to be expended by and under the direction of the Board of Public Works.

124 voted in the affirmative
0 voted in the negative

ARTICLE 47 (120) On motion of Gail F. Wood it was voted that the sum of Twenty-Five Thousand Five Hundred Dollars (\$25,500.00) be raised from the tax levy and appropriated for the purpose of maintaining, improving and constructing facilities in the parks and playgrounds, such sum to be expended by and under the direction of the Board of Public Works.

ARTICLE 47 (121) On motion of Robert P. Griffin it was voted that the sum of Eight Thousand Dollars (\$8,000.00) be transferred from the Receipt Reserved for Appropriation Account and the sum of Three Thousand Dollars (\$3,000.00) be raised from the tax levy and that sums totalling Eleven Thousand Dollars (\$11,000.00) be appropriated for Sidewalk Construction, such sum to be expended by and under the direction of the Board of Public Works.

ARTICLE 47 (139-143) On motion of Paul E. Landers it was voted that the sum of Fifty-Five Thousand Five Hundred Sixty-Three Dollars (\$55,563) be raised from the tax levy

and appropriated to the Council on Aging as follows: each item to be considered a separate appropriation:

Salaries	\$ 41,015.00
Expense	5,198.00
Energy - Gasoline	1,650.00
Hot Lunch Program	5,500.00
Elder Home Care	2,200.00

ARTICLE 47 (144-146) On motion of Paul E. Landers it was voted that the sum of Seventy-Four Thousand Five Hundred Forty Dollars (\$74,540) be raised from the tax levy and appropriated to Veterans Benefits as follows; each item to be considered a separate appropriation:

Salaries	\$ 28,419.00
Expense	\$ 1,121.00
Aid	\$ 45,000.00

ARTICLE 47 (147-151) On motion of Joyce K. Miller as amended by Philip B. Pacino it was voted that the sum of Thirty Thousand Dollars (\$30,000.00) be transferred from Cemetery Bequest Interest and the sum of Twenty Thousand Dollars (\$20,000.00) be transferred from Cemetery Sale of Lots Fund and that the sum of Six Hundred Thirty-Eight Dollars (\$638.00) be transferred from Article 6 of the November 1981 Special Town Meeting Fund and that the sum of Ninety-Five Thousand Four Hundred Thirty-Eight Dollars (\$95,438.00) be raised from the tax levy and that said sums totalling One Hundred Forty-Six Thousand Seventy-Six Dollars (\$146,076.00) be appropriated to the Cemetery Department to be expended under the direction of the Cemetery Trustees as follows, each item being considered a separate appropriation:

Salaries	\$113,331.00
Expenses	\$ 21,145.00
Cemetery Development	\$ 10,000.00
Care of Soldiers Graves	\$ 1,600.00

ARTICLE 47 (154-157) On motion of Elia A. Dangelmaier it was voted that the sum of Eleven Thousand Three Hundred Thirty-Nine Dollars (\$11,339) be transferred from State Aid to Libraries Reserved, and that the sum of Three Thousand Seven Hundred Thirty-Eight Dollars (\$3,738) be transferred from the County Dog License Account, and that the sum of Three Hundred Thirty-Nine Thousand Six Hundred Ninety-Six Dollars (\$339,696) be raised from the tax levy and that said sums totaling Three Hundred Fifty-Four Thousand Seven Hundred Seventy-Three Dollars (\$354,773) be appropriated to the Library (including out of state travel not to exceed \$300.00) as follows, each item being considered a separate appropriation:

Salaries	\$ 254,899.00
Expense- Energy: Electricity 10,100	17,100
Heating Fuel 7,000	
Expense - Non Energy Related	77,285.00
Total Expense	\$ 94,385.00
Copying Service	5,489.00
Total	\$ 354,773.00

ARTICLE 47 (159-160) On motion of Paul E. Landers it was voted that the sum of \$68,465 be raised from the tax levy and said sum be appropriated to the Recreation Committee as follows - each item considered as a separate appropriation:

Salaries	\$ 46,650.00
Expenses	<u>21,815.00</u>
Total	\$ 68,465.00

ARTICLE 47 (162) On motion of Maureen T. O'Brien it was voted that the sum of Two Hundred Fifty Thousand Dollars (\$250,000) be transferred from the Municipal Light Department's Operating and Maintenance Account and that the sum of Twenty-One Thousand One Hundred Fifty-Seven Dollars (\$21,157) be transferred from Receipts Reserved for Appropriation and that the sum of Three Hundred Eighty-Five Thousand Dollars (\$385,000) be transferred from Free Cash and that the sum of Six Hundred Thirty-One Thousand Seven Hundred Ninety-Nine Dollars (\$631,799) be raised from the tax levy, and that said sums totalling One Million Two Hundred Eighty-Seven Thousand Nine Hundred Fifty-Six Dollars (\$1,287,956) be appropriated to the Contributory Retirement System as itemized, in accordance with the provision of Section 22-7 of Chapter 32 of the Mass. General Laws.

Pension Fund	\$ 1,260,192.00
Expense	<u>27,764.00</u>
	\$ 1,287,956.00

ARTICLE 47 (163) On motion of Maureen T. O'Brien it was voted that the sum of Thirty-Seven Thousand Seven Hundred Seventy-One Dollars (\$37,771) be transferred from the Municipal Light Department's Operation and Maintenance Account, and that the sum of Ninety-One Thousand Five Hundred Ninety-Two Dollars (\$91,592) be raised from the tax levy, and that said sums totalling One Hundred Twenty-Nine Thousand Three Hundred Sixty-Three Dollars (\$129,363) be appropriated for non-contributory pensions and annuities.

ARTICLE 47 (164) On motion of Maureen T. O'Brien it was voted that the sum of Twenty Thousand Dollars (\$20,000) be raised from the tax levy and appropriated to Unemployment Compensation.

ARTICLE 47 (165) On motion of Maureen T. O'Brien it was voted that the sum of One Hundred Twelve Thousand Eighty-Six Dollars (\$112,086) be transferred from the Municipal Light Department's Maintenance and Operation Account and that the sum of Twenty-Five Thousand Four Hundred Seventy-Four Dollars (\$25,474) be transferred from the Municipal Water Operation and Maintenance Account and that the sum of Nine Thousand Five Hundred Twenty-Four Dollars (\$9,524) be transferred from the Municipal Sewer Operations and Maintenance Account and that the sum of Two Hundred Seventy-Five Thousand Four Hundred Seventy-Five Dollars (\$275,475) be raised from the tax levy and that said sums totalling Four Hundred Twenty-Two Thousand Five Hundred Fifty-Nine Dollars (\$422,559) be appropriated for all insurance except Group Insurance for Town Employees and that said sum is to be expended under the direction of the Board of Selectmen.

ARTICLE 47 (166) On motion of Maureen T. O'Brien it was voted that the sum of One Thousand Seven Hundred Dollars (\$1,700) be transferred from the Municipal Light Department's Maintenance and Operations Account and that the sum of Three Hundred Forty Dollars (\$340) be transferred from the Municipal Water Operation and Maintenance Account and that the sum of Two Hundred Seventy Dollars (\$270) be transferred from the

Municipal Sewer Operations and Maintenance Account and that the sum of Six Thousand One Hundred Ninety Dollars (\$6,190) be raised from the tax levy and that said sums totalling Eight Thousand Five Hundred Dollars (\$8,500) be appropriated to the Insurance Deductible Clause Expense said sum to be expended under the direction of the Board of Selectmen.

ARTICLE 47 (167) On motion of Maureen T. O'Brien it was voted that the sum of Eighty-Three Thousand Six Hundred Fourteen Dollars (\$83,614) be transferred from the Municipal Light Operating and Maintenance Account and that the sum of Seven Hundred Twenty-Five Thousand Seven Hundred Ninety-Five Dollars (\$725,795) be raised from the tax levy and that said sums totalling Eight Hundred Nine Thousand Four Hundred Nine Dollars (\$809,409) be appropriated for group life insurance, group accident, health and dismemberment insurance for Town employees in accordance with Chapter 32B of the Massachusetts General Laws and that said sum be spent under the direction of the Board of Selectmen.

ARTICLE 47 (168-170) On motion of Maureen T. O'Brien it was voted that the sum of One Hundred Twenty Thousand Dollars (\$120,000) be transferred from Sale of Real Estate, and that the sum of One Million Six Hundred Fifty Thousand, Three Hundred Fifty-Seven Dollars (\$1,650,357) be raised from the tax levy and said sums totalling One Million Seven Hundred Seventy Thousand, Three Hundred Fifty-Seven Dollars (\$1,770,357) be appropriated for maturing debt and interest as follows:

	<u>Principal</u>	<u>Interest</u>
Library	\$ 110,000.00	\$ 71,060.00
Water	215,000.00	168,397.00
Sewer	370,000.00	102,135.00
Public Works Misc.	85,000.00	32,805.00
Schools	450,000.00	155,960.00
Sub-total	\$1,230,000.00	530,357.00
Anticipated Loans		10,000.00
		\$ 1,770,357.00

ARTICLE 55. On motion of Gerald A. Fiore it was voted that Article 55 be indefinitely postponed.

ARTICLE 3. On motion of William C. Brown it was voted to take Article 3 from the table.

ARTICLE 3. On motion of William C. Brown it was voted that the Town Counsel be and hereby is instructed to research any and all restrictions that may now be or may have been on the land and/or building owned by the Town and located on 52 Sanborn Street. He shall determine if said building has been transferred from the School Department to the Board of Selectmen. He shall report his findings to the Space Study Committee approved by a vote of this Town Meeting.

He shall further advise said Committee of legal steps necessary to remove any restrictions he may find and further advise of legal steps to transfer land and building from School Department to the Board of Selectmen, and prepare an Article or Articles for the Subsequent Town Meeting to carry out the purpose of the vote.

ARTICLE 3. On motion of William C. Brown it was voted that the Planning Board conduct hearings and do all things necessary and legal including an Article or Articles in the Subsequent Town Meeting to rezone the land now owned by the Town and located on 52 Sanborn Street from its present zoning to that required for apartments and/or condominiums.

ARTICLE 3. On motion of John H. Russell it was voted to lay Article 3 on the table.

On motion of John H. Russell it was voted that this meeting stand adjourned sine die.

Meeting adjourned at 9:45 P. M.

138 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

SPECIAL ELECTION

June 20, 1983

Pursuant to the Warrant and the Constable's Return thereon, a Special Election was held at the time and places specified in the Warrant and was called to order by the Wardens in the precincts as follows:

Precinct 1	J. Warren Killam School	Joseph E. Callahan
Precinct 2	J. Warren Killam School	Leon A. LaFreniere
Precinct 3	Joshua Eaton School	Fred C. Kenney, Jr.
Precinct 4	Joshua Eaton School	John H. Crooker
Precinct 5	Alice M. Barrows School	Edward P. Cameron
Precinct 6	Alice M. Barrows School	Phyllis A. Maloney
Precinct 7	Birch Meadow School	Eva C. Swift
Precinct 8	Birch Meadow School	Kenneth C. Latham

who then partially read the Warrant, when on motion of Elizabeth C. Cronin, Eleanor M. Brown, Francis X. Day, Norma T. Sweeney, John J. Andreola, C. Dewey Smith, Henry A. Murphy, Jr. and John F. Cronin in precincts 1, 2, 3, 4, 5, 6, 7 and 8 respectively it was voted to dispense with the further reading of the Warrant, except the Officer's Return which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens in charge and each found to be empty and all registered 000.

The polls were then declared open at 2:00 P.M. and were closed at 8:00 P.M. with the following results:

Prec 1 Prec 2 Prec 3 Prec 4 Prec 5 Prec 6 Prec 7 Prec 8 Total

QUESTION NO. 1

Shall the Town vote to approve the action of the representative Town Meeting of April 21, 1983 whereby it was voted by a vote of 83 to 10 under Article 36 of the Articles in the Annual Town Meeting Warrant that the Town vote to amend the Town's Zoning By-Laws by adding the following paragraph as Section 2.2.1.1.:

2.2.1.1 ACCESSORY APARTMENT: A self-contained housing unit consisting of one or more rooms with separate kitchen and bathroom facilities incorporated within an existing building that was originally designed as a one family dwelling.

Yes	121	95	61	143	102	119	87	101	829
No	74	97	56	286	79	79	89	88	848
Blanks	4	5	2	7	5	4	8	6	41
Total	199	197	119	436	186	202	184	195	1,718

QUESTION NO. 2

Shall the Town vote to approve the action of the representative Town Meeting of April 25, 1983 whereby it was voted by a vote of 97 to 0 under Article 37 of the Articles in the Annual Town Meeting Warrant that the Town vote to amend the Town's Zoning By-Laws by renumbering the present Section 2.2.12. as Section 2.2.12.1. and inserting the following definition as Section 2.2.12.2.:

2.2.12.2. FLOOR AREA, NET: Shall be the actual occupied area not including hallways, stairs, mechanical spaces and not including the thickness of exterior or interior walls.

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Total
Yes	128	99	63	165	107	128	96	106	892
No	65	87	53	257	72	65	77	80	756
Blanks	6	11	3	14	7	9	11	9	70
Total	199	197	119	436	186	202	184	195	1,718

QUESTION NO. 3

Shall the Town vote to approve the action of the representative Town Meeting of April 25, 1983 whereby it was voted by a vote of 98 to 3 under Article 38 of the Articles in the Annual Town Meeting Warrant that the Town vote to amend the Town's Zoning By-Laws by inserting in Section 4.2.2. Table of Uses, the following as the first line under ACCESSORY USES:

RESIDENCE

S-10 A-40 A-80 BUS BUS BUS IND
S-20 A B C
S-40

Accessory Apartment	SPA	SPA	NO	SPA	No	No	No	
Yes	117	94	58	133	100	113	87	99 801
No	73	96	54	280	78	79	87	85 832
Blanks	9	7	7	23	8	10	10	11 85
Total	199	197	119	436	186	202	184	195 1,718

QUESTION NO. 4

Shall the Town vote to approve the action of the representative Town Meeting of April 21, 1983 whereby it was voted by a vote of 88 to 29 under Article 39 of the Articles in the Annual Town Meeting Warrant that the Town vote to amend the Town's Zoning By-Laws by inserting a new paragraph as Section 4.3.2.8. to read as follows:

4.3.2.8. PURPOSE: The Purpose of allowing accessory apartments within the Town is to encourage the alteration and/or construction of a limited number of housing units which will increase the availability of rental units within the Town, will help to meet local housing needs without causing significantly adverse effects on the character and municipal services of the community and will ensure compliance with State and local planning standards and policies concerned with land use, building design and the health, safety, convenience and general welfare of the inhabitants of the Town.

RESTRICTIONS: The Special Permit Granting Authority may grant a Special Permit for an accessory apartment, if, as a minimum, the following conditions are met:

- a) The dwelling in which the accessory apartment is to be located was legally occupied prior to August 1, 1982;
- b) Notwithstanding the provisions of Section 4.3.2.6. of these By-laws, the accessory apartment shall occupy no more than one-third (1/3) of the gross floor area of the one family dwelling of which it is part, exclusive of any garage, unfinished basement, shed or other accessory use structure attached to or part of such one family dwelling (as of August 1, 1982) and shall contain as a minimum at least four hundred (400) square feet of net floor area and as a maximum not more than seven hundred fifty (750) square feet of net floor area. Building density shall be limited so that the ratio of gross floor area to total land area shall not exceed 1:5;

- c) At least one of the owners of the one family dwelling in which the accessory apartment is located resides in the accessory apartment or principal one family dwelling, except for bona fide temporary absences, during which absence period a third party may not occupy the owner's unit, unless and until notification of the change of occupancy is submitted to the Board of Appeals;
- d) The accessory apartment and any and all other modifications to the principal one family dwelling shall be designed so that the appearance of the building remains that of a one family dwelling. Any new entries shall be located on the side or in the rear of the building and any additions for access and/or egress shall not increase the gross floor area (as described in paragraph b above) of the original house by more than ten per cent (10%) and shall not increase the building density beyond that allowed in paragraph b above. Any other changes in the building shall comply in all respects with the applicable provisions of the Zoning By-laws;
- e) All motor vehicles owned or maintained by occupants of the building in which the accessory apartment is located shall be parked off the street and the location and appearance of all additional off-street parking shall not adversely affect the adjoining properties in the neighborhood or the single-family appearance of the neighborhood in general and will cause no change to the front yard parking area, if any, as it existed on August 1, 1982;
- f) There shall be no other apartment on the lot on which the accessory apartment is to be located;
- g) The accessory apartment shall meet all building code requirements and shall have properly installed and maintained fire safety devices for the protection of all occupants in the entire dwelling;
- h) Special Permits for accessory apartments can be issued by the Board of Appeals up to a limit of ten per cent (10%) of all one family dwellings in the Town, excluding those which already qualify under Section 4.3.1.1. of these By-laws for conversion to two family use;
- i) Any other conditions, safeguards and limitations on time or use as may be imposed by the Board of Appeals according to Massachusetts General Laws, Chapter 40A, Section 9 or regulations adopted pursuant thereto.

PROCESS: An owner or owners of a one family dwelling may make application to the Board of Appeals for a Special Permit for the alteration and/or construction and occupancy of an accessory apartment in a one family dwelling in compliance with all of the above-listed restrictions. The Board of Appeals will then post notice of this public hearing in accordance with Chapter 40A, Massachusetts General Laws. The Special Permit for said accessory apartment will be limited to the original applicant(s) but shall be transferred with ownership upon the successful inspection of the property which verifies that all conditions of the requirements for an accessory apartment are being met and upon recertification that the new owner(s) of the dwelling plan(s) to maintain residence in either the accessory apartment or the principal residence.

If the terms and/or conditions of the Special Permit for an accessory apartment are not being complied with, such Special Permit can and will be revoked in accordance with standard enforcement procedures, or if all conditions are not met within one year of issuance of the Special Permit, the Special Permit will be null and void.

Yes	125	95	58	136	101	116	91	98	820
No	73	98	58	289	81	83	88	91	861
Blanks	1	4	3	11	4	3	5	6	37
Total	199	197	119	436	186	202	184	195	1,718

QUESTION NO. 5

Shall the Town vote to approve the action of the representative Town Meeting of April 25, 1983 whereby it was voted by a vote of 93 to 4 under Article 40 of the Articles in the Annual Town Meeting Warrant that the Town vote to amend the Town's Zoning By-Laws by adding the words "or accessory apartment," in the Table of Section 6.1.1.3. following the words, "each room offered for rent" so that the off-street parking requirement for a One Family detached house shall read:

Principal Use	Minimum Number of Off-Street Parking Spaces Required				Minimum Number of Off-Street Loading and Unloading Spaces Required				
One family detached house	Two spaces plus one space for each room offered for rent or accessory apartment, and in the event that the said house is lawfully used for the business or profession of the occupant, one additional space for each two rooms used for said business or profession				None				
	<u>Prec 1</u>	<u>Prec 2</u>	<u>Prec 3</u>	<u>Prec 4</u>	<u>Prec 5</u>	<u>Prec 6</u>	<u>Prec 7</u>	<u>Prec 8</u>	<u>Total</u>
s	117	90	54	140	102	120	88	93	804
	73	91	55	267	73	72	77	84	792
anks	9	16	10	29	11	10	19	18	122
tal	<u>199</u>	<u>197</u>	<u>119</u>	<u>436</u>	<u>186</u>	<u>202</u>	<u>184</u>	<u>195</u>	<u>1,718</u>

20% required for reversal (or 2,704)

The total number of votes cast was 1,718.

Meeting adjourned at 9:30 P. M.

A true copy. Attest:

Lawrence Drew
Town Clerk

SPECIAL TOWN MEETING

Reading Memorial High School

September 26, 1983

The meeting was called to order by the Moderator, John W. Faria, at 7:30 P.M., there being a quorum present.

The Pledge of Allegiance to the Flag was given.

The Warrant was partially read by the Town Clerk, when on motion of John H. Russell it was voted to dispense with further reading of the Warrant except the Officer's Return which was then read by the Town Clerk.

ARTICLE 1. The following Resolution to E. Roger Louanis, presented by Gail F. Wood, was accepted unanimously.

RESOLUTION

WHEREAS,

E. ROGER LOUANIS

has served the Town of Reading for nearly 31 years as a member of citizen committees, as Superintendent of the Board of Public Works, and as a dedicated citizen and

WHEREAS, E. Roger Louanis has given generously and unselfishly of his time and efforts to the Town of Reading, not only to Town Government but in a number of other activities, and

WHEREAS, E. Roger Louanis' faithful, calm and objective service to the Town of Reading has been invaluable,

THEREFORE, BE IT RESOLVED that the elected officials, Town Meeting Members, and citizens of Reading acting through this Town Meeting held September 26th, 1983, do hereby record their deep gratitude and appreciation of the dedicated services rendered by E. Roger Louanis and do further record their recognition of the great benefits to the Town which have resulted from his years of service, and

BE IT FURTHER RESOLVED that this resolution be spread upon the records and a copy signed by the Moderator, Town Clerk and Board of Public Works be delivered to Mrs. E. Roger Louanis, Mary Beth Louanis and Phillip Louanis.

ARTICLE 1. On motion of John H. Russell it was voted to lay Article 1 on the table.

ARTICLE 2. On motion of John H. Russell it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of John H. Russell it was voted that pursuant to Article VI, Section 3 of the By-Laws of the Town, the Town approve the compromise or settlement of the law suit brought by Sylvester J. Pierce, et al., Trustees of the Reading Park Trust, against the Inhabitants of the Town of Reading for land damages arising out of an eminent

domain Order of Taking by the Town of Reading dated August 5, 1974, as amended, relating to approximately 54 and one half (54.5) acres of land situated off Haverhill Street in Reading, in what is known as Cedar Swamp, currently pending in the Middlesex Superior Court as Civil Action No. 76-4287, for an amount not to exceed \$55,000, which amount includes the pro tanto award of \$10,897.80 which has already been awarded and paid to the Trustees of the Reading Park Trust, and that the sum of \$44,102.20 be raised from the tax levy and appropriated for the compromise or settlement of such law suit; and that the Conservation Commission of the Town of Reading are hereby authorized to apply for and enter into agreements with state and/or federal agencies for financial or other assistance in connection with the compromise or settlement of such law suit.

ARTICLE 4. On motion of John H. Russell it was voted that Article 4 be indefinitely postponed.

ARTICLE 5. On motion of John H. Russell it was voted that the sum of One Hundred Thousand Dollars (\$100,000) be raised from the tax levy and appropriated to the Stabilization Fund, as authorized under Mass. General Laws, Chapter 40, Section 5B.

ARTICLE 6. On motion of Douglass L. Barker as amended by Gail F. Wood it was voted that the Town authorize the Board of Selectmen on behalf of the Town to convey or abandon upon such terms and conditions as they may determine a portion of a Public Way known as Grove Street including all rights of easements as shown and as more fully described on a plan entitled "Relocation and Alteration of a Portion of Grove Street" dated July 1983 and to specify the minimum amount of One Dollar (\$1.00) to be paid for such conveyance or abandonment, said portion to be abandoned consists of three (3) parcels and is bound and described as follows:

PARCEL I

Beginning at a point said point being on the westerly sideline of Grove Street;

Thence N 41 degrees - 48' - 00" for a distance of 53.285 feet along the westerly sideline of Grove Street to a point;

Thence by a curved line to the right having a radius of 240.00 feet a distance of 0.351 feet along the westerly side line of Grove Street to a point, said point being on the property division line between the land of Smith and the land of Turpin;

Thence, N 51 degrees - 08' - 43" E a distance of 3.596 feet to a point;

Thence by a curved line to the left having a radius of 399.75 feet a distance of 53.635 feet to a point, said point being the point of beginning;

Said Parcel I to be abandoned contains approximately 64.27 square feet.

PARCEL II

Beginning at a point, said point being on the westerly sideline of Grove Street and on the property division line between the land of Smith and the land of Turpin;

Thence by a curved line to the right having a radius of 240.00 feet a distance of 101.931 feet to a point; said point being on the property division line between the land of Turpin and the land of Botticelli;

Thence N 79 degrees - 26' - 17" E a distance of 8.227 feet to a point;

Thence by a curved line to the left having a radius of 399.75 feet a distance of 98.247 feet to a point;

Thence S 52 degrees - 08' - 43" W a distance of 3.596 feet to a point said point being the point of beginning;

Said Parcel II to be abandoned contains approximately 733.31 square feet.

PARCEL III

Beginning at a point; said point being on the westerly sideline of Grove Street and on the property division line between the land of Turpin and the land of Botticelli;

Thence by a curved line to the right having a radius of 240.00 feet a distance of 52.261 feet along the westerly sideline of Grove Street to a point;

Thence N 04 degrees - 54' - 20" W a distance of 53.285 feet along the westerly sideline of Grove Street to a point;

Thence by a curved line to the left having a radius of 399.75 feet a distance of 105.545 feet to a point;

Thence S 79 degrees - 26' - 17" W a distance of 8.227 feet to a point; said point being the point of beginning;

Said Parcel III to be abandoned contains approximately 388.84 square feet,

114 voted in the affirmative

4 voted in the negative

On motion of John H. Russell it was voted that this meeting stand adjourned sine die.

Meeting adjourned at 8:20 P. M.

130 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

SUBSEQUENT TOWN MEETING

Reading Memorial High School

November 14, 1983

The meeting was called to order by the Moderator, John W. Faria, at 7:30 P.M. there being a quorum present.

The Warrant was partially read by the Town Clerk, when on motion of John H. Russell it was voted to dispense with further reading of the Warrant except the Officer's Return which was then read by the Town Clerk.

The Invocation was given by the Rev. E. Lewis MacLean of the Church of the Nazarene, followed by the Pledge of Allegiance to the Flag.

ARTICLE 1. On motion of John H. Russell the following report, presented by Russell T. Graham for the Finance Committee, was accepted as a report of progress.

FINANCE COMMITTEE REPORT

As we begin this marathon Fall Town Meeting it might be helpful to update the financial status of the Town of Reading.

The first sheet before you reflects the maximum levy available to us under the restraints of Proposition 2½.

Our maximum tax levy for FY 1985 is \$14,944,730 an allowable tax increase of \$413,286.00.

Against this we have estimated increases in costs, reductions in expenses where possible and reductions in receipts and revenues.

MAXIMUM LEVY LIMIT FY 1985

FY 1984	14,531,444
+ 2.5 %	363,286
New Construction	<u>50,000</u>
	413,286
<u>FY 1985 - Maximun Tax</u>	<u>14,944,730</u>

This sheet illustrates the changes estimated against FY'84 and demonstrates dramatically the dilemma in which we find ourselves.

Without Any Increase in the operating budgets of the Town departments we have a deficit of \$97,867.00.

REVISION WITH ESTIMATED CHANGES

<u>Appropriation FY 84</u>	24,010,884
Increased Expenses Pension	<u>+300,000</u>
Reduced Expense - Debt Service Inc.	<u>-99,727</u>
Reduced Expense - 53rd P.W.	<u>-86,738</u>
	24,124,419

Add: Other Local, County & Overlay	<u>1,815,496</u>
Gross Amount to be Raised	\$ 25,939,915
Deduct: Receipts & Revenues 1984 (exc. stabilization)	11,060,038
Add: Sale of Tax Possessions	+77,300
Increase Local Revenue	+44,980
Deduct: Reduction Free Cash	-185,000
Use of Overlay Reserve	<u>-100,000</u>
	<u>\$ 10,897,318</u>
<u>Amount to be raised by Taxation</u>	<u>\$ 15,042,597</u>
Maximum levy under prop 2½	<u>14,944,730</u>
<u>Deficit</u>	<u>(97,867)</u>

The Town immediately faces the problem of how to fund for any increase in FY 1985, a negotiating year. The Finance Committee after long and agonizing debate would advise that roughly half of the stabilization fund be used with our strong recommendation that any available increase in State aid be returned to the stabilization fund as we did last year. FinCom is hesitant to assume an increase in State aid. For every informed source who will predict an increase, one can find another informed source who will, with equal fervor, predict no increase, or caution that any increase will be slanted towards those municipalities less economically sound than is Reading.

Our decision to advise using the stabilization fund is predicated on two areas.

To not use the stabilization fund would begin a dramatic cutback in services to the community, which seems to us unacceptable when the Town has money specifically put to one side for use.

To use too much of the stabilization fund would be to not recognize the possibility of emergency and would further place our upcoming years in serious jeopardy as the noose of 2½ grows tighter.

After a close analysis of the figures the only way of affording any increase would be for the School Department to level fund as a result of the closing of the Pearl Street School and for the Town to use \$329,000 of the stabilization fund replaceable to the fund if State aid is increased.

This action would allow a 2½% increase of all operating budgets salaries and expenses.

The School Department by retaining the same dollars as the previous year without the expense of the Pearl Street School, would have an increase comparable to the other departments since savings on Pearl Street will be between \$300,000 to \$400,000.00.

Here is what the picture would look like under that set of guidelines.

FY 1985 ESTIMATES FOR PRIORITIES & GUIDELINES

Appropriations

General Government	1,173,456	
Public Safety	3,022,144	
Education	11,170,690	
Highway, Street, Sanitation	3,475,558	
General Service & Environment	847,910	
Unclassified	<u>4,666,686</u>	
		24,356,444

Add:

Other Local Approp. (offset)	254,696	
County Charges	304,366	
State Charges	806,434	
Overlay Reserve Abatement	<u>450,000</u>	
		<u>1,815,496</u>

Gross Amount to be Raised \$ 26,171,940

Deduct Estimated Receipts & Revenues

Free Cash	250,000	
Available Funds	1,173,494	
Revenue Sharing	550,000	
Sale of Tax Possessions	77,300	
Local Receipts	4,413,422	
State Receipts (cherry sheet)	4,433,102	
Stabilization Fund	<u>329,872</u>	
		<u>11,227,210</u>

Amount to be Raised by Taxation \$ 14,944,730

FY 84 Tax Raised	14,531,444	
+ 2.5%	363,286	
New Construction	<u>50,000</u>	
		\$ <u>14,944,730</u>

We must stress two points here.

One: we are again dipping into the stabilization fund for a significant amount of money. We should bear in mind that the stabilization fund is not a bottomless pot nor is increased State aid a limitless promise cast in stone.

Two: We are able to level fund our education budget because of the closing of a school.

The School Department cannot continue to close schools nor can it be expected to level fund its budget and at the same time offer quality education to Reading. The commitment to education so much emphasized by so many has not been met with an equal commitment to fund that goal and the problems created by that lack of detail is a problem that must be faced by our society as a whole.

In our guideline meeting with Departments and Boards (categorized by one of our more proficient Town officials as the Annual Fall Wake) we asked them to think long and hard on

the effects on our budgets if we did not have the stabilization fund so astutely recommended by our Town Treasurer or if the closing of the Pearl Street school was not possible.

We asked that as they reflected they remember that some day it will in fact be the case, perhaps as early as next year.

It is, however, unfair to expect those Boards and Departments to reflect on those problems alone, for in the final analysis the answers and decisions mandated by Proposition 2½ lie not only in their hands but far more in your hands. It is Town Meeting which ultimately must decide how and where the available funds will be spent. It is Town Meeting and Town Meeting alone who, by its votes, decides the priorities of the Town.

Let there be no question in any of our minds, Proposition 2½ is here and its effects will be felt. For the Town not to begin to set about prioritizing its operations would be an act of criminal mismanagement.

The Finance Committee, as your primary advisory board, has urged each Board and Department to set about prioritizing its operations so that when cuts do come, and come they will the Boards will be prepared to put first things first.

If any would delude themselves that somehow Reading will not feel the effect of Proposition 2½, let them awake from that dream and join us in preserving the needs of our community. The Finance Committee pledges to Town Meeting, whom we serve, that you will receive recommendations of priorities of expenditures based hopefully on the input of all Boards and Departments but in any case receive them you will. We will not abdicate the responsibilities entrusted to us by you.

On its part, Town Meeting must be prepared to face the realities of Proposition 2½. There are innumerable Articles on this Town Warrant which will allow us to face up to many problems that have plagued the Town for far too long. This Town Meeting has the opportunity to make some long overdue decisions and to set the tone for many decisions to follow.

FinCom has been asked by some Town Boards and Town Meeting members to make a long range forecast of the impact that 2½ will have on the community so that Town Meeting can see clearly the problems ahead and view dramatically the need to face those problems.

We do so with some degree of hesitation, for we have always been careful to use only estimates available to us from informed sources (i.e. service cost from the Treasurer) and such estimates are clearly not available beyond a one year time span. However, with that caveat in mind, we have attempted a three year approximization of the effects of Proposition 2½.

EFFECTS OF PROPOSITION 2½

	<u>FY 86</u>	<u>FY 86, 87, 88</u>	<u>FY 87</u>	<u>FY 88</u>
<u>Possible Increase</u>				
Pension Costs	\$ 360,000	Pension	300,000	Pension 300,000
Group Insurance	+50,000	Group Insurance	30,000	Group Insurance 30,000
	+410,000		330,000	330,000
			Impact	
<u>Decrease</u>				
Revenue Sale Tax Poss	77,300			
Impact	+487,300			

<u>Tax Levy Available</u>		<u>Tax Levy Available</u>		<u>Tax Levy Available</u>	
14,944,730	487,300	15,368,348	434,209	15,802,577	460,064
x 2.5%	423,618	x 2.5%	330,000	x 2.5%	330,000
Impact		Impact		Impact	
373,618	(63,682)	384,209	104,209	395,064	130,064
New	50,000	Deficit	50,000	Avail.Inc.	65,000
Const.					
423,618		434,209		460,064	

Use 100,000 of Stabil.Fund	\$ 36,318	No use of Stabil. Fund	No use of Stabil. Fund
	Inc.		
1/10 of 1% Increase Allowable		4/10 of 1% Increase Allowable	5/10 of 1% Increase Allowable

To look at the effect we must first look at certain aspects of our budget.

We are, of course, salary intensive. Here is the payroll of the Town - a staggering 56% of our expense.

TOWN OF READING PAYROLL

TOTAL PAYROLL	\$ 13,500,000.00
TOTAL EXPENDITURE INCLUDING PAYROLL	\$ 24,010,884.00

PAYROLL REPRESENTS 56.2% OF EXPENDITURES

In the School Department, our largest department, payroll represents 81.2% of total school expense. Therefore, whenever we discuss reductions or attempt to analyze expenses, it is payroll which will repeatedly come to the forefront.

PAYROLL CHANGE ANALYSIS

Total Payroll	\$ 13,500,000.00
1% =	\$ 135,000.00
2% =	270,000.00
3% =	405,000.00
4% =	540,000.00
5% =	675,000.00

A second area of interest is that portion of our budget over which we have virtually no control.

APPROPRIATIONS NO CONTROL

RETIREMENT	1,273,218
UNEMPLOYMENT COMPENSATION	30,000
GROUP INSURANCE	809,409
DEBT REPAYMENT	1,130,000
INTEREST	530,357
VETERANS AID	45,000
	\$ 3,817,984

16% OF TOTAL APPROPRIATIONS

ARTICLE 1. The following report, presented by Curt E. Nitzsche for the Industrial Development Commission, was accepted as a report of Progress.

INDUSTRIAL DEVELOPMENT COMMISSION

Last May this body granted the Industrial Development Commission funds to perform hydrogeologic studies at the John Street landfill. The purpose of the study was to evaluate the potential for contamination of water resources by leachate from the landfill. In addition, we desired information on the presence of methane gas and subsurface conditions which would affect foundation design of future development.

Subsequently, the IDC engaged the firm of Whitman & Howard, Inc. of Wellesley, MA to conduct the necessary tests. Whitman & Howard's field investigations at the John Street landfill included test borings with ground water quality monitoring wells and test pits. They took water samples from each well and collected water samples from various surface water locations and also, at this time, collected data on methane gas concentration.

Whitman & Howard's report concluded that approximately 30 feet of trash fill has been placed at the site. Underlying soils consist of peat underlain by fine sand, silt, sand and gravel. The surface of the granite bedrock varies from 25 to 70 feet below this site.

Water quality testing shows only limited to moderate impact by this landfill site. Interestingly enough, Whitman & Howard's tests indicate that the water from MW #6 and OW #1 indicate more contamination entering this site than emerging down stream at MW #4.

Consequently, Whitman & Howard's report concluded that we do have a site that can be developed and has made recommendations to us which would keep this project progressing in a logical manner.

The Industrial Development Commission feels that now is the time to develop a basic concept which can guide the Department of Public Works and the Industrial Development Commission in how to continue filling the landfill and preparing for final closure.

In concluding, the IDC will be looking very carefully at all the land in this area and I would expect we will be coming before Town Meeting in the Spring to request funding to continue this program.

Curt E. Nitzsche, Chairman
Industrial Development Commission

ARTICLE 1. On motion of John H. Russell it was voted to lay Article 1 on the table.

ARTICLE 2. Nils L. Nordberg moved the November 21st, 1983, session be held at Pearl Street School. This motion is held in abeyance until November 17th when the Moderator can give a report on availability of the Pearl Street School auditorium.

ARTICLE 2. On motion of Leslie H. York it was voted to send a letter of appreciation to Paul T. Metcalf for his service as a Town Meeting member.

ARTICLE 2. On motion of John H. Russell it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of Maureen T. O'Brien it was voted that the Town amend "Overtime compensation" of Section 4 of Article XXIV of the By-Laws of the town by deleting the existing wording which reads as follows:

16% of our total appropriations are for items we must fund, not including those inserted in departmental budgets (such as elections).

These two categories, payroll and "absolutes" thus represent 72% of our appropriations. It is of interest that it is in pensions and group insurance that we have been hardest hit.

If expenses in these areas were to increase at the same level and all else were to remain the same then we might approximate the following effect on the next three years operations.

We can immediately see that the slightest increase in either payroll and/or expenses would create the need for dramatic reductions in other areas to support them. The need for reduction becomes clear and the need for priorities virtually leaps out at us.

I stress again that these are approximations for purpose of discussion. But under almost any conceivable set of like circumstances, the noose of Proposition 2½ draws tighter and tighter and the need to respond to it becomes even more self-evident.

What are we to do? Certain actions can and should be taken to help alleviate the problem.

1) The tax base of the town can and should be extended. The effects taxes can have on just the BPW land alone clearly dramatize how industrial tax relief can help the community - let us remember new construction is exempt from the provisions of Prop. 2½.

The positive economic effect - new buildings and the hopeful attraction of business to Reading could prove to be the salvation of many of our problems.

2) Fees and charges, wherever in place, must be kept up to the economic reality of our times, and where fees and charges are not being levied, examination and serious consideration must be given to their implementation.

3) Space. Whenever and wherever Town owned buildings are not being used, or being used in such a limited fashion as to make it economically inefficient, then let us face that fact and let us turn that unneeded and/or unusable space into cash to be used for the continuation of the essential services of our community.

That simple common sense maxim is one of the unpleasant facts that Proposition 2½ now forces us to face head on. We can no longer afford the luxury of ignoring it.

4) Bonding of previously budgeted amounts. It is possible that Public Works capital projects previously budgeted may have to be bonded. This, however, is a short term solution and in effect is the mortgaging of our future.

5) The actual elimination of services. Each Board and Department, as a part of its priority setting mission, should seek out those services it now offers which can be eliminated without affecting the basic purpose of its department.

All of this makes for difficult times and difficult decisions, but like it or not, these are the cards that have been dealt to us and our one, our only alternative is to deal with the facts as they exist.

With some common sense, a great deal of management and a defined intelligent approach we can survive under Prop. 2½, but we must begin that approach NOW. We must begin to prepare for the effects of Prop. 2½, not wait and irrationally respond with far too little - far too late.

"Salaried employees are not paid overtime compensation.

Employees whose customary work week is thirty-seven and one half hours shall be paid for overtime at the rate of straight time for hours worked in excess of thirty-seven and one half in any given work week through forty hours, thereafter at time and one half the basic hourly rate.

Employees whose customary work week is forty hours, overtime at the rate of one and one half the basic hourly rate shall be paid for hours worked in excess of forty hours in any one week.

Compensatory time off may be given at the same aforementioned rates."

and substituting the following:

"Salaried employees are exempt from payment for overtime.

Overtime at the rate of time and a half shall be paid to non-exempt employees for the number of hours worked in excess of forty or thirty-seven and one half hours whichever is the regular work week of an employee.

By mutual agreement between a department head and an employee, compensatory time in lieu of cash may be substituted on an hour for hour basis."

ARTICLE 4. On motion of Maureen T. O'Brien as amended by Nils L. Nordberg it was voted that the Town amend sub-section (H) vacations of Section 7, Benefits and Working Conditions of Article XXIV of the By-Laws of the Town by deleting the third paragraph which reads:

"Vacations must be taken within the calendar year and cannot be accumulated from year to year, except under emergency conditions brought about by conditions of employment. Such cases shall be approved by the Department Head."

and substituting the following:

"With the approval of the Department Head, an employee may carry over up to one week vacation from any one calendar year to the next, provided the carried-over vacation is used prior to June 30th."

ARTICLE 5. On motion of Maureen T. O'Brien it was voted that the Town amend Section 7, Benefits and Working Conditions, of Article XXIV of the By-Laws of the Town, by adding the following sub-section:

(J) PERSONAL LEAVE

Any employee in full-time employment shall be eligible for personal leave of one (1) paid day per year for the purpose of attending to important personal affairs that cannot be accomplished on any other day, such as required court appearance, attending a marriage or other religious ceremony of a close relative, or being party to a real estate transaction. The taking of such leave shall be subject to authorization by the employee's Department Head.

Unused Personal Leave shall accumulate at the rate of one (1) day per fiscal year to a maximum of two (2) days.

ARTICLE 6. On motion of John H. Russell it was voted to lay Article 6 on the table until after Articles 7 through 11.

ARTICLE 7. Paul E. Landers moved that the Town vote to authorize, empower and instruct the Board of Selectmen to sell the following described parcel of land located on the Southwesterly side of John Street, in Reading, Massachusetts, on such terms and conditions as they may negotiate with Earle B. Kaufman et al, owners of Lot 1, Assessors' Plat 46.

A certain 20-foot strip of land presently owned by the Inhabitants of the Town of Reading, located on the Northwestern portion of Parcel 2, Assessors' Plat 46, and bounded and described as follows:

Northwesterly: By the Southeasterly boundary line of land of Earle B. Kaufman et al and shown as Lot 1 on said Assessors' Plat 46.

Northeasterly: by John Street on said Plat 46, a distance of 20 feet.

Southeasterly: by other land of the Town of Reading shown as Parcel 2 on Assessors' Plat 46 on a line parallel to and for the length of the boundary line of said Parcel 1 on said Plat 46.

Northwesterly: by other land of the Town of Reading shown as Parcel 2 on Assessors' Plat 46, a distance of 20 feet to the corner bound where Parcel 1 on Assessors' Plat 46 meets the Southeasterly corner bound of land of General Tire and Rubber Company, shown as Parcel 2 on Assessors' Plat 45.

Said parcel contains 14,600 square feet more or less.

Permission was granted to discuss Articles 7 through 11 together at this time.

On motion of John H. Russell it was voted that this meeting stand adjourned to meet at 7:30 P.M. on Thursday, November 17, 1983, in the Memorial High School auditorium.

Meeting adjourned at 11:00 P.M.

163 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

ADJOURNED SESSION, SUBSEQUENT TOWN MEETING

Reading Memorial High School

November 17, 1983

The meeting was called to order by the Moderator, John W. Faria, at 7:30 P.M. there being a quorum present.

The Invocation was given by the Rev. Lynn Euzenas of the Old South United Methodist Church followed by the Pledge of Allegiance to the Flag.

John H. Russell, Chairman of the Board of Selectmen, provided a recap of the previous meeting's actions which discussed the subject matters of Articles 7, 8, 9, 10 and 11.

ARTICLE 7. On motion of John H. Russell the following report presented by Chairman Kenneth G. Messina for the Reading Planning Board under Article 7 was accepted as a report of progress.

SALE OF JOHN STREET LAND

The Board has followed the developments concerning the proposals to purchase portions of land at the John Street site. The Board has carefully considered each proposal and on November 9, 1983, the Planning Board voted to endorse The Analytic Sciences Corporation's proposal for purchase of 15.229 acres of land with consideration promised by TASC to allow both the Boston Stove Company and Transiron Corporation the access rights they seek.

We are happy to endorse this proposal as it will give the Town full and fair market value for the land, and will also provide an attractive business environment not only at this site but also will set the scene for future developments in this area. This development will furnish the Town with a substantial tax base and will add to the Town's economic health and future growth.

The Planning Board heartily endorses this proposal by TASC and respectfully requests that Town Meeting vote and pass Article 10 on this Town Meeting Warrant.

ARTICLE 7. On motion of Penny J. Richards it was voted to lay Article 7 on the table.

ARTICLE 10. On motion of Penny J. Richards it was voted to take up Article 10 out of order.

ARTICLE 10. On motion of Paul E. Landers it was voted that the Board of Selectmen be and they hereby are authorized and empowered to sell to The Analytic Sciences Corporation (TASC), a Massachusetts Corporation with principal place of business at 1 Jacob Way, Reading, Massachusetts, or to its nominee,

A certain parcel of land, with the buildings thereon, presently occupied by the Department of Public Works, comprised of 15.229 acres of land, more or less, said parcel being shown as Parcel 2 on Assessors' Plat 46 and is further bounded and described as follows:

Beginning at a stone bound, said bound being on the Southwesterly sideline of John Street;

Thence N 54 degrees 13' 32" W, a distance of 768.18 feet along the Southwesterly sideline of John Street, to a point;

Thence by a curved line to the right having a radius of 1000.00 feet, a distance of 47.04 feet along the Southwesterly sideline of John Street to a point, said point being on the division property line between the land of the Town of Reading and the land of Earle B. Kaufman and others;

Thence S 35 degrees 47' 06" W, a distance of 728.21 feet along the division property line between the land of the Town of Reading and the land of Earle B. Kaufman and others, to a point;

Thence S 72 degrees 23' 38" W, a distance of 297.66 feet along the division property line between the land of the Town of Reading and the land of the General Tire and Rubber Company, to a point;

Thence S 59 degrees 32' 03" E, a distance of 826.55 feet along the division property line between the land of the Town of Reading and the land of the Boston and Maine Railroad, to a point;

Thence N 39 degrees 24' 48" E, a distance of 454.10 feet along the division property line between the land of the Town of Reading and the land of the Boston Gas Company, to a point;

Thence N 53 degrees 41' 23" E, a distance of 458.59 feet along the division property line between the land of the Town of Reading and the land of the Boston Gas Company to a point, said point being the point of beginning of this description;

Said parcel of land containing 15.229 acres of land, more or less.

Said sale of all the above described parcel is authorized upon the following terms and conditions:

A) A minimum sales price of \$1,200,000.00 or "fair market value", whichever is higher, and upon such other terms and conditions as the Board of Selectmen shall consider proper, and

B) A written agreement forthwith that permits TASC to make necessary tests and borings immediately and commence construction of its corporate headquarters upon conveyance, and permits the Reading Department of Public Works to occupy and operate from its present buildings excepting the so-called "Old Incinerator Building" for a period of three years from the date of conveyance of the property described above, and

C) Buyer to sell and convey to Earle B. Kaufman, et al., or nominee, a 20 foot strip of land, the subject matter of Article 7 of this warrant, on terms and conditions to be negotiated between the parties, and the Reading Board of Public Works as to usage, and

D) Buyer to sell and convey to Transitron Electronic Corporation, or nominee, a 50 foot right of way or fee ownership located on the Northwestern portion of the property, the subject matter of Article 11 of this warrant, on terms and conditions to be negotiated between the parties, and the Reading Board of Public Works as to usage, providing said Transitron Electronic Corporation secures the necessary approvals from the proper authorities to extend said way across the B&M railroad tracks to their property.

And said Board of Selectmen are further authorized and empowered to execute and deliver for and on behalf of the Town a purchase and sale agreement and such deeds and other instruments which may be necessary to carry out the purpose of this vote.

132 voted in the affirmative
19 voted in the negative

ARTICLE 10. John W. Price moved for reconsideration of Article 10. This motion for reconsideration was voted in the negative.

ARTICLE 7. On motion of Paul E. Landers it was voted to take Article 7 from the table.

ARTICLE 7. On motion of Paul E. Landers it was voted that Article 7 be indefinitely postponed.

ARTICLE 8. On motion of Paul E. Landers it was voted that Article 8 be indefinitely postponed.

ARTICLE 9. On motion of Paul E. Landers it was voted that Article 9 be indefinitely postponed.

ARTICLE 11. On motion of Paul E. Landers it was voted that Article 11 be indefinitely postponed.

ARTICLE 6. On motion of Paul E. Landers it was voted to take Article 6 from the table.

On motion of John H. Russell it was voted that this meeting stand adjourned to meet at 7:30 P.M. on Monday, November 21, 1983, in the Memorial High School auditorium.

Meeting adjourned at 10:37 P.M.

157 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

Reading Memorial High School

November 21, 1983

The meeting was called to order by the Moderator, John W. Faria, at 7:30 P.M. there being a quorum present.

The Invocation was given by the Rev. David W. Reid of the First Baptist Church followed by the Pledge of Allegiance to the Flag.

ARTICLE 6. On motion of John H. Russell it was voted that the Board of Selectmen be and they hereby are authorized and empowered to sell to The Analytical Sciences Corporation (TASC), a Massachusetts corporation with a principal place of business at 1 Jacob Way, Reading, Massachusetts, or its nominee, the land described in the Motion made under Article 10 of the Warrant for the Subsequent Town Meeting of November, 1983, upon the terms and conditions set forth in the Motion under said Article 10 and upon such other terms and conditions as the Board of Selectmen shall consider proper for a minimum sales price of \$1,200,000.00 or "fair market value", whichever is the higher; that fair market value be determined by two independent appraisals of the property; and that the sum of Fifteen Thousand Dollars (\$15,000.00) be transferred from free cash and appropriated to the Board of Selectmen for paying for said appraisals and for otherwise carrying out the purposes of this vote.

ARTICLE 27. On motion of Maureen T. O'Brien it was voted to take up Article 27 out of order.

ARTICLE 27. The attached report presented by Maureen T. O'Brien for the Reading Municipal Space Study Committee was accepted as a final report.

Mrs. E. Winifred Krueger presented 500 signatures to the Town Meeting opposing the removal of the Reading government from its present location, and requested that the record of this Meeting reflect this action. This was voted in the affirmative.

ARTICLE 27. Maureen T. O'Brien moved that the Town establish a Municipal Space Building Committee which shall include a liaison from the Finance Committee and seven members to be appointed by the Board of Selectmen; said Committee shall have at least one member from each of the following: Board of Selectmen, Board of Public Works and School Committee; said committee's purposes shall include producing plans and estimates for converting the Pearl Street School property for a Town Hall and/or other Town uses; and moved that the sum of thirty-five thousand dollars (\$35,000) be transferred from available funds and appropriated to said committee, to be expended by said committee for the purpose of hiring consulting engineers, architectural services, plans and survey, and other expenses needed to accomplish said committee's purposes.

This motion was voted in the negative.

ARTICLE 28. On motion of Stanley M. Nissen it was voted to take up Articles 28, 29, 30 and 31 out of order.

ARTICLE 28. On motion of Stanley M. Nissen as amended by John H. Russell it was voted that the Town transfer the care, custody, management and control of the following described land and buildings thereon, commonly known as the Community Center, from the Board of Selectmen and/or the School Committee of the Town of Reading to the Board of Selectmen for general municipal purposes:

The land with the buildings thereon situated in Reading, Middlesex County, Massachusetts, known as and numbered 52 Sanborn Street, bounded and described as follows: Beginning at the Southeasterly corner thereof at a drill hole in a capstone on the Westerly side of Sanborn Street; thence running Westerly by land now or formerly of Luther G. Howard and by land now or formerly of Mrs. Proctor's Heirs, Two Hundred Sixty-Seven and 4/10 (267.4) feet to Linden Street to a stake in concrete; thence turning and running Northerly by Linden Street, Two Hundred Sixty-One and 5/100 (261.05) feet to land now or formerly of Adelaide M. Sheak; thence turning and running Easterly by land now or formerly of Adelaide M. Sheak and by land now or formerly of Mrs. Bosson, Two Hundred Sixty-Eight and 4/10 (268.4) feet to Sanborn Street; thence turning and running Southerly by Sanborn Street, Two Hundred Sixty (260) feet to the point of beginning. Being the land shown on a plan of land labeled: "Surveyed for Miss Sheak. Scale 1 in = 40 ft. April 23, 1904. James A. Bancroft, Surveyor." recorded at the Middlesex County South District Registry of Deeds at the end of Book 3093. Containing 69,787 square feet according to said Plan. Said land is also shown as Lot 32 on Reading Board of Assessors Plat No. 75, shown as containing 69,980 square feet according to said Assessors Plat 75.

136 voted in the affirmative

1 voted in the negative

ARTICLE 29. On motion of Douglass L. Barker as amended by John H. Russell it was voted that the Town authorize the Board of Selectmen of the town of Reading to take all steps necessary to remove or extinguish any conditions or restrictions currently existing in the April 23, 1904 deed from Adelaide M. Sheak to the Town of Reading recorded at the Middlesex County South District Registry of Deeds in Book 3093, Page 61 relating to the land known as and numbered 52 Sanborn Street, commonly referred to as the Community Center Site, and shown as Lot 32 on Reading Board of Assessors Plat No. 75, so that all or any part of said property may be sold by the Town of Reading free of any such conditions or restrictions in the event that such sale is authorized by the Town of Reading.

ARTICLE 30. William C. Brown moved that the Town vote to authorize the Board of Selectmen to sell upon such terms and conditions as they determine to be in the best interest of the Town, all or any part of the following described property, commonly known as the Community Center, and described below, for a price not less than that to be determined by two independent appraisals, and that the sum of Fifteen Thousand Dollars (\$15,000.00) be transferred from free cash and appropriated for the purpose of carrying out this vote.

The land with the buildings thereon situated in Reading, Middlesex County, Massachusetts, known as and numbered 52 Sanborn Street, bounded and described as follows: Beginning at the Southeasterly corner thereof at a drill hole in a capstone on the Westerly side of Sanborn Street; thence running Westerly by land now or formerly of Luther G. Howard and by land now or formerly of Mrs. Proctor's Heirs, Two Hundred Sixty-Seven and 4/10 (267.4) feet to Linden Street to a stake in concrete; thence turning and running Northerly by Linden Street, Two Hundred Sixty-One and 5/100 (261.05) feet to land now or formerly of Adelaide M. Sheak; thence turning and running Easterly by land now or formerly of Adelaide M. Sheak and by land now or formerly of Mrs. Bosson, Two Hundred Sixty-Eight and 4/10 (268.4) feet to Sanborn Street; thence turning and running Southerly by Sanborn Street, Two Hundred Sixty (260) feet to the point of beginning. Being the land shown on a plan of land labeled: "Surveyed for Miss Sheak. Scale 1 in = 40 ft. April 23, 1904. James A. Bancroft, Surveyor." recorded at the Middlesex County South District Registry of Deeds at the end of Book 3093. Containing 69,787 square feet according to said Plan. Said land is also shown as Lot 32 on Reading Board of Assessors Plat No. 75, shown as containing 69,980 square feet according to said Assessors Plat 75.

ARTICLE 30. On motion of Nils L. Nordberg it was voted to lay Article 30 on the table.

ARTICLE 12. The following motion by Russell T. Graham under this Article was laid on the table on motion of John H. Russell:

Move that the Capital Outlay Plan as provided for under Article III, Section 11 of the By-Laws of the Town as adopted at the Subsequent Town Meeting of November, 1982, and amended at the Annual Town Meeting of April, 1983, be amended as follows:

FY 84 REDUCE to as follows:

SCHOOLS

Remodeling for Declining Enrollment	70.0
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BUILDING MAINTENANCE

Building Improvement	21.8
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FY 84 ADD to as follows:

BUILDING MAINTENANCE

Electrical Repair - Town Hall	5.0
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SPACE STUDY COMMITTEE

Old Library Renovations	20.0
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FY 84 DELETE as follows:

PUBLIC WORKS

Sidewalk Reconstruction	21.0
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CONSERVATION

Acquire Water Resource Land	20.0
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Land Management	10.0
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POLICE DEPT.

Traffic Lights	100.0
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FIRE DEPT.

Vehicle Replacement	8.0
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Refurbish Engine #1	20.0
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ARTICLE 31. John H. Russell moved that the sum of Twenty Thousand Dollars (\$20,000) be transferred from free cash and appropriated to the Building Maintenance Department for the purpose of providing additional temporary municipal office space in the Old Library building, Lowell St., by making the necessary repairs and modifications to the Old Library building and to fund the costs of moving Town departments into said building.

ARTICLE 31. On motion of Carl H. Amon, Jr. it was voted to lay Article 31 on the table.

ARTICLE 30. On motion of John H. Russell it was voted to take Article 30 from the table.

ARTICLE 30. On motion of William C. Brown it was voted that the Town authorize the Board of Selectmen to sell upon such terms and conditions as they determine to be in the best interest of the Town, all or any part of the following described property, commonly known as the Community Center, and described below, for a price not less than that to be determined by two independent appraisals, and that the sum of Fifteen Thousand Dollars (\$15,000.00) be transferred from free cash and appropriated for the purpose of carrying out this vote.

The land with the buildings thereon situated in Reading, Middlesex County, Massachusetts, known as and numbered 52 Sanborn Street, bounded and described as follows: Beginning at the Southeasterly corner thereof at a drill hole in a capstone on the Westerly

side of Sanborn Street; thence running Westerly by land now or formerly of Luther G. Howard and by land now or formerly of Mrs. Proctor's Heirs, Two Hundred Sixty-Seven and 4/10 (267.4) feet to Linden Street to a stake in concrete; thence turning and running Northerly by Linden Street, Two Hundred Sixty-One and 5/100 (261.05) feet to land now or formerly of Adelaide M. Sheak; thence turning and running Easterly by land now or formerly of Adelaide M. Sheak and by land now or formerly of Mrs. Bosson, Two Hundred Sixty-Eight and 4/10 (268.4) feet to Sanborn Street; thence turning and running Southerly by Sanborn Street, Two Hundred Sixty (260) feet to the point of beginning. Being the land shown on a plan of land labeled: "Surveyed for Miss Sheak. Scale 1 in = 40 ft. April 23, 1904. James A. Bancroft, Surveyor." recorded at the Middlesex County South District Registry of Deeds at the end of Book 3093. Containing 69,787 square feet according to said Plan. Said land is also shown as Lot 32 on Reading Board of Assessors Plat No. 75, shown as containing 69,980 square feet according to said Assessors Plat 75.

75 voted in the affirmative

25 voted in the negative

ARTICLE 30. Carl H. Amon, Jr. moved for reconsideration of Article 30. This motion for reconsideration was voted in the negative.

On motion of John H. Russell it was voted that this meeting stand adjourned to meet on Monday, November 28th, 1983, at 7:30 P.M., in the Reading Memorial High School auditorium.

Meeting adjourned at 10:50 P.M.

145 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

ADJOURNED SESSION SUBSEQUENT TOWN MEETING

Reading Memorial High School Auditorium

November 28, 1983

The meeting was called to order by the Moderator, John W. Faria, at 7:30 P.M., there being a quorum present.

The Invocation was given by the Rev. Paul E. Barnes of the First Congregational Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 31. On motion of John H. Russell it was voted to take Article 31 from the table.

ARTICLE 31. On motion of John H. Russell as amended by William C. Brown it was voted that the sum of Ten Thousand Dollars (\$10,000) be transferred from free cash and appropriated to the Building Maintenance Department for the purpose of providing additional temporary municipal office space in the Old Library building, Lowell St., by making the necessary repairs and modifications to the Old Library building and to fund the costs of moving Town departments into said building.

69 voted in the affirmative

41 voted in the negative

ARTICLE 31. John H. Russell moved that the Town vote to establish a Municipal Space Building Committee of seven members to be appointed by the Board of Selectmen. Said Committee shall have at least one member from each of the following: the Board of Selectmen, the Board of Public Works, and the School Committee. In addition, there shall be four other members, and a liaison from the Finance Committee. The purpose of said Committee shall be to do whatever is necessary, including the hiring of engineers and architects, for producing plans and estimates for the necessary repairs and modifications to the Old Library Building to provide additional Municipal Office Space, and that the Town transfer the sum of Thirty Thousand Dollars (\$30,000), and appropriate it to said Committee to carry out said Committee's purpose.

On motion of James J. Sullivan, Jr. it was voted that this Article be indefinitely postponed.

ARTICLE 32. On motion of John H. Russell it was voted to take up Article 32 out of order.

ARTICLE 32. On motion of John H. Russell it was voted that the sum of Three Thousand Dollars (\$3,000) be transferred from free cash, and appropriated to the Building Maintenance Department for the purpose of providing maintenance to the Old Library building, Lowell Street.

ARTICLE 13. On motion of John H. Russell it was voted that the Town amend Article VI, Section 1. of the By-Laws of the Town of Reading by deleting Section 1. in its entirety and substituting therefor the following as Section 1., which amendment to Article VI shall take effect thirty (30) days after the by-law has been approved by the Attorney General acting pursuant to Massachusetts General Laws, Chapter 40, Section 32 or thirty (30) days after the by-law is deemed effective pursuant to G.L. c.40, § 32 by reason of the failure of the Attorney General to seasonably act upon a request for the approval of said by-law, provided in either instance that the other prerequisites for the effectiveness of a by-law set forth in G.L. c.40, § 32 have been complied with:

"Section 1. There shall be a Law Committee consisting of five members appointed by the Board of Selectmen. The composition of the Law Committee shall be as follows: one member shall be a member of the Board of Selectmen and shall be appointed for a term of one to three years; two members shall be members of any elected Town Board or Committee and each shall be appointed for a term of one to three years; and two members shall be citizens of the Town and each shall be appointed for a term of three years, provided that no Town Board or Committee shall have more than one member on the Law Committee. The Law Committee shall annually elect one of its members to serve as Chairman of the Law Committee. The Law Committee shall hereafter annually on or before the first day of June, and whenever a vacancy shall exist, choose a competent lawyer or law firm to act as Town Counsel, but only after the Law Committee has consulted with or solicited input on the selection of Town Counsel from all elected Town Boards and Committees. The term of office of said Town Counsel shall begin on the first day of July or the date of his selection by the Law Committee and shall continue until the following thirtieth day of June or until his successor is appointed. The Town Counsel shall serve at the pleasure of the Law Committee."

ARTICLE 14. On motion of John H. Russell it was voted to amend Article VI, Section 3 of the By-Laws of the Town of Reading by deleting Section 3 in its entirety and substituting therefore the following as Section 3:

"Section 3. The Law Committee shall have the authority to institute, prosecute and defend through the Town Counsel or any Special Counsel employed by the Law Committee pursuant to Section 2. of this Article VI all claims, actions, and proceedings to which the Town is a party or in which any right or interest of the Town is involved. The Town Counsel or any Special Counsel so employed by the Law Committee shall not make any final settlement of any litigation to which the Town is a party unless he has been duly authorized by a vote of the Law Committee or by a vote of the Town Meeting. The Law Committee shall have the authority to compromise and settle all suits involving the payment by the Town of Twenty Thousand Dollars (\$20,000.00) or less, and it shall further have the authority to compromise or settle all claims, actions, proceedings and suits arising under Workmen's Compensation or related disability insurance statutes, involving payment by the Town of Fifty Thousand Dollars (\$50,000.00) or less. A Town Meeting must approve the compromise or settlement of all suits involving the payment by the Town of more than Twenty Thousand Dollars (\$20,000.00), except for claims, actions, proceedings and suits arising under Workmen's Compensation or related disability insurance statutes, in which case a Town Meeting must approve the compromise or settlement of all such matters involving the payment by the Town of more than Fifty Thousand Dollars (\$50,000.00)."

ARTICLE 15. On motion of John H. Russell it was voted to accept the provisions of Massachusetts General Laws, Chapter 40, Section 13A, relating to the establishment and maintenance of an insurance fund to pay workmen's compensation.

ARTICLE 16. On motion of John H. Russell it was voted that the sum of One Hundred Fifty-Six Thousand, Nine Hundred Thirty-Six Dollars and twenty-one cents (\$156,936.21) be transferred from the sums appropriated under Article 47, line item 165 Casualty Insurance, of the May 2, 1983 Annual Town Meeting of the Town of Reading, for the purposes of Workmen's Compensation and related disability insurance matters and appropriated to the insurance fund to pay Workmen's Compensation to be established by the Town under the authority of Massachusetts General Laws, Chapter 40, Section 13A.

ARTICLE 17. On motion of Robert I. Nordstrand it was voted that the Town accept and adopt the provisions of the second and third sentences of the fifth paragraph of Section 1 of Chapter 60A of the General Laws, as inserted by Section 1 of Chapter 597 of the Acts of 1982.

ARTICLE 18. On motion of Douglass L. Barker it was voted to amend the By-Laws of the Town of Reading by adopting the following, relating to newsracks, as Article XXXVI thereof:

"ARTICLE XXXVI
NEWSRACKS

Section 1. The purpose of this By-Law is to protect the Town of Reading and its inhabitants from the unregulated installation, use or maintenance of newsracks on public streets, sidewalks and other public properties. The unregulated installation, use or maintenance of newsracks on public streets, sidewalks and other public properties will result in obstruction of sidewalks that will interfere with the public's right to unhampered passage thereon, will create traffic congestion or illegal parking or stopping by motorists in order to purchase newspapers, periodicals or other printed matter, will damage municipal property because of the chaining of newsracks to poles, traffic standards or other fixtures, will interfere with the performance of required municipal services, will create unsightly conditions and will endanger the safety and welfare of the inhabitants of the Town of Reading.

Section 2. DEFINITIONS. For the purposes of this By-Law, the following words and phrases shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the future; words in the plural include the singular; and words in the singular include the plural:

Distributor - any person responsible for the installation, use or maintenance of a newsrack in or on a public street.

Newsrack - any self-service or coin-operated box, container, storage unit, or other dispenser installed, used or maintained for the display and sale of newspapers, periodicals or other printed matter.

Person - any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, or any other legal entity or its legal representatives, agents, or assigns.

Public Street - the entire width between the boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel, and it includes any alley or other public property in the Town of Reading.

Roadway - that portion of a public street improved, designed or ordinarily used for vehicular travel, including the curb or shoulder.

Sidewalk - that portion of a public street between the curblines or lateral lines of a roadway and the adjacent property lines, intended for use by pedestrians.

Section 3. No person shall install, use or maintain any newsrack which projects onto, into or over any part of the roadway of any public street.

Section 4. A. No person shall install, use or maintain any newsrack which in whole or in part rests upon, in or over any sidewalk or other public place when such installation, use or maintenance endangers the safety of persons or property or when such site or location is used for public utility purposes, public transportation purposes or government use or when such newsrack unreasonably interferes with or impedes the flow of pedestrian or vehicular traffic, the ingress into or egress from any residence, place of business or any legally parked or stopped vehicle or the use of poles, posts, trees, traffic signs or signals, hydrants, mailboxes or other objects permitted at or near said location.

B. Any newsrack which in whole or in part rests upon, in or over any sidewalk or other public place shall comply with the following standards:

(1) No newsrack shall exceed four (4) feet in height, thirty (30) inches in width or two (2) feet in depth.

(2) No newsrack shall be chained, bolted or otherwise attached to any property owned or maintained by the Town of Reading.

(3) No newsrack shall be placed, installed, used or maintained:

- (a) Within three (3) feet of any crosswalk.
- (b) Within twenty (20) feet of any fire hydrant.
- (c) Within six hundred (600) feet of any other newsrack distributing the same newspaper.
- (d) Within five (5) feet of any fire or police call box or other emergency facility.
- (e) Within five (5) feet of any driveway, public or private.
- (f) Within three (3) feet ahead or fifteen (15) feet to the rear of any designated bus stop, taxi stand or place marked for handicapped parking.
- (g) Within three (3) feet of any public bench, bus bench or shelter.
- (h) At any location whereby the clear space for the passageway of pedestrians is reduced to less than five (5) feet.
- (i) Within three (3) feet of any display window of any building abutting the sidewalk or other public place in such a manner as to impede or interfere with the reasonable use of such window for display purposes.
- (j) No newsrack shall be used for advertising signs or publicity purposes other than that which is essential to identify the newspaper, periodical or other printed matter offered for sale therein. Advertising signs, promotional decorations, banners and moving signs shall not be permitted on the newsrack, except as otherwise provided in this sub-section. Neither the newsrack nor any of the permitted lettering thereon shall employ reflectorized paint, day-glo, fluorescent or scotchlite reflective materials or materials of like nature.
- (k) Each newsrack shall be maintained in a clean and neat condition and in good repair at all times, including snow removal from on the newsrack and within one (1) foot in all directions around the base or bottom of the newsrack.
- (l) Every person who places or maintains a newsrack on the public streets of the Town of Reading shall have his name, address and telephone number affixed thereon in a place where such information may easily be seen.
- (m) Every person who places or maintains a newsrack on the public streets of the Town of Reading shall give written notification of the location of any such newsrack to the Board of Public Works.

Section 5. The provisions of this By-Law shall also apply to existing newsracks within the Town of Reading, except that the distributors thereof shall have thirty (30) days within which to comply with the said provisions or within such additional time as may be allowed in the discretion of the Board of Public Works.

Section 6. A. If it should appear that any distributor is violating any provision of this By-Law, it shall be the duty of the Superintendent of Public Works or his designee to determine whether or not such a violation has occurred and thereafter to notify the distributor to correct the violation within three (3) days thereafter. Such notification and direction shall be in writing; it shall specify the nature of the violation and whether or not it warrants removal of the newsrack if not corrected within three (3) days, and it shall direct

correction; it shall be served upon the distributor in hand, or it shall be telephoned to the distributor at the telephone number designated by the distributor as provided in section 4.B.(3)(1) above and confirmed in a written notice, mailed by certified mail with return receipt requested to the address designated by the distributor as provided in section 4.B.(3)(1) above. During such three-day period, the distributor shall have a right to a hearing before the Superintendent of Public Works or his duly designated representative to determine whether or not such violation has occurred and whether or not the nature of such claimed violation warrants removal prior to final determination. At such hearing the distributor shall have the right to examine the evidence upon which the Superintendent or his designee acted, to cross-examine any witnesses who may have appeared before him and to offer any evidence which may tend to show that the subject newsrack does not violate any provision of this By-Law and that the claimed violation is not of a nature which warrants removal prior to final determination. The hearing officer shall promptly review such evidence, notify the distributor of his decision with respect thereto, and if necessary, afford the distributor a reasonable opportunity to comply with such determination. If said violation is not corrected within such three-day period or such further reasonable period as may be contained in a superseding notice by the hearing officer, the Board of Public Works shall remove such newsrack and place it in storage in a secure place. The cost of removal and storage shall be billed to the distributor, and in the event of nonpayment, a civil suit for money damages may be brought by the Town Counsel.

If such newsrack is not claimed within thirty (30) days, it shall be treated as abandoned property and disposed of as provided by law.

B. Any distributor who, having been notified and directed as provided herein to correct a violation of the provisions of this By-Law, fails to correct such violation as provided in such notice shall be guilty of a violation of this By-Law and shall be subject to punishment as provided in Article XXVII of the By-Laws of the Town of Reading. Each day the violation remains uncorrected shall be considered a separate offense and violation of this By-Law.

C. Any distributor or other person aggrieved by a finding, determination, notice or action taken under the provisions of this By-Law may appeal to the Board of Public Works. An appeal shall be made in writing, and it must be filed within three (3) days after the receipt of written notice of any protested decision or action with the Town Clerk by a letter of appeal briefly stating therein the basis for such appeal. The Town Clerk shall forward such notice of appeal to the Board of Public Works. A hearing thereon shall be scheduled by the Board of Public Works to be held on a date no more than fifteen (15) days after receipt of such letter. The appellant shall be given at least five (5) days notice of the time and place of the hearing. The Board of Public Works shall give the appellant or any other interested person a reasonable opportunity to be heard in order to show cause why the determination or action appealed from should not be upheld. The Board of Public Works shall make a final determination at the conclusion of the hearing or as soon thereafter as is practicable. In the event that a distributor is successful in reversing a determination that the claimed violation was of a nature which warranted removal pending a final determination, no fee shall be imposed for the removal and storage of the newsrack which was the subject of the appeal, and failure to comply with such determination shall not serve as a basis for prosecution under subsection B. of this Section 6.

Section 7. Nothing contained in this By-Law shall be interpreted to limit or impair the exercise by the Town of Reading of its police power in the event of an emergency to remove any newsrack which presents a clear and present danger of imminent personal injury or property damage to users of the public streets of the Town. Further, nothing contained in this By-Law shall be interpreted to limit or impair the ability of the Town of Reading to temporarily remove or relocate any newsrack in order to allow the Town to perform municipal work or other services in the location or immediate vicinity of such

newsrack, in the event such newsrack has not been temporarily removed or relocated by the distributor within twenty-four (24) hours of telephone or written notice from the Town of its intention to perform municipal work or services in the location or immediate vicinity of such newsrack.

Section 8. Any distributor placing newsracks on sidewalks or other public place within the Town of Reading shall provide liability insurance in the amount of \$1,000,000.00, for each occurrence, for bodily injury, and in the amount of \$500,000.00, for each occurrence, for property damage, naming the Town of Reading as an insured. Any such distributor shall further agree to hold the Town of Reading, its Officers, Boards, Commissions, Committees, and their employees, agents, and assigns, harmless in any suit brought against the Town or any of its Officers, Boards, Commissions, Committees, and their employees, agents and assigns arising out of the use, operation or maintenance of the newsracks. Any distributor placing newsracks on sidewalks or other public places within the Town of Reading shall further indemnify and hold the Town of Reading, its Officers, Boards, Commissions, Committees, and their employees, agents and assigns harmless from any damage caused to any newsrack by virtue of the Town of Reading performing snow removal or other municipal services on the Town's public streets, roadways and sidewalks.

Section 9. In the event any section, subsection or provision of this Article XXXVI shall be held to be invalid, such invalidity shall not effect the validity of any other section, subsection or provision hereof."

ARTICLE 19. On motion of Douglass L. Barker it was voted to amend Article XIV, Section 1 of the By-Laws of the Town of Reading by adding the following sentence thereto:

"The provisions of this Section 1 shall not apply to newsracks as defined in Article XXXVI of these By-Laws."

ARTICLE 20. On motion of Arthur Polychrones it was voted that the sum of Sixty-One Thousand Four Hundred Fifty-Nine Dollars (\$61,459.00) as may be provided by the Commonwealth of Massachusetts under Chapter 289 of the Acts of 1983 be appropriated for the purpose of improving, constructing and reconstructing Town public ways. Such sums to be spent by and under the direction of the Board of Public Works and in such locations as the Board of Public Works may deem advisable.

ARTICLE 21. On motion of Barry E. Hampson it was voted that the Town authorize the Board of Public Works to file in the name of, and in behalf of the Town, an application in form and manner required by the United States of America or the Commonwealth of Massachusetts, and to do whatever else may be required to attempt to obtain a grant to be made by the United States of America or the Commonwealth of Massachusetts to the Town of Reading, Massachusetts to be used together with the funds previously raised and appropriated for improvements to the water system; to appropriate any such funds so received to the Board of Public Works to be used together with the funds previously appropriated for said improvements to the water system; and to authorize the Board of Public Works to proceed with said improvements to the water system and enter into all contracts and agreements with respect thereto and to do all other acts and things necessary or proper for carrying out the provisions of this vote.

ARTICLE 22. On motion of Carl H. Amon, Jr. it was voted that the sum of Two Thousand Five Hundred Dollars (\$2,500.00) be transferred from Cemetery Sale of Lots Fund and that said sum be appropriated to the Cemetery Department to be expended under the direction of the Cemetery Trustees for the purpose of purchasing unwanted grave spaces and graves that are unclaimed under Chapter 114, Section 10A of the General Laws of the Commonwealth of Massachusetts.

ARTICLE 23. On motion of Paul E. Landers it was voted that the sum of Five Thousand Dollars (\$5,000) be transferred from free cash and appropriated to the Building Maintenance Department for the purpose of supplementing and renovating the electrical system in the Municipal Building, 16 Lowell St.

ARTICLE 12. On motion of John H. Russell it was voted to take Article 12 from the table.

ARTICLE 12. On motion of John H. Russell it was voted to lay Article 12 on the table.

On motion of John H. Russell it was voted that this meeting stand adjourned to meet at 7:30 P.M. on Thursday, December 1st, 1983, in the Parker Jr. High School auditorium.

Meeting adjourned at 10:55 P. M.

135 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

ADJOURNED SESSION SUBSEQUENT TOWN MEETING

W. S. Parker Jr. High School Auditorium

December 1, 1983

The meeting was called to order by the Moderator, John W. Faria, at 7:30 P.M., there being a quorum present.

The Invocation was given by the Rev. Fr. Thomas Meehan of Austin Preparatory School, followed by the Pledge of Allegiance to the Flag.

On motion of John H. Russell it was voted to take up Articles 35 and 36 out of order.

ARTICLE 35. On motion of Paul E. Landers as amended by Gloria R. Hulse it was voted that the Town amend the Reading Zoning By-Laws to allow a nursing home in a Residential S-20 District by special permit by adding a paragraph 4.3.1.4, as follows:

4.3.1.4. The Board of Appeals may grant a Special Permit for a nursing home in a Residence S-20 Zoning District, if, as a minimum, the following conditions are met:

(a) The lot on which the nursing home is to be located either abuts or is partially within a Business A District. A lot shall not be considered as abutting a Business A District unless that lot actually, physically touches the Business A District. A lot on the other side of or separated by a street or highway from a Business A District shall not be considered to "abut" that district for the purpose of this section.

(b) The lot and structure meet all of the dimensional controls as contained in Section 5.1.2.

(c) The nursing home structure shall not be less than one hundred (100) feet from the nearest dwelling existing at the time of the application for the Special Permit.

(d) The lot shall be not less than three acres in size with not less than four hundred feet (400) of frontage on an existing public way.

(e) The nursing home shall be tied into municipal water and sewer service when constructed.

(f) All parking shall be situated as near to the Business A District as is feasible.

(g) The nursing home shall meet all applicable building code requirements and shall have properly installed and maintained fire safety devices and shall conform to all applicable local and state regulations and statutes for the protection of all occupants in the nursing home.

(h) Sideline planting shall be required for any sideline of the lot which abuts land being used for residential purposes. The sideline planting area shall be at least five feet wide, shall be free of any paving and shall extend from the street line to twenty feet beyond the deepest point on the premises having buildings. The full length of the planting area shall be provided with screening through plantings at least four feet high when planted. Fencing may be used in conjunction with such screening.

(i) Front screening shall be provided between the building and the street line through a staggered row of trees, either planted or retained, having at least a two inch trunk diameter and being of size, specie and spacing such that the tree crowns will approximately meet each other at maturity. All trees used for front screening shall be of species common to the area and which reach an ultimate height of not less than thirty feet.

(j) If at the time of application for a Special Permit under this provision, there are one or more single family dwellings situated on the lot or lots immediately abutting and to the rear of the lot upon which the nursing home is proposed, the Board of Appeals may require reasonable rear lot line plantings for screening purposes.

A person may make application to the Board of Appeals for a Special Permit for the construction of a nursing home in compliance with all of the above-listed restrictions. Submitted with the application shall be one or more site plans prepared, signed and sealed by a registered land surveyor, registered professional engineer and registered architect which shall indicate the size of the lot, the dimensions of the lot, the proposed location, dimensions and height of the nursing home structure, the building offset dimensions, the parking and driveway layout, the entrance and exit ways, proposed grade changes, the location of any zoning overlay districts on the lot and the location, distance and use of each existing principal structure situated on abutting property but within one hundred feet of the proposed nursing home structure.

106 voted in the affirmative

4 voted in the negative

On motion of John H. Russell it was voted that the following report of the Planning Board under Article 35, presented by Kenneth G. Messina, be accepted as a report of progress.

PLANNING BOARD REPORT
1983 Subsequent Town Meeting
Articles 35 and 36

In July, a proposal was presented to the Board to build a multilevel nursing care facility on a parcel of land located on North Main Street. This nursing home proposal was presented as an answer to the special needs of those citizens who are no longer able to care for themselves and need to be confined either for supervisory or health reasons. The proponents of this project met with other Town officials and incorporated their suggestions and concepts to help meet the needs of the Town.

Pursuant to Sections 5 and 11, Chapter 40A, Massachusetts General Laws, the Planning Board duly advertised and posted notice of a public hearing on Articles 35 and 36, which was held on Tuesday, November 1, 1983 in the Community Center Auditorium. Attorney O. Bradley Latham, counsel for Continental-Wingate Corporation, presented a proposal for a Special Permit process under the Residential (S-20) District to allow a nursing home facility. There presently is a site on North Main Street, adjacent to Marshall's, which this company is considering for construction of a multilevel nursing home project. Mr. Latham outlined the proposal as follows:

NEED: Currently there is one small nursing home within the Town. This facility is designed for supportive nursing care. There is no facility which could house those patients that would require skilled or intensive nursing care. The North Shore Health Planning Council and Massachusetts Hospital Association show that the average age of the Town residents is increasing and the need for such a facility becoming more acute. This facility will provide for those residents who can no longer care for themselves. Also incorporated into this facility will be a day-care and a respite care unit on a limited basis. Letters in support of such a facility were received from the Reading Council on Aging, 5 local doctors, the Reading Fire Department and State Representative Michael J. Barrett.

SITE: The Special Permit proposal sets as a minimum a site that would have: 3+ acres of land; abut a Business A or be partially within a Business A District; meet all dimensional controls for a single-family district; be set back from the nearest residential dwelling by at least 100 feet; must tie into municipal water and sewer service; locate the parking as far away from residential dwellings as possible; and provide a buffer screen.

Attorney Latham stated that the site that is being considered for construction of a multi-level nursing home is located on North Main Street with 3+ acres of land on a main roadway that is 66 feet wide in this area, has flashing yellow lights to the north and full stop lights to the south, good visibility for entering and exiting traffic. The estimated cost of construction is \$4.5 million. At current tax rate this project would yield over \$100,000 in taxes. The Municipal Light Department, Police Department and Fire Department all have stated that they have adequate facilities to handle such a proposal. The Board of Public Works stated that an adequate sewer design can be accomplished for this facility.

PARKING: Requirements for off-street parking spaces: 1 space for each 3 licensed beds; off-street loading requirements: 1 space for each 70 licensed beds. On request by the Planning Board, the Metropolitan Area Planning Council reviewed these regulations and felt that they were more than adequate.

IMPACTS: Traffic safety questions were addressed by Vanasse/Hangen ASSociates, professional traffic engineers, in a 20-page document, which states that a nursing home facility would generate a much lower level of traffic than even allowable building uses under current zoning for this area. Estimates for traffic were 30-40 cars per hour and with the staggered shift times, traffic impacts would be minimal. Peak traffic times presently on this roadway are from 8-9 AM and 4:30-5:30 PM. Nursing homes have shift changes at off-peak hours which are from 6:30-7:30 AM and 2:30-3:30 PM. Turning traffic would take up to 20 seconds, and entering traffic would take 8-10 seconds. There is adequate site distance in both directions and will meet all State and Federal guidelines.

Drainage for the area was addressed and the proponents stated that all requirements of the Town's By-laws for Wetlands and Flood Plains, the Hatch Act and DEQE regulations will have to be satisfied. An area resident was concerned that all problems with drainage be carefully considered. He stated that when construction for the Cedar Glen project took place, area residents even across the street were flooded.

A sense of the meeting was taken. There were 12 persons present with

- 7 - in favor
- 1 - opposed
- 4 - abstentions

The Board met on Thursday, November 17, 1983, and after discussion on the following points:

- The need for such a facility within the Town to address the needs of those citizens that require nursing care on all levels, - also provides for day care for the elderly and respite care facilities on a limited basis. The Planning Board felt that families caring for elderly relatives have a definite need for such programs and feels that this would add to helping those families care for their elderly relatives in their home and would allow the elderly to stay within the family environs for as long as possible.

- The construction of such a facility would be a good transitional use between residential and business properties.

- The by-law change might set a precedent for future developers to construct similar legislation for their proposals, which the Board felt was not of particular concern.

- Is the Town singling out a parcel of land for special treatment? The Board requested that Town Counsel review this question and in his opinion, he states,

"It appears that this would not be the case, since no single parcel of land is being sought out for special treatment. Rather, the Town would be authorizing a procedure

by which any land which qualified could, if it met the requisite conditions, be granted a special permit for a nursing home. Various zoning treatises have dealt with this specific question and have held that the grant of a special permit is not spot zoning.

and upon a motion duly made and seconded, the Board (4-0) unanimously voted to recommend passage of Articles 35 and 36 on the 1983 Subsequent Town Meeting Warrant. The Board felt that these proposals would answer the needs of the citizens of the Town who no longer can care for themselves, while providing the Town with adequate protection under the Special Permit process with review by the Town's Board of Appeals. The Planning Board feels that adoption of Articles 35 and 36 promotes the purposes of the Town's By-laws and providing for additional nursing care within the Town would promote the general health, safety and welfare of the inhabitants of the Town and asks that you vote passage of these articles.

READING PLANNING BOARD
Kenneth G. Messina, Chairman
Barry J. Mitchel, Clerk
John W. Shaw
Maureen Rich
Charles R. Arthur, Jr.

ARTICLE 36. On motion of Paul E. Landers it was voted that the Town amend the Reading Zoning By-Laws by amending the table in Section 6.1.1.3 and adding the following off-street parking and loading requirements for a nursing home after those established for Lodging Houses, Hotels, Motels, and Tourist Homes in Section 6.1.1.3, and under the following tables:

<u>Principal Use</u>	<u>Minimum Number of Off-Street Parking Spaces Required</u>	<u>Minimum Number of Off-Street Loading and Unloading Spaces Required</u>
Nursing Home	One space for each three licensed beds	One space for each seventy licensed beds

106 voted in the affirmative
2 voted in the negative

ARTICLE 12. On motion of John H. Russell it was voted to take Article 12 from the table.

ARTICLE 12. John H. Russell moved that the Capital Plan be amended to include an emergency generator for the Police Station in the amount of \$15,000 in Fiscal Year 1984, and removed from FY 85.

This motion was voted in the negative. 56 voted in the affirmative and 60 voted in the negative.

ARTICLE 12. On motion of John H. Russell it was voted to lay Article 12 on the table.

ARTICLE 24. On motion of John H. Russell it was voted that Article 24 be indefinitely postponed.

ARTICLE 25. The following motion by Paul E. Landers, amended by Barry E. Hampson, was voted in the negative.

Moved that the sum of Six Thousand Three Hundred Seventy Dollars (\$6,370) be transferred from fees collected for parking and appropriated for the purpose of

implementing a system of parking fees for non-residents and restrictions for the depot and Reading Square area.

Mr. Barry E. Hampson requested that the records of this Meeting reflect that he presented the following petition signed by 325 citizens of the Town of Reading and reading as follows:

"We the undersigned residents of the Town of Reading respectfully request that Town Meeting not authorize the funds under Article 25 of the subsequent Town Meeting Warrant for the purpose of charging parking fees to Reading Residents. The clear intent of this petition is that Reading Residents will not be charged a fee for parking at the Depot."

ARTICLE 26. On motion of Paul C. Dustin as amended by Russell T. Graham and Virginia M. Adams it was voted that the Town authorize the Board of Selectmen to sell upon such terms and conditions as they consider proper, and for not less than Seventy-five Thousand Dollars (\$75,000) all or any part of the Reading railroad depot and the land described as follows and to deliver a deed or deeds therefor, and that the sum of Five Thousand Dollars (\$5,000) be transferred fro free cash and appropriated to the Board of Selectmen for the purpose of carrying out this vote:

Beginning at a point, said point being on the Northeasterly sideline of Lincoln Street;
Thence N 59 degrees 14' - 46"W, a distance of 135.01 feet along the Northeasterly sideline of Lincoln Street, to a point;
Thence N 65 degrees 46' -47" W, a distance of 2.00 feet along the Northeasterly sideline of Lincoln Street, to a point;
Thence N 30 degrees 45' -14" E, a distance of 40.78 feet, to a point;
Thence S 59 degrees 14' -46" E, a distance of 137.00 feet, to a point;
Thence S 30 degrees 45' -14" W, a distance of 40.55 feet, to a point, said point being the point of beginning of this description;
Said parcel of land containing 5,555.75 square feet more or less.

Said lease or deed shall contain necessary restrictions to maintain the historic nature of the said building.

83 voted in the affirmative
26 voted in the negative

ARTICLE 26. The following Substitute Motion by Virginia M. Adams presented prior to vote under Article 26, was voted in the negative:

Moved that the Board of Selectmen of the Town of Reading be instructed to lease to one or more lessees, on such terms and conditions as they determine to be in the best interest of the town, the building or portion thereof known as the Reading Railroad Depot, Lincoln Street, and that said lease shall contain necessary restrictions to maintain the historic nature of the building.

ARTICLE 33. On motion of Robert P. Griffin it was voted to authorize the Board of Selectmen or Board of Public Works of the Town of Reading to convey by deed, abandonment of easement or otherwise to the Department of Public Works of the Commonwealth of Massachusetts pursuant to Chapter 634 of the Acts of 1971 all right, title, and interest of the Town of Reading to the certain vehicular bridge described as "M.D.P.W.# R-3-1, RR# 12-55, Public Way - Mineral Street", said bridge being a continuation and extension of a public way in the Town of Reading known as Mineral Street, providing vehicular passage for the public over the tracks now or formerly owned by the Boston & Maine Corporation, said conveyance to be made at the expense of the Town of Reading and in compliance with the provisions of Chapter 634 of the Acts of 1971 and subject to such terms and conditions and the retention or assumption of such easements or

obligations as may be required by law or shall be considered proper by the Board of Selectmen or Board of Public Works.

103 voted in the affirmative
3 voted in the negative

ARTICLE 34. On motion of Kenneth G. Messina it was voted that the Town amend Section 3.2. of the Town's Zoning By-laws by deleting the date "September 10, 1978," after the words " 'Reading Zoning Map', dated" and inserting in place thereof the date "November 1, 1983,"

103 voted in the affirmative
0 voted in the negative

On motion of John H. Russell it was voted that the following report of the Planning Board on Article 34 presented by Kenneth G. Messina, be accepted as a report of progress.

PLANNING BOARD REPORT
1983 Subsequent Town Meeting
Article 34

The Planning Board appeared before Town Meeting in the Fall of 1983 to seek funds to update the Town's Zoning Maps, which include an index map and 35 sheets containing 39 detailed maps. Appended to these maps are 4 maps entitled "Flood Insurance Rate Map(s)". These appended maps are for the sole purpose of determining which lands are within the National Flood Insurance Flood Management District and when the land in question is being improved, developed or financed must comply with the provisions of the National Flood Insurance Program. They do not affect the Flood Plain Overlay Districts as outlined in the Town's Zoning Maps.

This article was placed on the Warrant to change the effective date of the new maps being incorporated for use within the Town from September 10, 1978 to November 1, 1983. Pursuant to Sections 5 and 11, Chapter 40A, Massachusetts General Laws, the Planning Board duly advertised and posted notice of a public hearing on Article 34, which was held on Tuesday, November 1, 1983. There were approximately 5 citizens present for this public hearing. The Board reviewed a copy of the changes made to date by the Board of Public Works engineers, a copy of which was displayed for public review. The only question raised from the citizenry was whether or not the new maps change any of the current zoning districts within the Town. The Chairman responded saying that the only changes will be street and lot lines and those zoning changes that have all ready been approved by Town Meeting since the last updating, September 10, 1978. In seeking opinion from Town Counsel, it was determined that this date change would help to clarify when and what changes are included for users of the Zoning Maps.

On Monday, November 21, 1983, the Planning Board met to consider their recommendation on Article 34. Upon a motion duly made and seconded, it was the vote of the Board (5-0) to recommend to Town Meeting that they vote to pass Article 34 on the 1983 Subsequent Town Meeting Warrant.

READING PLANNING BOARD
Kenneth G. Messina, Chairman
Barry J. Mitchel, Clerk
John W. Shaw
Maureen Rich
Charles R. Arthur, Jr.

ARTICLE 37. On motion of John H. Russell it was voted that the Town adopt the accompanying five year Capital Outlay Plan as provided for in Article III, Section 11 of the By-Laws of the Town.

PROPOSED CAPITAL OUTLAY PLAN
1984 - 1989
ESTIMATED APPROPRIATIONS, IN THOUSANDS OF DOLLARS

<u>PROJECTS FUNDED BY TAX LEVY</u>	<u>FY 1984</u>	<u>FY 1985</u>	<u>FY 1986</u>	<u>FY 1987</u>	<u>FY 1988</u>	<u>FY 1989</u>
PUBLIC WORKS						
Roadway Reconstruction	219.0	240.0	240.0	240.0	240.0	240.0
Storm Drain Construction	160.0	160.0	160.0	160.0	160.0	160.0
Sidewalk Reconstruction		21.0	21.0	21.0	21.0	21.0
Equipment Replacement	132.0	150.0	150.0	150.0	150.0	150.0
Parks and Playgrounds	25.5	30.0	30.0	75.0	30.0	30.0
Sewer System Reconstruction			75.0	75.0	75.0	75.0
Sidewalk Construction	11.0	15.0	15.0	15.0	15.0	15.0
Street Betterments	17.7	20.0	20.0	20.0	20.0	20.0
Garage			1800.0			
RECREATION						
Pool		12.0		25.0		40.0
CEMETERY						
Cemetery Improvements	10.0	10.0	10.0	10.0	10.0	10.0
Air Compressor		5.1				
Vehicle Replacement			15.0	9.0		
CONSERVATION						
Acquire Water Resource Lands		20.0	15.0	15.0	15.0	15.0
Land Management		4.0	4.0	4.0	4.0	4.0
SCHOOLS						
School Data/Word Processing	5.6	35.0	35.0	35.0	35.0	35.0
Roof Replacement	47.9	195.0	193.0	146.9	136.5	136.5
Space Remodeling		20.0	20.0	20.0	20.0	
Oil Burner Replacements		24.0	24.0	12.0		
Chapter 504			10.5	25.2		
Bobcat Replacement			14.2			
Central Office Relocation		100.0				
Energy Related Projects		25.0	25.0	25.0	25.0	25.0
Vehicle Replacement	11.0	9.0		10.0		
Remodeling for Declining Enrollment	70.0	60.0	60.0	60.0		
Walk-In Freezer			14.0			
Athletic Storage Bldg.		10.0				
COMPUTER						
Lease	53.5	53.5	53.5	53.5	15.8	
POLICE DEPT.						
Traffic Lights		250.0	250.0	250.0		
Generator		25.0				
FIRE DEPT.						
Fire Station		50.0	500.0	500.0	500.0	
Vehicle Replacement		11.0				

<u>PROJECTS FUNDED BY TAX LEVY</u>	<u>FY 1984</u>	<u>FY 1985</u>	<u>FY 1986</u>	<u>FY 1987</u>	<u>FY 1988</u>	<u>FY 1989</u>
Foam Bank Replacement		6.0				
Replace Engine #5			85.0			
Replace Pickup				12.0		
Replace Ambulance					50.0	
BUILDING MAINTENANCE						
Building Improvements	21.8	25.0	25.0	25.0	25.0	25.0
Replace Truck				12.0		
Electrical Repair-T.H.	5.0					
LIBRARY						
Landscape			32.0			
COUNCIL ON AGING						
Van		15.0				
SPACE STUDY COMMITTEE						
Old Library Renovations	20.0					
Pearl St. School Renovations						
PRIOR YEARS PROJECTS FUNDED BY BORROWINGS	<u>1377.0</u>	<u>1290.5</u>	<u>1219.9</u>	<u>1043.6</u>	<u>995.5</u>	<u>937.8</u>
TOTAL PROJECTS	<u>2187.0</u>	<u>2891.1</u>	<u>5116.1</u>	<u>3049.2</u>	<u>2542.8</u>	<u>1939.3</u>
INCOME						
Water Resource Land Reimbursement			10.0	7.5	7.5	7.5
Sale of Cemetery Lots	10.0	15.1	10.0	10.0	10.0	10.0
School Construction - State Aid	<u>187.6</u>	<u>173.8</u>	<u>173.8</u>	<u>173.8</u>	<u>173.8</u>	169.7
TOTAL TO BE RAISED BY TAXATION	1989.4	2762.2	4922.3	2857.9	2351.5	1752.1
TOTAL TAX VALUATION (MILLIONS)	638.5	670.4	702.4	734.3	766.2	798.1
EFFECT ON TAX RATE	3.12	4.03	7.01	3.89	3.07	2.20
<u>PROJECTS FUNDED BY PUBLIC ENTERPRISE RATES</u>						
<u>WATER</u>						
Development of Wells			100.0	100.0		
Water Dept. Prior Borrowing	383.4	361.4	324.7	263.2	246.0	228.8
MUNICIPAL LIGHT DEPT.						
1970 Enlarge Lighting Plant	43.5	41.7	39.9	38.1	36.3	34.5
New Power Feeder Station	133.8	128.6	123.4	118.2	113.0	107.8

ARTICLE 1. On motion of Marvin M. Rosenthal it was voted to take Article 1 from the table.

ARTICLE 1. On motion of John H. Russell it was voted that the following report, presented by Marvin M. Rosenthal for the Highland School Building Committee, be accepted as a report of progress.

HIGHLAND SCHOOL BUILDING COMMITTEE

Report of Progress

November, 1983

Our Report of Progress to Fall Town Meeting will be brief and positive.

Throughout the summer and fall, work on the Highland/Library conversion has proceeded at a brisk pace. All structural modifications have been made, mechanical and electrical systems are in place, and exterior remodeling is accomplished. On November 30, construction was 90 percent complete.

What remains are the finish details: final interior millwork, installation of fixtures, and painting -- all of which are currently in progress. Carpeting and shelving people will be on the scene in December to ready the building for occupancy. Since the terms of our contract with Rene C. Lamarre Co., Inc. extend through the month of February, we can say with confidence that the job is running comfortably ahead of schedule.

Considering the nature of the project, it came as no real surprise that some hidden conditions and structural oddities in the building led to a modest number of revisions and, in some cases, increased material costs. Fortunately these problems were solved with relative ease and no interruption of work. Additional expense has been either absorbed by our contingency fund or balanced out by the fact that some items actually came in below estimate. The project will be completed within budget.

All through the construction phase we have maintained access to the building on a "walk-in anytime" basis. Twice each month representatives of the building committee and library staff meet at the site for consultation with the architect, general contractor, clerk-of-the-works, and any subcontractors who are active on the job. Each of these work sessions is followed by a complete tour and inspection of the project. We are extremely pleased with what we see.

As our work draws to a close, we continue to weigh priorities carefully, opting always for the delivery of a completely workable structure that will be efficient to run and economical to maintain. If a final-hour compromise becomes necessary, it may be reflected in the total volume of the initial furniture purchase. Local businesses, community groups, and generous individuals have already begun to respond to this possibility. It's a way of becoming a permanent part of the new library.

When will the actual move take place? Today we are looking at a date in February as being quite realistic. This allows flexibility for all remaining deliveries, installations, and systems checks. It effectively eliminates those "what-ifs" that could preclude the smooth transition of a vital town service.

During the next few weeks you'll be hearing a lot about mustering a team of volunteers to help transfer the contents of the library from its current downtown location over to Middlesex Avenue. This type of community effort always figured into the plan, but when professional movers quoted figures in the \$20,000 range, its importance assumed a dimension of urgency. The library staff is coordinating this effort, and they'll be happy to hear from you!

Thus the project that began as a sketchy idea on this floor two years ago fast approaches reality. Now we look forward to sharing the excitement of opening day with all of you who made it possible.

Respectfully submitted,
Highland School Building Committee

Associates:

Virginia Adams
Paul Fermano
Barbara Nelson

Marvin M. Rosenthal, Chairman
Elia Dangelmaier, Vice-Chairman
Carol Beckwith, Secretary
John Zorabedian, Jr., Treasurer
Sharon Ofenstein
Cherrie Dubois
Wayne Lewis
William Fowler
Beverly Seavey

ARTICLE 1. On motion of John H. Russell it was voted that the following report, presented by Kenneth G. Messina for the Reading Planning Board, be accepted as a report of progress.

REPORT TO TOWN MEETING ON SCENIC ROAD REGULATIONS

Last Spring, Town Meeting adopted Article 10 on the Special Town Meeting Warrant, which empowered the Planning Board to establish and adopt regulations governing "Scenic Roads". The Board has worked with other Town departments and citizens' groups in this effort. On November 17th, the Planning Board voted to adopt the final language for the regulations governing "Scenic Roads". These regulations were designed to protect the character of the Town and to be clear and efficient in their implementation and enforcement. We present them for your review as promised at that Town Meeting. We welcome any comments you may have.

PLANNING BOARD REPORT
SCENIC ROAD REGULATIONS

Following are the "Scenic Road Regulations" prepared by the Planning Board and adopted November 17, 1983. The 1983 Annual Town Meeting voted to amend the Town's General By-laws by adding Article XXXIII, which calls for the Planning Board to establish and adopt regulations for Scenic Roads.

Since July and through the Fall, this Board has held open discussions on what protections and language should be included. Suggestions and concerns from other Town departments and from the citizens at large were incorporated. On November 9, 1983, the Planning Board held an informational meeting to discuss these regulations. There were approximately 20 citizens present with representation from the Board of Public Works, Historical and Conservation Commissions and the Pearl Street Citizens Group. From this discussion and upon final review by the Board, additions and corrections were made. On November 17th, the Board voted to adopt the final language which is presented in the following copy of these regulations. Support for these regulations has been received from the Conservation Commission, Historical Commission and the Pearl Street Citizens Group.

We believe these regulations will help to protect the character of the Town and will be clear and efficient in their implementation. We present them for your review and welcome your comments.

TOWN OF READING
SCENIC ROAD REGULATIONS

Adopted by
READING PLANNING BOARD
Date: November 17, 1983

Section 1 - Definitions.

In the absence of contrary meaning established through legislative or judicial action, the following terms contained in M.G.L. Chapter 40, Section 15C and Town of Reading General By-Laws, Article XXXIII, or used herein shall be defined as follows:

1.1 "Cutting or Removal of Trees".

"Cutting or Removal of Trees" shall mean the removal of one or more trees, trimming of major branches or cutting of major roots of a tree which will have an adverse impact on the health of such tree but not trimming or cutting of dead trees, dead branches, or cutting of minor roots which cutting will not adversely impact the health of such tree.

1.2 "Repair, Maintenance, Reconstruction, or Paving Work".

"Repair, maintenance, reconstruction, or paving work" shall mean any work done within the right-of-way by any person or agency, public or private. Included within this definition is any work on any portion of the right of way which was not physically commenced at the date of the first publication of legal notice of public hearing concerning designation of said roadway as a "Scenic Road." Construction of new driveways or alteration of existing driveways is also included, insofar as it takes place within the right-of-way.

1.3 "Road".

"Road" shall mean any right-of-way used or maintained as a public way including the vehicular travelled way plus necessary appurtenances within the right-of-way such as bridge structures, drainage systems, retaining walls, traffic control devices, and sidewalks. When the boundary of the right-of-way is in issue so that a question arises as to whether or not certain trees or stone walls or portions thereof are within or without the way, the trees or stone walls shall be presumed to be within the way until it is shown to the contrary.

1.4 "Scenic Road".

"Scenic Road" shall mean a road or portion thereof so designated in accordance with M.G.L. Chapter 40, Section 15C and these regulations.

1.5 "Trees".

"Trees" shall include a tree whose trunk has a diameter of four inches or more as measured one foot about the ground.

1.6 "Bordering".

"Bordering" shall include all trees, stone walls and any other natural or man-made features of aesthetic value within twenty-five (25) feet on either side of the center-line of the roadway.

Section 2 - Purpose.

2.1 Regulations.

These regulations are intended to ensure that:

1. ways will be recommended for designation as scenic roads under stated criteria; and

2. ways so designated will not be altered without following proper procedures and taking into account proper considerations.
3. ways so designated will not be altered by the decision of any person, organization or agency other than the Planning Board.

Section 3 - Recommending Designation as a Scenic Road.

3.0 Application Procedure.

Any group of twenty-five (25) or more registered voters of the Town may make application to either the Planning Board, Conservation Commission or the Historical Commission. Application forms shall be maintained and kept on file by these Boards and also at the office of the Town Clerk. Upon refusal of all three (3) Boards to recommend that a requested roadway be designated "Scenic" to Town Meeting, a new petition will not be heard by any board concerning said roadway for a period of at least two (2) years.

Upon application for any roadway to be designated a "Scenic Road", such petitioners will pay the forty dollar (\$40.00) public hearing fee and legal advertising fees therefore. Such public hearing fees shall be set by the Planning Board.

3.1 Public Hearing.

M.G.L. Chapter 40, Section 15C authorized designation of a road as a scenic road by the Town upon recommendation or request of the Planning Board, the Conservation Commission or the Historical Commission. Prior to making any recommendation or request to Town Meeting regarding designation of a particular road as a scenic road, the Planning Board, the Conservation Commission or Historical Commission, as the case may be, shall conduct a public hearing regarding such proposed designation. Notice of the public hearing shall be given by the body conducting the hearing pursuant to the requirements for notice set forth in Section 5.2 of these regulations.

Input from all three Boards must be heard at the public hearing and shall be contained in the narrative presented to Town Meeting relative to any petition requesting a roadway to be designated as a "Scenic Road."

3.2 Criteria.

In determining which roads should be recommended for designation as scenic roads, the Planning Board, Conservation Commission, or Historical Commission shall consider whether the road contains or is characterized by any of the following:

1. bordering trees of exceptional quality, in terms of type, age, specimen size or spread, density of stand, or related flora;
2. bordering trees which themselves constitute, or are a significant part of, natural or man-made features of aesthetic value, including by way of illustration trees having spring flowering or high fall of color potential; trees which are part of vista(s) paralleling roadways or which create a frame of reference for more distant views; and trees whose presence contributes substantially to the rural or woodland character of a roadway, particularly in comparison to more developed or urbanized adjacent areas;
3. stone walls of either historical significance or aesthetic value;
4. any other natural or man-made features of aesthetic value which would be adversely affected by any alteration of the road.

Section 4 - Notification of Designation of Scenic Road.

Upon the designation by Town Meeting of any road as a Scenic Road, the Planning Board shall promptly take the following steps to give effective notice of such designation:

1. notify all municipal departments that may take action with respect to such roads and request that they indicate such designation on all maps currently in use by municipal departments;
2. notify the State Department of Public Works;
3. cause a notice or informal article to be published in a local newspaper stating that the road, or roads, have been so designated;
4. notify all utility companies or other such parties which may undertake work within or on the border of such road; and
5. catalog all characteristics which were considered in requesting the road to be scenic and provide sufficient narrative to describe same.

Section 5 - Filing.

Any person, organization, public agency or utility company contemplating the cutting or removal of trees, the tearing down or destruction of stone walls, or portions thereof, or any other feature designated as scenic in accordance with Section 3.2 above, in connection with any, maintenance, construction, reconstruction or paving work (emergency repairs are specifically exempted from these Rules and Regulations but only to the extent necessary to protect life and property), shall first obtain the written consent of the Planning Board by filing a request for such work with the Planning Board, including the following information:

- a. the text of a proposed legal notice identifying the location of the proposed action in terms enabling readers to locate it with reasonable clarity without need for additional plans or references, and describing in reasonable detail the proposed changes to trees and/or stone walls;
- b. a statement of the purpose, or purposes, for the changes proposed;
- c. a list of owners of properties located in whole or in part within one hundred (100) feet of the proposed action;
- d. except in the case of town agencies, a deposit sufficient to cover the cost of advertising and notification; and
- e. any further explanatory material as may be required by the Planning Board.

5.2 Notice

The Planning Board shall, as required by statute, give notice of a public hearing regarding the proposed action by advertising twice in a newspaper of general circulation in the Town. This notice shall contain a statement as to the date, time, place and purpose of the hearing with a reasonable description of the action proposed by the applicant. Copies of this notice shall also be delivered or mailed first class postage pre-paid to the Offices of the Board of Selectmen, the Conservation Commission, the Historical Commission and the owners of property within 100 feet of the proposed action or designated "Scenic Road."

5.3 Timing of Notice and Hearing

The first publication of the notice shall be made as soon as feasible after the Planning Board receives the request from the applicant, and shall in all cases be made at least fourteen (14) days before the hearing. The last publication shall occur, as required by statute, at least seven days prior to the hearing. The Planning Board shall hold a public hearing within forty-five (45) days of the date upon which a properly filed request is received. The date and time of the public hearing shall be set outside of normal weekday

work hours (8:00 a.m. - 5:00 p.m., Monday through Friday) so as to encourage maximum participation.

5.4 Timing of Decision

Within twenty-one (21) days after the public hearing is closed the Planning Board shall render a written decision on the request.

5.5 Performance Guarantee

Before endorsement of its approval on a plan, the Planning Board may require that the proposed work to be done be secured by a bond sufficient in form and amount in the opinion of the Planning Board to ensure satisfactory performance of the proposed work within the right-of-way.

5.6 Tree Warden

Whenever feasible, Planning Board hearings shall be held in conjunction with those held by the Tree Warden acting under M.G.L. Chapter 87 (Shade Tree Law). The consent of the Planning Board to a proposed action shall not be regarded as inferring consent by the Tree Warden, or vice versa. The Planning Board decision shall contain a condition that no work should be done until all applicable provisions of the Public Shade Tree Law, M.G.L. Chapter 87, have been complied with.

Section 6 - Considerations.

The Planning Board's decision on any application for proposed action affecting scenic roads shall be based on consideration of the following:

1. The degree to which the proposed action would adversely affect the scenic and aesthetic values upon which the scenic road designation was originally based;
2. The necessity for the proposed action in terms of public safety, welfare or convenience;
3. Compensatory actions proposed, such as replacement of trees, or walls;
4. Availability of reasonable alternatives to the proposed action which could reduce or eliminate anticipated damage to trees or stone walls;
5. Whether the proposed action would compromise or harm other environmental or historical values;
6. Whether the proposed action would adversely affect the preservation of natural resources; and
7. Consistency of the proposed action with previously adopted Town plans and policies.

Section 7 - Enforcement.

The Planning Board is responsible for the enforcement of these rules and regulations. Whoever violates any provision of these regulations shall be liable to a fine of not more than one hundred (\$100) dollars for each citation for any violation and/or replacement in kind ("mature" tree if a "mature" tree is removed) for any destroyed or removed "Scenic" characteristic (trees, walls etc.).

ARTICLE 1. On motion of John H. Russell it was voted to lay Article 1 on the table.

ARTICLE 2. On motion of John H. Russell it was voted to take Article 2 from the table.

ARTICLE 2. On motion of John H. Russell as amended by Gail F. Wood it was voted that the Town establish a Public Works Facility Relocation Committee appointed by the Moderator, whose purpose will be to select a site for the relocation of the Public Works facility necessary to effect the potential conveyance of land as voted under Article 10, and to produce preliminary plans and cost estimates for such relocation; said committee will include one (1) member of the Board of Public Works, one (1) member each from the Planning Board, Conservation Commission, and the Board of Selectmen and three citizens at large, and will include as associate members the Assistant Superintendent of Public Works for operation and the Assistant Superintendent of Public Works for engineering and will include a liaison to the Finance Committee. Said Committee shall produce such plans to be presented to Town Meeting no later than the Subsequent Town Meeting of 1984.

ARTICLE 2. On motion of John H. Russell as amended by Nils L. Nordberg it was voted that the Town establish a Municipal Space Building Committee of seven members to be appointed by the Moderator. Said committee shall have one member from each of the following: the Board of Selectmen, the Board of Public Works and the School Committee. In addition, there shall be four other citizen members and a liaison from the Finance Committee. The purpose of the committee shall be to develop plans for satisfying the Town's municipal space needs through renovating, modifying, or adding to the Town Hall/Old Library complex located on Lowell Street. Said Committee shall report at the next Town Meeting.

ARTICLE 2. On motion of John W. Price it was voted that the Board of Selectmen by the passage of this motion be instructed not to use any of the monies appropriated under Article 27 of the 1983 Annual Town Meeting and the money be returned to the General Fund.

ARTICLE 2. On motion of John W. Price it was voted to lay Article 2 on the table.

On motion of John H. Russell it was voted that this meeting stand adjourned sine die.

Meeting adjourned at 11:07 P. M.

124 Town Meeting members were present.

A true copy. Attest:

Lawrence Drew
Town Clerk

READING HOUSING AUTHORITY

ANNUAL REPORT

1983

Following is a report of the Reading Housing Authority for the year 1983.

The Authority consists of a five-member Board, four elected by the voters of the Town and one appointed by the State. They meet on the second Monday of each month, with the Annual Meeting in April. The Board currently is comprised of the following members:

Chairman	Richard S. Dempster 633 Summer Avenue	Term Expires 1984
Vice-Chairman	Leonard F. Westra 11 Copeland Avenue	Term Expires 1988
Treasurer	William F. Rand, Jr. 104 Belmont Street	Term Expires May 1986 (State Appointment)
Asst. Treasurer	Patricia J. Swain 256 West Street	Filling vacancy of Frank J. Johnson, Jr. Term Expires 1984
Asst. Secretary	Philip R. White, Jr. 97 Prospect Street	Term Expires 1985

At the Annual Meeting in April 1983, the above members, with the exception of Mrs. Swain, were elected to their respective positions on the Board. Mrs. Janet Pierce was re-appointed Executive Director and therefore, Secretary of the Authority in accordance with the By-Laws. At a joint meeting with the Board of Selectmen on July 11, 1983, Mrs. Patricia Swain was appointed to replace Mr. Frank Johnson until the next Town election in 1984. At the Authority's meeting in August 1983, Mrs. Swain was elected to the position of Assistant Treasurer.

The Authority administers an 80-unit Housing for the Elderly Project, completed in 1970, at Frank D. Tanner Drive which is funded through the Commonwealth of Massachusetts. To be eligible, a person must be 65 years of age or older, or in the case of a couple, one party must be at least 65. The net income limit is \$12,180 for a single person and \$13,920 for a couple. The asset limit is \$15,000.

The Authority also provides rental assistance with Federal funds through the HUD Section 8 Program to 40 families and 27 elderly in scattered apartments throughout the Town. This Program has been in effect since 1975 and the Authority recently received an additional 15 units to assist those on the waiting list, increasing the total number of units funded as of January 1, 1984, to 75. In conjunction with this Program, the Authority participates in the Section 8 Mobility Program with 77 other communities, whereby each honors the certificate of another through a reciprocal arrangement, giving an applicant more flexibility in finding suitable housing. In order to be eligible for this Program, the gross annual income of families cannot exceed the following:

<u>One Person</u>	<u>Two Persons</u>	<u>Three Persons</u>	<u>Four Persons</u>	<u>Five Persons</u>	<u>Six Persons</u>
\$17,250	\$19,700	\$22,200	\$24,650	\$26,200	\$27,700

There is no asset limit for this Program, but the interest on any savings must be added to the income of a participant, and that figure cannot exceed the income level requirement. Financial statements showing the assets and liabilities of each of the above named Programs are available for inspection at the Authority office.

Mrs. Patricia Renzello is the Administrator of the Section 8 Program under the supervision of the Executive Director and the Authority.

In February 1983, papers were passed on the property at 74 Bancroft Avenue, making the Reading Housing Authority owners for the purpose of renovating this house to be a Community Residence for retarded adults, under the State's Chapter 689 Program. The Eastern Middlesex Association for Retarded Citizens (EMARC) will be working along with the Authority for placement and supervision of the residents of this home. At the present time, an Architect has been selected and plans are in the final stages of review by the Executive Office of Communities & Development (EOCD). It is expected that the Authority will be soliciting bids from Contractors early in 1984.

In the Fall of 1983, the Authority made application to EOCD for funding under the State's 707 Program for rental assistance in scattered sites in the Town. It has always been the Authority's conviction that families of lower income are best served through assistance in this manner, rather than in a project of some type. In December, EOCD sent notification of their approval of an initial five units. Funding is expected in early 1984..

The ongoing need for improvement and modernization of the Frank D. Tanner Drive Housing Project is of primary importance to the Authority, and this year, application was made for certain energy conservation funds which became available to them through EOCD. The maximum allowed for the 80-unit Project was awarded and work on the various conservation projects will begin early in 1984.

The Authority continues to cooperate with the Council on Aging and any group serving the elderly in the Town by allowing the use of the Frank D. Tanner Drive Recreation Hall for their various social and educational programs.

The Reading Housing Authority feels that the year 1983 was one of continuing progress toward meeting the various housing needs in the Town of Reading.

Respectfully submitted,

Janet Pierce, Executive Director
and Secretary

ANNUAL REPORT DEPARTMENT OF WEIGHTS AND MEASURES FOR 1983

DURING THE PAST YEAR A TOTAL OF 464 COMMERCIAL WEIGHING AND MEASURING DEVICES WERE EXAMINED FOR CONFORMANCE TO STANDARDS. OF THIS NUMBER 403 WERE FOUND TO BE IN CONFORMANCE TO STANDARDS AND SEALED AS REQUIRED BY SECTION 42 OF THE MASS. GENERAL LAWS CHAPTER 98. 57 REQUIRED ADJUSTMENT TO BE BROUGHT WITHIN THE APPLICABLE TOLERANCE RANGE. 4 DEVICES COULD NOT BE ADJUSTED AND WERE CONDEMNED FOR REPAIRS. SEALING FEES ASSESSED DURING CALENDAR YEAR 1983 AMOUNTED TO \$ 971.70 THIS FIGURE INCLUDED \$ 34.00 DOLLARS IN ADJUSTING CHARGES.

143 GASOLINE DISPENSERS WERE TESTED AND SEALED DURING THE PAST YEAR. 27 REQUIRED ADJUSTMENT AND 2 WERE CONDEMNED FOR REPAIRS. THERE ARE A NUMBER OF HIGH VOLUME GASOLINE STATIONS IN THE TOWN OF READING. THE GASOLINE METERS IN THESE HIGH VOLUME STATIONS ARE SUBJECT TO GREATER INTERNAL WEAR THAN METERS IN OTHER STATIONS DUE TO THIS HIGH VOLUME OF GASOLINE BEING DISPENSED THEREFROM. BECAUSE OF THIS ADDITIONAL WEAR FACTOR 46 RETESTS OF GASOLINE DISPENSERS IN THIS CATEGORY WERE CONDUCTED BY THIS DEPARTMENT LAST YEAR TO INSURE THAT REQUIRED TOLERANCE LEVELS WERE BEING MAINTAINED. METER TESTING ALSO INCLUDED 6 VEHICLE TANK METERS WHICH ARE USED TO METER FUEL OIL TO HOMES AND BUSINESSES. TWO METERS IN THIS CATEGORY REQUIRED ADJUSTMENT.

IN ADDITION TO THE ABOVE VOLUMETRIC TESTS ON LIQUID MEASURING DEVICES THIS DEPARTMENT TESTED AND SEALED 93 COMMERCIAL SCALES DURING 1983. VARIOUS CATEGORIES OF SCALES TESTED INCLUDED COMPUTING SCALES USED IN SUPERMARKETS. INDUSTRIAL SCALES USED IN THE MANUFACTURER OF GOODS, SHIPPING SCALES, PRESCRIPTION SCALES AND DRUG BALANCES. ALSO TESTED AND SEALED WERE 37 APOTHECARY AND 69 METRIC WEIGHTS USED IN THE WEIGHING OF MEDICATIONS PUT UP ON THESE BALANCES.

IN ADDITION TO THE TESTING AND SEALING OF COMMERCIAL WEIGHING DEVICES THIS DEPARTMENT REWEIGHED OVER 2,300 PACKAGES OF PREPACKAGED PRODUCTS PUT UP IN ADVANCE OF SALE. INCLUDED IN THIS NUMBER WERE PACKAGES OF MEAT OFFERED FOR SALE IN SUPERMARKETS, PRODUCE , BREAD AND OTHER NECESSARIES OF LIFE PURCHASED MOST ONLY BY THE MAJORITY OF CONSUMERS. THESE ITEMS ARE CHECKED FOR CORRECTNESS IN REGARD TO THE NET WEIGHT REQUIREMENT. ANY ITEMS FOUND TO CONTAIN LESS THAN THE STATED QUANTITY ARE REWEIGHED AND RELABELLED TO SHOW THE CORRECT NET WEIGHT AND PRICE.

INSPECTIONS ARE MADE ON A ROUTINE BASIS TO INSURE THAT ALL SCALES USED IN SUPERMARKETS ARE IN FACT WEIGHING PROPERLY. IN ADDITION TO THE REQUIRED ANNUAL TESTING AND SEALING INSPECTIONS ARE CONDUCTED TO INSURE THAT TARE WEIGHTS THAT IS THE WEIGHT OF ANY PACKAGING MATERIAL ARE DEDUCTED FROM THE GROSS WEIGHT SO THAT THE CONSUMER ONLY PAYS FOR THE PRODUCT OR NET WEIGHT AS REQUIRED BY STATE LAW.

IN CLOSING I WANT TO THANK THE SELECTMEN , MR. JOHN AGNEW, EXECUTIVE SECRETARY, AND HIS STAFF FOR THEIR COOPERATION DURING THE PAST YEAR. ATTACHED IS A LIST BY CATEGORY OF THE DEVICES TESTED DURING 1983.

RESPECTFULLY SUBMITTED ,

Charles H. Carroll

CHARLES H. CARROLL

SEALER OF WEIGHTS AND MEASURES

DEVICES SEALED 1983

<u>SCALES</u>	<u>SEALED</u>	<u>ADJUSTED</u>	<u>CONDEMNED</u>
100-1,000 Lbs.	27	8	1
10-100 Lbs.	46	13	
10 Lbs. or less	20	6	

WEIGHTS

Avoirdupois	31	1	
Metric	69		
Apothecary	37		

MEASURES

One gallon or less	8		1
Fabric	3		

METERS

Vehicle Tank	6	2	
Oil/Grease	13		
Gasoline	143	27	2

TOTALS	464	403	57	4
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Honorable Board of Selectmen;

I hereby submit my annual report for the year 1983.
The following permits were issued and inspected by me during
the year:

Estimated Cost of Construction

39	New Dwellings	2,271,490.
5	Commercial Additions	156,800.
111	Residential Additions	955,735.
23	Commercial Alterations	1,223,700.
51	Residential Alterations	58,300.
26	Roofing Permits	184,985.
36	Swimming Pools	174,163.
14	Residential Garages	127,250.
5	Fire Damage Repairs	74,000.
9	Signs	16,749.
1	Razed Building	300.
20	Accessory Buildings	53,070.
9	Miscellaneous Structures	20,600.
39	Wood/Coal Stoves	23,290.
<u>3</u>	<u>Additions for Solar Rooms</u>	<u>15,500.</u>
391	Permits issued	\$ 5,355,932.

A total of \$ 21,341.00 in fees were collected and
turned over to the Treasurer's Office.

Respectfully Submitted,

Charles H. Stamatis
Inspector of Buildings

To the honorable Board of Selectmen

Gentlemen;

I hereby submit my annual report for the year 1983. A total of 187 plumbing permits were issued and inspected. A total of \$ 3,288 was collected and turned over to the Treasurers' Office.

Respectfully submitted,
William J. Murphy
Plumbing Inspector

To the Honorable Board of Selectmen

Gentlemen;

I hereby submit my annual report for the year 1983. A total of 117 permits were issued for Gas Inspections and inspected during the year. A total of \$ 1,492 was collected in fees and turned over to the Treasurer's Office.

Respectfully submitted
William J. Murphy
Gas Inspector

To the Honorable Board of Selectmen

Gentlemen;

I hereby submit my annual report for the year 1983. A total of 444 wiring permits were issued and inspected by me. A total of \$ 2,948.00 was collected in fees and turned over to the Treasurer's Office.

Respectfully submitted,
John J. Holland
Wiring Inspector

REPORT OF THE VETERANS' BENEFITS AND SERVICES DEPARTMENT

To the Board of Selectmen and Citizens of Reading:

I respectfully submit the Annual Report of the activities of this Department, this report includes the Calendar Year 31 December 1982 thru 31 December 1983.

Veterans' Benefits & Services Department is a State mandated Organization duly authorized within the framework of State and Federal Laws & Regulations, as amended, pertaining to Veterans and their Dependents under MGL Chapter 115, Sections 1 thru 15, MGL Chapter 118 E and The Commonwealth of Massachusetts Regulations 108 Sections 1 thru 31, established by the Human Services Commission.

This Year, 83, the Federal report established the Commission of Benefits, by way of the Services, amounting to the aggregate of Two Million, Two Hundred and Twenty Seven Thousand, Nine Hundred and Fifty One Dollars (\$2,227,951.00) Paid directly to recipients and/or their Dependents, which represents the amount of Tax Dollars not required to be expended for support of those who are required by circumstances, to apply for Aid.

VETERANS' BENEFITS

Aid Expenditures	\$30,426.80
Recipients Aided (Ordinary Budget)	34
Medically Aided	31
Fuel Aided	28
Active Cases (December 31 1983)	29
Total Active Cases (12 Month period)	175
Current Pending Cases (Services)	126

GRAVE REGISTRATIONS

Reference: MGL Chapter 115, Sections 7 and 8

Interments (12 Month Period)	Total	25
World War I		5
World War II		13
Korean Conflict		5
Vietnam Era		2

VETERANS' SERVICES

Applications for all Services, Local, State & Federal.	Total	2,105
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COMMENT

Having completed Ten Years and Five Months of Service and upon recommendation of Medical consultants the time has come to consider Retirement, to become effective 1 February 1984 - The Department of Veterans' Services will be reorganized, to be part of a District as specified Per Massachusetts General Laws Chapter 115, Sections Ten and Eleven, Reference: MGL Chapter 471 of the Acts of 1972 pg. 281, as amended.

A hearty thanks is extended to the Individuals and Departments assisting in the smooth operation of The Veterans' Benefits & Services Department during the last decade.

Truly yours
Russell F. Winam
 Russell F. Winam
 Director

Report of Custodian of Veterans' Graves

Calendar Year - 1983

To the Honorable Board of Selectmen:

In accordance with Chapter 115 - Section 9 of the Laws of the Commonwealth,
the following Veterans were interred in Reading for the above year.

World War I

<u>Name</u>	<u>Date of Interment</u>	<u>Location</u>
Frederick Frotten	June 21, 1983	Lot 332 - Forest Glen
Frank DuLong	July 15, 1983	Lot 1307- Forest Glen
James Geggis	September 14, 1983	Lot 509 - Forest Glen
Bertha Connelly	October 5, 1983	Lot 753 - Forest Glen
William Morrison	December 31, 1983	Lot 1406- Forest Glen

Total 5

World War II

John Santoro	January 24, 1983	S.Gr. 412 - Forest Glen
Lincoln Whitehouse	January 25, 1983	Lot 262 - Forest Glen
Frank Banester	February 19, 1983	S.Gr. 415 - Forest Glen
Harold Abell	March 4, 1983	Lot 136 - Charles Lawn
Bernard Bertelson	March 4, 1983	Lot 230 - Charles Lawn
Mary Jerrior	March 30, 1983	Vet. Gr. 1 - Charles Lawn
James E. Kelly	May 31, 1983	Lot 1515 - Forest Glen
Daniel O'Shea	June 3, 1983	Lot 1560 - Forest Glen
George Rees, Sr.	June 6, 1983	Vet Gr. 3 - Charles Lawn
Charles Hammond	August 2, 1983	Lot 1144 - Forest Glen
Joseph Sebeika	August 10, 1983	Vet. Gr. 4 - Charles Lawn
Henry Castine	October 13, 1983	Vet. Gr. 95 - Forest Glen
Thomas Good	October 13, 1983	Removed to National Cemetery at Otis Air Base from Vet. Gr. 95 - Forest Glen
Robert McDermott	November 2, 1983	Lot 1573 - Forest Glen

Total 13

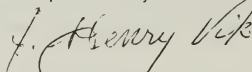
Korea

George Smith	March 17, 1983	Lot 233 - Charles Lawn
Walter Winward	May 24, 1983	Lot 1534 - Forest Glen
William Butler	August 23, 1983	Lot 42 - Charles Lawn
Richard Grue	November 15, 1983	S.Gr. 440 - Forest Glen
Robert Meuse	December 21, 1983	Vet. Gr. 5 - Charles Lawn

Total 5

Mr. Herman L. Riessle, a retired foreman of the department, passed away in December. He had dedicated 46 years of loyal service to the Town. Through his retirement years he was valued as a source of unwritten information of by-gone history of Laurel Hill and Forest Glen Cemeteries.

Respectfully submitted,



J. Henry Vik

Superintendent

The report of the Superintendent as submitted is hereby approved by the Board of Cemetery Trustees and constitutes its' Report to the Town.

Carl H. Amon, Jr., Chairman

John M. Silvaggi, Secretary

Joyce K. Miller

Edward F. Fuller

James J. Sullivan, Jr.

BOARD OF CEMETERY TRUSTEES

Superintendent's Report

To the Board of Cemetery Trustees

Gentlemen:

The following data is from departmental records for the calendar year 1983.

<u>Interments</u>	<u>Laurel Hill</u>	<u>Charles Lawn</u>	<u>Forest Glen</u>	<u>Total</u>
Adults	19	14	73	106
Cremation Urns	<u>14</u>	<u>--</u>	<u>10</u>	<u>24</u>
Total	33	14	83	130
Total for All Years	7993	24	2663	10,680

Sale of Lots and Graves

Eight Grave Lots	0	0	1	1
Six Grave Lots	0	0	2	2
Five Grave Lots	0	0	1	1
Four Grave Lots	0	0	7	7
Three Grave Lots	1	1	5	7
Two Grave Lots (EDP-4 inter.)	0	1	0	1
Two Grave Lots	7	3	14	24
Single Graves (EDP-2 inter.)	0	12	0	12
Single Graves	0	1	14	15
Veterans Graves (Free of charge to qualifying veterans)	0	3	1	4
Baby Graves	0	0	6(Urns)	6
Urn Garden	<u>0</u>	<u>4</u>	<u>0</u>	<u>4</u>
Total	8	25	51	84

Total Number of Lots and Graves Sold to January 1, 1984.

Lots	1432	33	1617	3082
Single and Veteran Gr's.	1150	11	658	1819

Foundations Installed and Markers Set.

Foundations	4	--	35	39
Markers	19	8	18	45
Veterans Markers (Set free of charge)	2	8	14	24

Laurel Hill:

The sale of lots and graves in this Cemetery as allowed under Chapter 114, Section 10 continued much along as anticipated. Some residents, much interested in the history of the town, and appreciating the uniqueness of the cemetery prefer this area for their lot selection. Details of sales and interment activities appear in the above tables.

A well known family of Reading, having proprietorship of a very large burial lot in Laurel Hill, surrendered to the town without compensation, twenty-five unwanted grave spaces. These will be sold as the occasion demands. The Cemetery Trustees, acting for the Town, accepted this generous gift.

Forest Glen:

1983 was the final year of selling lots in Forest Glen. A few single graves remain available for those who desire space here.

Last summer was a season of extreme drought and heat, and grass, being a cool weather plant, suffered. To speed recovery limited fertilizing and seeding were done, with more scheduled for the spring.

Charles Lawn:

Development of this area continued at a slower than normal pace. Bank run fill is extremely scarce and expensive. Purchase of this material, as much as possible, was made in conjunction with excavating projects within the town. In addition, advantage was taken of surplus fill from other various sources.

Trees and shrubs were planted to add to the landscape design. This phase will be probably completed within two years for the developed part of the cemetery.

In addition to the above, 360 lineal feet of drainage was installed by departmental labor.

The Cemetery Department lost three valued members, two by resignation and one by death. Mr. Charles E. Ellis, Jr., a Board member since January 16, 1958 and Mr. Fred C. Kenney, Jr., a member since February 2, 1976 resigned because of moving to other communities.

Mr. Edward F. Fuller and Mr. James J. Sullivan, Jr., were elected to fill the vacancies.

Viet Nam

<u>Name</u>	<u>Date of Interment</u>	<u>Location</u>
William Helliesen	June 18, 1983	Lot 677 - Forest Glen
David Hoyt	December 19, 1983	Lot 198 - Charles Lawn

Total 2

Grand Total 25

A summary of all Wars. Where a Veteran has served in two wars or conflicts credit is given for only one.

<u>Credited Service</u>	<u>No. of Veterans</u>
Revolutionary War	41
War of 1812	12
Mexican War	2
Civil War	291
Indian War	1
Spanish War	29
State Guard	33
World War I	297
World War II	288
Korean War	27
United States Air Force	4
Viet-Nam Conflict	22
German Occupation Force	2
Fatality at Camp Le Jeune	<u>1</u>
Total for all Wars	1050

Veteran markers were installed at no charge, but it should be noted here that starting January 1, 1984, a charge of \$45.00 will be made for the setting of Veteran markers.

As is customary, all Veteran graves were located before Memorial Day, so flags and flowers maybe properly placed.

Note: Out of State burial permits do not indicate whether or not the deceased is a Veteran. Therefore our listing may not be complete.

Respectfully submitted,

J. Henry Wik
J. Henry Wik

Custodian of Veterans Graves

REPORT OF THE
TOWN FOREST COMMITTEE

February 3, 1984

To the Citizens of Reading,

We submit our report for
the year 1983, and through the current date.

The Town Forest has been actively used by adult and youth groups for hikes and nature study. A member of the committee has led these guided tours, and has taught the responsibility of caring for the Forest.

Various Boy Scout troops have camped in the Forest during all seasons of the year. Their Good Turn Slogan has been carried out in their conservation work in the Forest.

Your Committee will continue to work for the benefit of all persons in Reading in the care and use of the Forest.

Respectfully submitted,

TOWN FOREST COMMITTEE

George B. Perry
George B. Perry, Chairman

Irving E. Dickey
Irving E. Dickey, Vice Chairman

Benjamin E. Nichols
Benjamin E. Nichols, Secretary

ANNUAL REPORT
BOARD OF APPEALS

To the Honorable Board of Selectmen

Gentlemen;

During the year 1983 the Board of Appeals met 30 times to hear and act upon 46 petitions.

Of the 46 petitions submitted, the following dispositions of the cases were made:

Special Permits that were granted	22
2 of which were for accessory apartments under the new by-law	
Special permits denied for various reasons	6
Variances granted	6
Variances denied with or without prejudice	10
Cases withdrawn without prejudice prior to hearing	2

The Board of Appeals wishes to acknowledge the many years of service given to the Town by Col.

John A. Anderson, Ret. U.S.M.C. and former chairman of this Board

Respectfully submitted,
William H. Watt
Chairman

REPORT OF THE
LAND BANK COMMITTEE

February 3, 1984

To the Citizens of Reading,

We submit our report for
the year 1983, and through the current date.

Our committee has cooperated with various town officers, boards, committees and study committees, and furnished them with information about town-owned and non-town-owned properties available for a prospective Public Works Garage, as well as for residential housing. Also, there was information given about the Highland School, the Community Center, Sheds at Haverhill Street Nike Site and Tax Possession properties.

Detailed information has again been added to our files. This has been collected from various sources, and includes copies of newspaper articles, maps, deeds and many miscellaneous items. The Land Bank Committee has supplied the answers from this valuable resource center.

Respectfully submitted,

LAND BANK COMMITTEE

Benjamin E. Nichols
Benjamin E. Nichols, Chairman

George B. Perry
George B. Perry

Leslie D. Stark
Leslie D. Stark

Report of the
HISTORICAL COMMISSION

To the Citizens of Reading:

During the year ending December 31, 1983, the Reading Historical Commission continued to implement aspects of its Preservation Plan. The Commission's desire to find suitable adaptive uses for the town's surplus buildings was evident in the work of the four Commission members serving on the Highland School Building Committee. The Commission provided guidance to the Committee throughout the construction phase of the library conversion project. The Historical Commission also formed a subcommittee that worked with the Board of Selectmen to develop guidelines for the adaptive use of the Reading depot. Finally, the Commission offered to assist the Municipal Space Building Committee in retaining the exterior integrity of the Town Hall and old Public Library during any renovations to those buildings.

The Commission was pleased to respond to a variety of requests for assistance from state and town agencies as well as private citizens. It reviewed the Scenic Roads guidelines proposed by the town's Planning Board, and made several suggestions that were incorporated into the final document. At the behest of a citizen, the Commission took action to get the remaining Tercentenary sign moved from its present vulnerable location on North Main Street to a safer spot, on the Reading Common.

At the request of the Historical Commission, the Board of Selectmen proclaimed May 8-14 Preservation Week in Reading, and a program on remodeling old houses was held for the public.

The Commission's archive-inventory subcommittee continues its task of locating and identifying town records, and has begun to formulate a plan to ensure the preservation of historically significant records not otherwise provided for.

Finally, at the close of the year, the Historical Commission received word from the Massachusetts Historical Commission that the state body would review in March 1984 Reading's multiple-resource nomination to the National Register of Historic Places.

The Commission would like to thank all those townspeople whose support in the past year made it possible for the Commission to move forward toward its goals.

Virginia M. Adams, Chairman
Martha L. Clark
William M. Fowler, Jr.
John F. McCauley
Sharon K. Ofenstein, Secretary
Cherrie Dubois, Assoc. Member

Honorable Board of Selectmen
Municipal Building
Reading, Massachusetts

Members of the Board:

The Police Department consisted of forty men at the end of December, 1983 - Chief, three Lieutenants, one Sergeant-Detective, four Sergeants, one Safety Officer, one Armorer, four Patrolman-Detectives and twenty-five Patrolmen.

Safety Officer Joseph W. Cormier retired on a disability pension on March 1, 1983, after serving the town for thirty years. He was appointed to the Department on July 1, 1953 and was appointed Safety Officer March 1, 1968.

Detective Chester M. Thurston was retired on a disability pension on December 30, 1983 after ten years of service. He was appointed to the Department on March 4, 1983 and assigned to the Detective Division on April 2, 1978.

Officer Paul Vallee was retired on a disability pension after nine years of service. He was appointed to the Department on July 2, 1972.

On January 2, 1983, Officer James W. Cormier, Mark J. O'Brien and Pasquale M. Iapicca were appointed Patrolmen and on July 10, 1983 Officers Christopher J. Voegelin and Richard W. Robbins were appointed as Patrolmen on the Department. Officer Cormier holds an Associate Degree in Liberal Arts and a Certificate in Computer Programming. Officer O'Brien had completed two years' schooling in the field of law enforcement at the time of his appointment. Officer Iapicca holds a B. S. Degree in Business, is a trained Emergency Medical Technician, and was a member of the Reading Police Reserve for four years. Officer Voegelin holds a B. S. Degree in Law Enforcement. Officer Robbins holds a B. S. Degree in Psychology and is an experienced Emergency Medical Technician. We are fortunate in attracting men of such high calibre to serve on the Department.

Officer Joseph R. Veno was appointed Safety Officer in May. The many duties of the Safety Officer include presenting films and giving talks on pedestrian and bicycle safety at the local schools and kindergartens, supervising the school crossing guards, evaluating areas for traffic control signs, and as a member of the Northeast Child Passenger Safety Committee, gives talks addressing child passenger and other problems of child safety.

The School Visitation Program, which was started a few years ago, continued this year with Sgt. Kevin Patterson and Officers Pat O'Brien, Larry Frederick and Ken Jones giving talks in the classrooms and answering students' questions. This program continues to receive high praise from students and teachers.

We have been fortunate in once again being able to have Police Cadets working in the Department. Cadets Bernard Feeney, Nancy Verro and Carl Accorto handled desk and dispatch duties and were a great asset to the Department.

The Reading Police Department held its first Annual Childrens Christmas Party at the Police Annex on Saturday, December 17, 1983. Over eleven hundred children attended and enjoyed seeing Santa Claus, Ronald McDonald and clowns. The pony rides were a big hit, and everyone was treated to lunch and a bag of candy. It was a good opportunity for the children to become acquainted with the Police Officers who were on hand to see that everything went smoothly. We hope to make this party an annual event.

The majority of the men of the Department have been attending law enforcement programs at various Massachusetts Training Council schools, and also at Babson College where the New England Institute of Law Enforcement Management holds classes. We will be continuing the training of the men in all areas of law enforcement.

The Tactical Patrol Unit, made up of officers from twenty-two cities and towns in the area, has continued its training in riot control, handling of hazardous waste materials in emergency situations, and hand-to-hand combat. Reading officers in this Unit are Lieut. Silva, Sgt. Donaghey, Detectives Cloonan and Jones, and Officer Garchinsky.

The SWAT Team is made up of Reading Officers in the Tactical Unit. Their training equips them to deal with emergencies in the town.

The Honor Guard of five men continues to be well received wherever they appear.

New S & W 3" revolvers and holsters were issued to all specialists, sergeants, lieutenants and Chief to replace the 2" S & W revolvers.

The members of the Police Reserve have continued their excellent work during the past year, handling traffic duty at the various churches and serving at special occasions. These men donate their time and effort without monetary compensation and deserve the thanks and appreciation of all citizens.

Also complementing our regular Police Department is our force of School Traffic Officers who supervise the crossing of children on their way to and from school at various locations about town. These Officers have proved to be devoted to their duties and are a great asset to the Department and to the town.

Following are the arrests and services performed:

Arrests.....	215
Persons Held in Protective Custody.....	98
Motor Vehicle Violations.....	5,066
Parking Violations.....	1,827
Juveniles Apprehended.....	88
Juvenile Cases in Court.....	28
Special Investigations.....	338
Auto Accidents Investigated.....	370
T-T Messages sent.....	Approx.... 3,500

FEES COLLECTED

Bicycle Decals.....	\$ 50.25
Revolver Permits.....	3,485.00
Firearms Identification Cards.....	238.00
Police Reports copied.....	1,956.50
Parking fines.....	16,615.00
False Burglar alarms.....	2,580.00
Moving violations.....	51,378.00

MOTORIZED EQUIPMENT

1	1983 Ford sedan.....	Chief's car
2	1983 Ford sedans.....	Cruisers
1	1982 Ford sedan.....	Cruiser
1	1981 Ford sedan.....	Cruiser
1	1980 Ford sedan.....	Cruiser
1	1979 Chevrolet sedan.....	Cruiser

I would like to thank the Board of Selectmen, Town Meeting members, and especially the citizens of the town, for the support shown to the Police Department this past year.

Respectfully submitted,

EDWARD W MARCHAND

Chief of Police

POLICE DEPARTMENT ROSTER

CHIEF

Edward W. Marchand

LIEUTENANTS

Fred Granelli
Gerald F. Hoyt

Robert J. Silva

SERGEANT-DETECTIVE

Robert E. Marchand

SERGEANTS

William F. Keefe
Bruce J. Donaghey

N. Kevin Patterson
Richard A. Parry

PATROLMAN-DETECTIVES

David W. Saunders
William A. Pacunas

Michael P. Cloonan
Kenneth M. Jones

SAFETY OFFICER

Joseph R. Veno

ARMORER

William E. Arakelian

PATROLMEN

Herbert G. Perry
Michael S. Conchiglia
Dennis T. Farrell
Walter R. Franklin
Patrick M. O'Brien
Charles R. Pothier
Francis J. DeVellis
Robert N. Buote
John M. Courtney
Richard DelRossi
James W. Cormier
Pasquale M. Iapicca
Richard W. Robbins

Richard L. Nelson
Paul G. Peoples
Robert F. Flynn
Hobart E. Nelson
Larry E. Frederick
Peter R. O'Brien
Peter C. Garchinsky
Bruce F. Russell
Robert J. Moreschi
Charles J. Lentini
Mark J. O'Brien
Christopher J. Voegelin

Civil Defense

The Reading Civil Defense Agency has continued its efforts towards addressing the Town needs in case of a natural disaster such as blizzards, hurricanes and tornadoes. The Town's emergency communications team has continued with their monthly drills under the direction of John Pineau. Basic plans for fuel rationing, flood control and reviewing State and Federal Disaster Assistance have been updated and the Town is in compliance with State and Federal regulations. New plans for dealing with hazardous waste emergencies are being formulated and coordinated with State and Federal Plans. The Town continues to receive surplus equipment through State and Federal agencies.

Again, as in the past, I would like to take this opportunity to thank those Civil Defense Volunteers for their aid during the past year.

Respectfully Submitted,

John W. Agnew, Jr.
Civil Defense Director



TOWN OF READING

PLANNING BOARD

Kenneth G. Messina
Chairman

1983 ANNUAL REPORT

During the past year, the Planning Board has continued its study of housing needs within the community. The areas of study were Planned Unit Developments, Planned Residential Developments, Cluster Developments, Condominiums and Accessory Apartments. The Board has developed related planning proposals as well as monitored special studies as conducted by the Industrial Development Commission and the Municipal Space Needs Committee. Ms. Maureen Rich continues to serve as the Town's representative to the Metropolitan Area Planning Council. Mr. Barry J. Mitchel serves as the Town representative to the Citizens' Advisory Committee for the new Reading Wastewater Pumping Station and Interceptor Sewers. Mr. Charles R. Arthur, Jr. has been appointed to serve on the Board of Public Works Relocation Committee, which is currently investigating sites for the relocation of the BPW garage.

After the Board reviewed the 1980 Federal Census figures, it was apparent that the population of Reading had stabilized since 1970. With the drastic changes in economic conditions, high interest rates, shifts in the population of the Town, the problems of a mismatch of housing needs and existing housing stock became apparent.

The Planning Board realized that some change was essential if housing conditions were to adjust to the ever-changing needs of the population and the fluctuating economic conditions. In order to insure orderly growth with conditions which would govern the physical unit, density, neighborhood impacts, the degree of congestion and the existence of natural amenities such as water, the amount and quality of public services and utilities, the Planning Board presented the accessory apartment by-laws to Town Meeting. The special permit process allows for each case to be considered and reviewed individually, with rapid tightening of the conditions which govern conversions if they appear to be harmful to a particular neighborhood. The Town's cost in implementing the by-laws is minimal, especially as compared to the increase of real equity for homeowners, which translates to a larger tax base and the positive influence of meeting State and Federal guidelines.

Town Meeting voted passage of the 5 articles associated with the accessory apartment special permit process. In so doing, the Town has answered the needs of many of its citizens: it will help to keep elder citizens in their homes while providing them added income and security; middle-aged citizens will have the option of an accessory apartment which could be used for their aging parents; and younger people will be able to find affordable housing that will keep them in their own home town. All this will contribute to the social and economic life-blood the community needs.

After passage of the accessory apartment by-laws, the Board concentrated on developing the "Scenic Road Regulations". After considerable research with input from interested citizens' groups and other Town Boards, the "Town of Reading, Scenic Road Regulations" were adopted by the Planning Board on November 17, 1983 and were presented to Fall Town Meeting for their review.

Other highlights of the Board's activities included:

- . Statutory requirements as per Chapter 40A, Massachusetts General Laws;
- . Public hearings, deliberations and reports to Town Meeting on a Special Permit process to allow nursing homes in Residential S-20 Districts;
- . Public hearing, deliberations and report on a Repetitive Petition of Stoneham Savings Bank, Pine Grove Estates off Haverhill Street;
- . Grant application to update the Town's Master Plan;
- . Monitor developments in surrounding towns, especially as they would impact the general health, safety and well-being of Reading citizens;
- . Update the Town's Zoning Maps and By-law handbooks for distribution and sale;
- . Provide information and material to other Town Boards as required, including Board of Appeals, Building Inspector, Conservation Commission and Board of Selectmen and their study committees.

The Board is currently operating with a part-time Administrative Assistant. Request has been made to the Finance Committee to fund additional work hours for this position so that the Board can meet the required work load effectively and efficiently. The ever-increasing demands of this position is enhanced by the demands of the upsurge in development activities within the community.

The Board is privileged to welcome a new member, Charles R. Arthur, Jr. Mr. Arthur was elected to serve on the Board after Alan R. Burne decided not to seek re-election. Mr. John Shaw was elected to serve another 3 year term. The Board is grateful to those citizens and groups who have provided information and input to the Board over the past year.

The Planning Board is dedicated to growth and development within the Town which will enhance both the citizens and community while providing for controlled expansion and an increase tax base. The Planning Board will continue to serve the community and answer the needs of the ever-changing population with commitment and dedication.

READING PLANNING BOARD

Kenneth G. Messina, Chairman
Barry J. Mitchel, Clerk
John W. Shaw
Maureen Rich
Charles R. Arthur, Jr.

RECREATION COMMITTEE ANNUAL REPORT

It is the general goal of the Recreation Committee to provide a balanced system of park and recreational facilities, keeping in mind the extensive use of such facilities by residents in the form of organized recreational activities and the need for open space for use of unstructured activities. To achieve this general goal, the Recreation Committee has established the following more specific goals:

- I. A. All resources--physical, financial, and human--should be mobilized and utilized.
- B. A broad, well-balanced program designed to meet the interests of all ages and groups should be provided.
- C. Cooperative relationships among all concerned and interested organizations, agencies and departments should be encouraged.
- D. Responsibility for the management of the program should be clearly defined.
- E. Management should have represented in it the interests and resources of public departments which have a contribution to make to recreation developments.
- F. Trained and professional-qualified executive, supervisory and staff personnel are essential.
- G. Recreation should be organized in a way that will allow unhampered freedom of action, growth, and development.
- H. Improve distribution of facilities.
- II. Areas used by Recreation to implement programs:
 - A. Barrows - Shelby Road
Playground equipment, tennis court, basketball court, softball field.
 - B. Birch Meadow Park - Bancroft and Hartshorn
Playground equipment, municipal swimming pool, wading pool, lighted softball field, varsity baseball field, three utility fields, six lighted tennis courts, a lighted basketball court, lighted ice skating rink.
 - C. Eaton Playground
Playground equipment, two junior league baseball fields.
 - D. Hawkes Field House - (Summer, Fall and Winter evening use) -
Rear of Reading High School
Four basketball courts, running track, exercise and wrestling rooms.
 - E. Killam Park - Charles Street near Dana Road
Playground equipment for younger children.
 - F. Little League Park - Pleasant and Eaton Streets
Little League baseball

G. Memorial Park - Charles Street to Salem Street

Playground equipment, two tennis courts, basketball court, picnic grounds, lighted ice skating rink.

H. Sturges Park - Walnut and South Streets

Playground equipment, tennis court, basketball court, softball field and lighted ice skating rink.

I. Washington Park - Washington Street off Prescott

Varsity baseball field, two tennis courts, basketball court, wading pool, playground equipment.

J. Grant Municipal Pool - corner of Bancroft and Hartshorn (Birch Meadow) (Rear of the high school)

Official olympic-sized outdoor pool.

III. The program

A. Open Playgrounds

Washington, Birch Meadow, Sturges, Barrows and Memorial Park are supervised starting in late June and continuing through August. The activities at the parks consist of unstructured play, apparatus, crafts, competition in baseball, basketball, street hockey, tennis, kickball, croquet and other active and quiet games.

B. Theater in the Green

Each Wednesday, special shows are offered at Memorial Park. The presentations included: The Boston Children's Theatre, "Judith O'Hare and her Puppets," The Magic Bus, Pac-Man, Red Wagon, Don Grady - clown, Joe Cammarota, Magician Extraordinary, Carnival and Fair and many other events.

C. Red Cross Swim Instruction

The Red Cross Swimming instruction program continued on the summer agenda. The program consists of two, four-week sessions held on a daily basis. Instruction is offered in the following categories: Pre-Beginner, Beginner, Advanced Beginner, Intermediate Swimmer, Basic Water Safety, Junior Life Saving, Senior Life Saving, and Advanced Water Safety.

The first session ran from June 27 to July 22. The second session went from July 25-August 19.

D. Municipal Pool

The Ethel M. Grant Municipal Pool opened on June 6 and closed on Labor Day. Recreational swimming for Reading residents of all ages was a refreshing change of pace throughout the summer.

E. Day Camps

The Recreation Department sponsored two Day Camps this past summer. The Junior Day Camp, for youngsters seven, eight, and nine, operated out of the Birch Meadow School. The campers engaged in activities suitable for their age group--games, sports, crafts and assorted trips.

Each session ran for two weeks. Over 160 boys and girls participated in the camp. The Sports Day Camp is for boys and girls ten, eleven, twelve and thirteen. It operates out of the Field House. It has a more structured approach, centered around a different sport each day; i.e., baseball, tennis, soccer, basketball, gymnastics, flag football, street hockey, softball, track and swimming. There are four, two-week sessions, similar to the Junior Day Camp. The trips on a weekly basis were to beaches, amusement parks, roller skating rinks, Boston Giant Slide, etc.

F. Instructional Clinics

The Recreation Department conducted instructional clinics in baseball, softball, basketball, gymnastics and wrestling. These programs were organized in a structured manner with emphasis on skills and techniques. The clinics were for both boys and girls in several age groups. The response for this type of instruction was overwhelming. Each individual clinic had a full complement.

- G. Reading Youth Basketball, sponsored by the Recreation Department, involves about 450 boys and girls. The program operates from the Field House throughout the winter months of December, January, February and March. Leagues are formed according to age and ability levels. Instructions in the fundamentals are given, and game opportunities enable youngsters to display their skills.

H. Field House Activities

The Recreation Department has an "Open House" program at the Hawkes Field House on Monday, Wednesday and Thursday evenings from 7-9 p.m., starting in October and continuing through April. Residents of all ages engage in unstructured activities such as basketball, volleyball, jogging, exercise and gymnastics.

Report of the Tree Warden

To The Citizens of Reading:

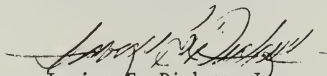
I submit my report as Tree Warden for 1983.

Fourteen elm trees with Dutch Elm Disease were removed from public property. It was also necessary to remove eighty-three other trees, seven of which were removed under Massachusetts Laws, Chapter 87, Section 3. The remaining seventy-six were either dead or in a dangerous condition.

Forty-six trees were planted on private property, adjacent to the sidewalk and thirty-two were planted on roadside tree lawns. An additional forty-one trees were planted in new developments for the Town of Reading by private contractors.

Low branches and deadwood have been removed from public trees as needed. Any wood that is not diseased or insect infected, from tree trimming or removals will be left with abutting property owners as requested. The remainder of this burnable wood, along with a stockpile of woodchips, is left at the Public Works Garage for the taking, on a first-come, first-serve, basis.

Respectfully submitted,



Irving E. Dickey, Jr.
Tree Warden

Report of the Superintendent
of Insect Pest Control

To The Honorable Board of Selectmen:

I submit my report as Superintendent of Insect Pest Control for 1983.

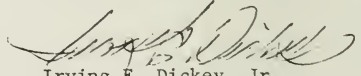
About one hundred and twenty elm trees were checked for Dutch Elm Disease on both public and private property. The Shade Tree Laboratory at Amherst certified thirty-two elms as being diseased. These trees have been removed to the landfill site for burial in accordance with the General Laws of Massachusetts, Chapter 132.

An additional sixty-five elms were removed from private property that were infested with the elm bark beetle.

Aerial spraying to control gypsy moths has been discontinued because of the decline in their populations. We will continue with a roadside spray program on a smaller scale as needed, and continue to include the use of biological (non-chemical) spray.

The State Department of Environmental Management reimbursed the Town of Reading fifty percent at cost for this program.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Irving E. Dickey, Jr.", is written over the typed name.

Irving E. Dickey, Jr.
Superintendent of Insect
Pest Control

REPORT OF THE BOARD OF HEALTH

Over the past year, the Board of Health reorganized the Health Department and hired a new Health Director and a part-time Health Inspector. This staffing composition provided an opportunity for: major revisions in the Department's administrative policies and procedures; additional mental health services through Eastern Middlesex Mental Health Association and Youth and Family Resources, Inc.; an increase in the services offered at existing clinics and the conducting of research into current public health problems and concerns of the community.

The services provided by the clinical staff of Youth and Family Resources, Inc.; to the community were expanded to include discussion seminars for school personnel. A variety of topics are discussed monthly that focus on the emotional health needs of school children. Eastern Middlesex Mental Health Association is also providing additional services for Reading residents. Discussion groups on Parenting Adolescent Children, Single Parenting and other similar topics will be offered throughout the coming year.

The Nursing Services provided through the Board of Health include: six blood pressure clinics monthly; weekly Influenza and Pneumonia clinics during the month of October, and eight Well Child Clinics a year for children from birth to sixteen years. A health education program was conducted at a special evening blood pressure clinic and at all other blood pressure clinics during the month of May. The sessions provided education on the reduction of the intake of salt in the diet. The disease prevention clinics offered to the community included a hearing screening clinic that required follow-up services for over one-half the residents screened and a bowel cancer prevention screening clinic for senior citizens. A pilot program to prevent childhood injuries in the home will be instituted this coming year.

A program to create community awareness and the safe deposit of household hazardous wastes was sponsored by the Board of Health. It was held in conjunction with the Conservation Commission, the Hazardous Waste Committee and the League of Women Voters. Approximately twenty-two, fifty-five gallon drums and nine fiberglass drums were filled with hazardous wastes which were deposited in an approved out-of-state facility.

In carrying out the regulations of the State Sanitary Code, the Health Inspector has visited each of the town's seven bakeries, thirty food service, twenty-four retail food service, and five school cafeterias regularly during the past year. Licenses have been issued to each of the seventy-one establishments, to thirty individuals who keep animals on their property and to operators of the town's semi-public and public swimming pools. An in-service education program was offered to operators of swimming pools to review the new regulations in April of this past year. Water samples and inspections of the pools were conducted throughout the summer months.

The Health Director and Health Inspector responded to a variety of citizens' concerns over such issues as housing violations, unauthorized dumping, overflowing dumpsters, animal bites, water quality, food preparation and storage, and mosquito and fly control. A four-member Mosquito Control Advisory Committee was formulated to assist the Board members and the Health Director in developing a cost-effective, sensible, and environmentally sound program to reduce the mosquito population in the community.

The Board of Health will continue to assess and to improve the quality of the services offered to the town. Programs will be developed in accordance with the concerns and needs of the community. Alternative methods for obtaining funds will be explored in view of the fiscal constraints of the era.

Respectfully submitted,

Judith A. Piani, Chairperson

REPORT OF THE TOWN TREASURER
TRUST FUND ACCOUNTS

	Balance July 1, 1982	Receipts	Disbursements	Balance June 30, 1983
Parker Hospital	830,467.57	96,441.37	7247.78	919,661.16
Grouard Hospital	375,250.33	41,763.79	-	416,914.12
Foster Hospital	13,924.81	1,074.56	466.20	14,533.17
Public Library	1,218.03	184.53	-	1,402.66
Wadlin Library	2,036.47	290.87	-	2,327.34
Appleton Library	5,570.58	801.08	-	6,371.66
Appleton-Mansfield Lib.	16,105.79	2,229.43	2,000.00	16,335.22
Foster Library	12,774.26	1,447.25	1,000.00	13,221.51
Pierce Library	527.11	30.80	-	557.91
Torrey Library	1,094.41	38.26	-	1,132.67
Tuttle Library	547.64	31.75	-	579.39
Shepardson Library	1,194.82	128.65	-	1,323.47
Nichols Library	2,080.69	121.19	-	2,201.88
Babcock Library	3,623.22	491.55	-	4,114.77
C. Ray Brown Library	2,000.00	110.90	-	2,110.90
Sawyer Scholarship	6,823.79	622.00	600.00	6,845.79
Torre Scholarship	5,515.89	642.04	600.00	5,557.93
K.L. Brown Award	1,239.57	129.88	-	1,369.45
Parker Scholarship	6,177.74	833.15	375.00	6,635.89
Northern Residents	13,440.45	1,170.36	-	13,510.81
Parker Loan Fund	6,237.59	242.66	-	6,480.25
Forest Glen Cemetery	416,221.99	70,324.37	22,430.00	464,116.36
Laurel Hill Cemetery	169,894.46	28,386.54	11,220.00	187,061.00
Charles Lawn Cemetery	-	7,357.93	-	7,357.93

REVENUE SHARING FUNDS

Balance January 1, 1983	528,934.24
Federal Grants	387,660.00
Interest Earned	<u>33,351.91</u>
Total	949,946.15
Disbursed	<u>500,000.00</u>
Balance December 31, 1983	449,946.15

STABILIZATION FUND

Balance January 1, 1983	814,196.79
Interest Earned	79,171.12
Added Principal	<u>100,000.00</u>
Total	993,367.91
Disbursed	<u>379,000.00</u>
Balance December 31, 1983	614,367.91

GENERAL CASH ACCOUNT

Balance January 1, 1983	139,937.40
Receipts	<u>148,847,967.95</u>
Total	148,987,905.35
Disbursed	<u>146,872,591.15</u>
Balance December 31, 1983	2,115,314.20

REPORT OF THE TOWN COLLECTOR

Twelve Months Ending June 30, 1983

1983 Real Estate (including betterments & liens)

Committed November 9, 1982	\$14,237,835.87	
Refunds	28,110.91	
Interest & costs Collected	11,975.10	
Abatements		\$ 214,142.79
Paid to Treasurer		13,753,618.59
Uncollected June 30, 1983		310,160.50
	<u>14,277,921.88</u>	<u>14,277,921.88</u>

1982 Real Estate (including betterments & liens)

Balance June 30, 1982	347,179.74	
Refunds	23,755.46	
Interest & Costs Collected	18,689.28	
Abatements		36,092.05
Paid to Treasurer		222,850.89
Uncollected June 30, 1983		130,681.54
	<u>389,624.48</u>	<u>389,624.48</u>

1981 Real Estate (including betterments & liens)

Balance June 30, 1982	64,356.01	
Refunds	183.28	
Interest & Costs Collected	12,278.45	
Abatements		183.28
Tax Possessions		4.50
Paid to Treasurer		55,279.87
Uncollected June 30, 1983		21,359.09
	<u>76,817.74</u>	<u>76,817.74</u>

1983 Personal Property

Committed November 9, 1982	183,195.80	
Refunds	17.07	
Interest & Costs Collected	36.33	
Abatements		279.12
Paid to Treasurer		169,638.97
Uncollected June 30, 1983		13,331.11
	<u>183,249.20</u>	<u>183,249.20</u>

1982 Personal Property

Balance June 30, 1982	4,717.30	
Refunds	292.10	
Interest & Costs Collected	214.17	
Abatements		333.50
Paid to Treasurer		2,691.27
Uncollected June 30, 1983		2,198.80
	<u>5,223.57</u>	<u>5,223.57</u>

Personal Property - Prior Years

Balance June 30, 1982	2,428.63	
Interest & Costs Collected	7.10	
Abatements		666.00
Paid to Treasurer		43.97
Uncollected June 30, 1983		1,725.76
	<u>2,435.73</u>	<u>2,435.73</u>

1983 Motor Vehicle Excise

Committed Fiscal Year 1983	486,395.61	
Refunds	121.25	
Abatements		16,412.35
Paid to Treasurer		356,897.01
Uncollected June 30, 1983		123,217.50
	<u>496,526.86</u>	<u>496,526.86</u>

1982 Motor Vehicle Excise

Balance June 30, 1982	85,557.81	
Committed 1983	144,589.76	
Refunds	4,354.19	
Abatements		16,238.03
Paid to Treasurer		198,870.01
Uncollected June 30, 1983		19,393.72
	<u>234,501.76</u>	<u>234,501.76</u>

1981 Motor Vehicle Excise

Balance June 30, 1982	23,388.26	
Refunds	387.25	
Abatements		1,438.79
Paid to Treasurer		9,021.34
Uncollected June 30, 1983		13,315.38
	<u>23,775.51</u>	<u>23,775.51</u>

Unapportioned Betterments

Balance June 30, 1982	3,139.31	
Committed Fiscal Year 1983	18,960.38	
Added to 1984 Taxes		10,544.48
Paid to Treasurer		7,556.90
Uncollected June 30, 1983		3,998.31
	<u>22,099.69</u>	<u>22,099.69</u>

Advance Payments - Betterments

Committed Fiscal Year 1983	8,159.63	
Interest & Costs Collected	37.87	
Paid to Treasurer		8,197.50
	<u>8,197.50</u>	<u>8,197.50</u>

Departmental

Balance June 30, 1982	5,809.50	
Committed Fiscal Year 1983	2,236.45	
Paid to Treasurer		1,279.33
Uncollected June 30, 1983		6,766.62
	<u>8,045.95</u>	<u>8,045.95</u>

Deferred Taxes

Committed Fiscal Year 1983	10,115.41	
Interest Collected	14.56	
Paid to Treasurer		10,129.97
	<u>10,129.97</u>	<u>10,129.97</u>

Water & Sewer Rental

Balance June 30, 1982	415,159.76	
Committed Fiscal Year 1983	1,630,055.22	
Refunds	11,095.94	
Abatements		24,130.25
Discount for Timely Payments		211,979.12
Added to 1983 Taxes		189,091.12
Paid to Treasurer		1,293,271.63
Uncollected June 30, 1983		337,838.80
	<u>2,056,310.92</u>	<u>2,056,310.92</u>

Savings Bank Interest

Earned Fiscal Year 1983	243.69	
Paid to Treasurer		243.69

Certificates of Municipal Lien

Certificates & Releases Prepared	7,849.00	
Paid to Treasurer		7,849.00

C. DEWEY SMITH

Town Collector

REPORT OF THE TOWN ACCOUNTANT
RAPHAEL W. MCDONALD

In accordance with Section 61, Chapter 41 of the General Laws, submitted herewith is the financial report of the Accounting Department.

The following schedules and exhibits are the results for the financial year ending June 30, 1983.

EXHIBIT A: Total by classification of summary of Appropriations, Transfers, Expenditures and distribution of balances for the year ended June 30, 1983.

SCHEDULE A-1: Summary of Appropriations, Transfers and Expenditures by department.

EXHIBIT B: Statement of State and County Payments Fiscal 1983.

EXHIBIT C: Statement of Activity - Revolving Accounts.

EXHIBIT D: Statement of Activity - State and Federal Grants.

EXHIBIT E: Statement of Encumbered funds brought forward July 1, 1982.

EXHIBIT F: Statement of Estimated and Actual Local Receipts Fiscal 1983.

EXHIBIT G: Statement of Estimated and Actual State Receipts Fiscal 1983.

EXHIBIT A

TOWN OF READING, MASS.

TOTAL BY CLASSIFICATION OF APPROPRIATIONS, TRANSFERS, EXPENDITURES AND DISTRIBUTION OF

BALANCES FOR THE YEAR ENDED JUNE 30, 1983

<u>FISCAL YEAR 1982-1983</u>	<u>APPROPRIATIONS</u>	<u>RESERVE FUND</u>	<u>FREE CASH</u>	<u>OTHER AVAILABLE FUNDS</u>	<u>TOTAL</u>	<u>EXPENDED</u>	<u>BALANCE</u>	<u>ENCUMBERED</u>	<u>CLOSED REVENUE</u>
GENERAL GOVERNMENT	4,598,906.00	76,839.55	80,294.63		4,478,960.28	3,580,328.99	898,640.89	857,313.68	18,407.11
PROTECTION-PUBLIC SAFETY	2,734,141.00	105,306.16	57,748.54	10,508.05	2,907,703.75	2,845,729.79	61,973.96	40,499.47	19,874.49
EDUCATION	10,152,321.00		1,297.00		10,153,618.00	9,759,208.74	394,409.26	312,395.04	82,014.22
N.E. MET REGIONAL VOC SCHOOL	216,580.00				216,580.00	216,579.39	.61		.61
BOARD PUBLIC WORKS	2,494,672.00	74,579.70	18,225.00		2,587,476.70	2,253,789.40	333,687.30	307,562.22	26,125.08
BOARD PUBLIC WORKS-WATER	815,110.00		6,015.00		821,125.00	807,919.62	13,205.38	5,889.13	7,316.25
HIGHWAY & BRIDGE IMPROVEMENT				450,000.00	450,000.00		450,000.00	450,000.00	
ART.12STM IMPROVE TOWN WAYS				62,145.00	62,145.00		62,145.00	62,145.00	
ENVIRONMENTAL	62,658.00	1,575.16	422.89		64,656.05	56,374.23	8,281.82	8,092.82	189.00
HUMAN SERVICES	391,172.00	5,552.90	3,799.54	3,650.00	404,174.44	345,444.14	58,730.30	10,136.93	48,593.37
CULTURE & RECREATION	388,186.00	2,870.94	34,525.75	3,000.00	428,582.69	415,468.35	13,114.34	8,997.67	4,116.67
MUNICIPAL INDEBTEDNESS	1,841,527.00	10,355.49	36,620.00	320.10	1,888,822.59	1,888,833.09	(10.50)		(10.50)
		(277,079.90)							
	23,695,273.00		238,948.35	529,623.15	24,463,844.50	22,169,676.14	2,294,178.36	2,063,021.96	206,626.50
							Less	1,600.00-	See Note A
							Less	22,920.10-	See Note B
	23,695,273.00		238,948.35	529,623.15	24,463,844.50	22,169,676.14	2,269,658.26	2,063,021.96	206,626.50

NOTE A - CIVIL DEFENSE BALANCE TRANSFERRED TO REVOLVING

NOTE B - RESERVE FUND BALANCE TO OVERLAY RESERVE

TOWN OF READING, MASS.

SUMMARY OF APPROPRIATIONS, TRANSFERS & EXPENDITURES

GENERAL GOVERNMENT	APPROPRIATIONS	RESERVE FUND	FREE CASH	OTHER AVAILABLE FUNDS	TOTAL	EXPENDED	BALANCE	ENCUMBERED	CLOSED TO REVENUE
BOARD OF SELECTMEN SALARIES	86,023.00	1,450.18	1,498.60		88,971.78	88,014.86	956.92		956.92
BOARD OF SELECTMEN EXPENSES	7,325.50	600.00			7,925.00	7,858.44	66.56		
ART.4 CARE OLD SOUTH CLOCK	400.00				400.00	400.00			
ART.20 CHRISTMAS LIGHTS	500.00				500.00	500.00			
ART.23 DUPLICATING MACHINE COMM CTR	3,000.00				3,000.00	2,911.14	88.86		
ART.24 NEW LIBRARY	990,000.00				990,000.00	287,712.82	702,287.18		
BOARD SELECTMEN MISC.	50,716.00				50,716.00	50,148.51	567.49		
RESERVE FUND	300,000.00	(277,079.90)			22,920.10	22,920.10 (b)	22,920.10		
ELECTIONS-SALARIES & EXPENSE	41,300.00	14,850.00			56,150.00	51,928.43	4,221.57		207.03
BOARD OF REGISTRARS	1,050.00				1,050.00	1,020.00	30.00		30.00
FINANCE COMMITTEE SALARIES	1,819.00				1,819.00	1,819.00			
FINANCE COMMITTEE EXPENSES	350.00				350.00	225.57	124.43		74.43
FINANCE COMMITTEE CPA AUDIT	12,700.00				12,700.00	12,700.00			
TOWN ACCOUNTANT SALARIES	45,245.00	2,761.20	961.19		48,967.39	48,966.90	.49		.49
TOWN ACCOUNTANT EXPENSES	1,870.00				1,870.00	1,479.54	390.46		
BOARD OF ASSESSORS SALARIES	71,737.00	2,922.71	1,253.16		75,912.87	75,912.87			
BOARD OF ASSESSORS EXPENSES	8,150.00				8,150.00	8,142.66	7.34		7.34
ART.44 ASSESSORS FEES	12,000.00				12,000.00	7,281.26	4,718.74		4,718.74
ART.45 REVALUATION	8,000.00				8,000.00	68.21	7,931.79		7,931.79
TOWN COLLECTOR SALARIES	62,985.00	2,292.01	1,085.01		66,362.02	66,355.97	6.05		6.05
TOWN COLLECTOR EXPENSES	18,880.00				18,880.00	13,323.84	5,556.16		5,556.16
TOWN TREASURER SALARIES	61,577.00	2,446.44	749.53		64,772.97	64,767.62	5.35		5.35
TOWN TREASURER EXPENSES	13,950.00				13,950.00	13,733.49	216.51		216.51
TOWN CLERK SALARIES	43,514.00	3,709.67	690.15		47,913.82	45,430.55	2,483.27		2,483.27
TOWN CLERK EXPENSES	8,655.00				8,655.00	8,591.59	63.41		63.41
LAW COMM SALARIES & EXPENSES	72,000.00	40,268.00			112,268.00	108,673.28	3,594.72		3,594.72
ART.5 STM SETTLEMENT 11/82		15,000.00			15,000.00	15,000.00			
PERSONNEL BOARD SALARIES	9,700.00		375.02		10,075.02	10,070.51	4.51		4.51
PERSONNEL BOARD EXPENSES	300.00				300.00	215.11	84.89		84.89
DATA PROCESSING	100,000.00				100,000.00	88,237.41	11,762.59		11,762.59
ZONING BOARD SALARIES & EXPENSES	1,800.00	1,320.00			3,120.00	3,108.44	11.16		11.16
PLANNING BOARD SALARIES	5,562.00	387.00			5,949.00	5,947.54	1.46		1.46
PLANNING BOARD EXPENSES	1,325.00				1,325.00	1,324.95	.05		.05
ART.25 ZONING MAPS	1,905.00				1,905.00	39.30	1,865.70		1,865.70
BUILDING MAINTENANCE SALARIES	65,889.00	2,682.90	1,158.64		69,730.54	69,730.54			
BUILDING MAINTENANCE ENERGY	61,900.00				61,900.00	61,582.55	317.45		317.45
BUILDING MAINTENANCE EXPENSES	25,028.00				25,028.00	24,933.24	94.76		94.76
BUILDING MAINTENANCE-HIGHLAND	4,000.00				4,000.00	3,716.30	283.70		283.70
ART.22 VAULT DOORS	14,000.00				14,000.00	4,666.67	9,333.33		9,333.33
ART.32 RENOVATE COMMUNITY CTR	1,500.00				1,500.00	1,329.36	170.64		170.64
ART.34 ROOF COMMUNITY CENTER	2,500.00				2,500.00	2,488.30	11.70		11.70
ART.35 HEATING SYSTEM POLICE ST.	4,500.00	1,149.44	234.33		4,500.00	4,500.00	4,376.50		4,376.50
CONTRIBUTORY RETIREMENT	1,138,355.00				1,139,738.77	1,139,738.77			
NON-CONTRIBUTORY RETIREMENT	123,004.00				123,004.00	122,731.82	272.18		272.18

UNEMPLOYMENT BENEFITS	30,000.00					30,000.00	14,822.00	15,178.00	1,200.00	13,978.00
GROUP INSURANCE CHAF 22B	637,006.00					637,006.00	690,627.50	3,677.50	3,677.50	
INSURANCE FEE & CASUALTY	438,386.00					438,386.00	345,497.65	92,888.35	92,888.35	
INSURANCE DEDUCTIBLE	8,500.00					8,500.00	6,430.96	2,069.02	2,069.02	
GENERAL GOVERNMENT TOTAL	4,598,906.00	76,839.55 (277,079.90)	80,294.63			4,478,960.28	3,580,328.99	898,640.89	857,313.68	18,407.11
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PROTECTION PERSONS & PROPERTY										
POLICE SALARIES	1,117,241.00	384.80	20,739.20			1,138,365.00	1,110,907.62	27,457.38	27,457.38	
POLICE ENERGY	33,550.00					33,550.00	30,813.64	2,736.36	2,736.36	
POLICE EXPENSES	56,273.00					58,900.00	58,475.18	424.82	424.82	
PARKING CLERK SALARIES	2,600.00					2,600.00	2,600.00			
PARKING EXPENSES	1,300.00					1,300.00	294.18	1,005.82	1,005.82	
ART.36 POLICE UNIFORMS	12,600.00					12,600.00	9,365.18	3,234.82	3,234.82	
ART.40 POLICE CHUISERS	30,000.00					30,000.00	29,383.58	616.42	616.42	
POLICE SCHOOL TRAFFIC	48,875.00					48,875.00	36,892.50	11,982.50	11,982.50	
FIRE SALARIES	1,108,490.00	95,994.00	24,282.00			1,231,219.00	1,231,219.00			
FIRE ENERGY	11,900.00					11,900.00	7,518.23	4,381.77	4,381.77	
FIRE EXPENSES	31,284.00	6,270.00				37,554.00	37,552.66	1.34	1.34	
ART.7 STM REPAIR AMBULANCE						5,428.05	5,428.05			
ART.8 STM LADDER TRUCK						5,969.00	5,969.00			
ART.37 FIRE CLOTHING ALLOWANCE	5,900.00		5,969.00			5,969.00	5,938.00	33.00	33.00	
EMERGENCY MEDICAL TECHNICIANS	10,000.00					11,000.00	2,690.81	3,209.19	3,209.19	
FIRE ALARM SALARIES	8,000.00					8,000.00	8,000.00			
FIRE ALARM EXPENSES	3,500.00					3,500.00	3,500.00			
INDEMNIFICATION POLICE & FIRE	15,000.00		6,035.36			21,035.36	17,461.34	3,574.02	3,574.02	
HYDRANT RENTAL	15,440.00					55,440.00	55,440.00			
STREET LIGHTING	125,558.00					125,558.00	125,558.00			
BUILDING INSPECTOR SALARIES	625.00		722.98			625.00	411.89	5.35	5.35	
BUILDING INSPECTOR EXPENSES	2,025.00					2,272.00	2,263.21	213.11	213.11	
BUILDING INSPECTOR SALARIES	2,600.00					2,600.00	2,600.00	8.79	8.79	
SEALER WEIGHTS & MEASURE SALARIES	500.00					500.00	498.94	1.06	1.06	
TOWN FOREST COMMISSION EXPENSES	500.00					500.00	62.00	438.00	438.00	
CIVIL DEFENSE SALARIES	1,000.00					1,000.00	1,000.00			
CIVIL DEFENSE EXPENSES	1,600.00					1,600.00	1,600.00			
ANIMAL CONTROL EXPENSES	2,500.00					2,500.00	1,449.79	1,050.21	500.00	550.21
PROTECTION TOTAL	2,734,141.00	105,306.16	57,748.54			2,907,703.75	2,845,729.79	61,973.96	40,499.47	19,874.49
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EDUCATION										
SCHOOL GENERAL SALARIES	7,864,786.00					7,839,508.68	7,588,562.30	250,946.38	180,844.22	70,102.16
SCHOOL SPECIAL NEEDS SALARIES	614,183.00					614,183.00	581,192.64	29,990.36	18,078.50	11,912.06
SCHOOL GENERAL EXPENSES	1,266,604.00					1,351,866.46	1,252,129.51	99,727.05	99,727.05	
SCHOOL SPECIAL NEEDS EXPENSES	341,575.00					301,669.86	287,324.39	13,745.47	13,745.47	
SCHOOL ATHLETIC EXPENSES	45,103.00					45,103.00	45,103.00			
ART.3 STM PRIOR YEAR BILLS			1,297.00			1,297.00	1,297.00			
TOTAL EDUCATION	10,152,321.00		1,297.00			10,153,618.00	9,759,208.74	394,409.26	312,395.04	82,014.22

N.E. MET REGIONAL VOCATIONAL SCHOOL 216,580.00					.61	.61
BOARD PUBLIC WORKS						
B.P.W. SALARIES	772,557.00	4,579.70	15,714.32	792,851.02	784,114.73	8,736.29
B.P.W. ENERGY	87,950.00			87,950.00	79,509.83	8,440.17
B.P.W. EXPENSES	358,576.00			358,576.00	331,330.76	27,245.24
B.P.W. DRAIN CONST & MAINT.	126,000.00			126,000.00	38,980.30	87,019.70
B.P.W. SNOW & ICE	94,652.00			94,652.00	115,373.28	19,278.72
B.P.W. RUBBISH COLLECTION	62,348.00			62,348.00	95,508.43	(3,160.43)
B.P.W. RUBBISH COLLECTION	287,048.00			287,048.00	266,295.47	20,752.53
B.P.W. SEWER MAINT SALARIES	107,028.00		2,002.68	109,030.68	108,961.00	69.68
B.P.W. SEWER MAINT ENERGY	12,263.00			12,263.00	12,263.00	
B.P.W. SEWER MAINT EXPENSES	47,095.00			47,095.00	47,074.25	20.75
B.P.W. LANDFILL SALARIES	27,282.00		508.00	27,790.00	19,728.94	8,061.06
B.P.W. LANDFILL EXPENSES	31,731.00			31,731.00	11,567.94	20,163.06
B.P.W. NEW EQUIPMENT	144,000.00			144,000.00	130,887.00	13,113.00
ART.49 ROAD CONSTRUCTION	235,260.00			235,260.00	189,474.25	45,785.75
ART.43 IMPROVE & CONST TOWN WAYS	73,812.00			73,812.00	73,812.00	
PARK CONSTRUCTION	19,070.00			19,070.00	14,802.29	4,267.71
SIDEWALK CONSTRUCTION	8,000.00			8,000.00	7,917.93	82.07
TOTAL BOARD PUBLIC WORKS	2,494,672.00	74,579.70	18,225.00	2,587,476.70	2,253,789.40	333,687.30
						307,562.22
						26,125.08
WATER SALARIES						
WATER SALARIES	310,992.00		6,015.00	317,007.00	316,950.01	56.99
WATER ENERGY	137,331.00			137,331.00	130,071.74	7,259.26
WATER EXPENSES	366,787.00			366,787.00	360,897.87	5,889.13
TOTAL WATER	815,110.00		6,015.00	821,125.00	807,919.62	13,205.38
						5,889.13
						7,316.25
ENVIRONMENTAL						
HISTORICAL COMMISSION	1,040.00			1,040.00	947.18	92.82
CONSERVATION COMMISSION SALARIES	21,704.00		422.89	22,443.05	22,443.05	
CONSERVATION COMMISSION EXPENSES	9,614.00			10,873.00	10,684.00	189.00
ART.4 ATM 82 SELF-HELP	2,300.00			2,300.00	2,300.00	
ART.28 INDUSTRIAL DEVELOPMENT	28,000.00			28,000.00	20,000.00	8,000.00
TOTAL ENVIRONMENTAL	62,658.00	1,575.16	422.89	64,656.05	56,374.23	8,281.82
						8,092.82
						189.00
HUMAN SERVICES						
BOARD HEALTH SALARIES	33,913.00	869.96	255.73	35,038.69	34,525.20	513.49
BOARD HEALTH EXPENSES	8,350.00	998.00		9,348.00	5,802.18	3,545.82
CARE OF CONTAGIOUS DISEASE	8,700.00			8,700.00	5,953.62	2,746.38
FLUORIDATION	6,000.00			6,000.00	2,586.42	3,413.58
MOSQUITO CONTROL	7,800.00			7,800.00	2,819.05	4,980.95
735 PROGRAM	13,000.00			13,000.00	13,000.04	(.04)
EASTERN MIDDLESEX MENTAL HEALTH	16,477.00			16,477.00	16,477.00	
NURSING SERVICES	5,500.00			5,500.00	5,146.53	353.47
ANIMAL INSPECTOR	800.00			800.00	800.00	
EASTERN MIDDLESEX ASSOC FOR RETARDED CITIZENS	7,840.00			7,840.00	7,840.00	

COUNCIL FOR AGING SALARIES	37,723.00	1,705.28	1,030.30	40,458.58	39,943.92	514.66	514.66
COUNCIL FOR AGING ENERGY	1,625.00			1,625.00	1,782.23	(157.23)	
COUNCIL FOR AGING EXPENSES	4,900.00			4,900.00	4,668.71	231.29	74.06
HOT LUNCH PROGRAM	5,000.00	242.00		5,242.00	5,241.05	.95	.38
ELDERLY HOME CARE	2,000.00	356.00		2,356.00	2,355.62	.38	
VETERANS ADMINISTRATION SALARIES	26,144.00	1,049.22	507.24	27,700.46	27,700.46		
VETERANS ADMINISTRATION EXPENSES	1,260.00			1,260.00	942.76	317.24	167.00
VETERANS AID	65,000.00			65,000.00	23,895.80	41,104.20	538.46
CEMETERY SALARIES	107,900.00	332.44	1,506.27	109,738.71	109,501.96	236.75	236.75
CEMETERY ENERGY	3,710.00			3,710.00	400.55	369.07	79.07
CEMETERY EXPENSES	14,930.00		500.00	3,650.00	19,000.93	79.07	79.07
CEMETERY DEVELOPMENT	10,000.00			10,000.00	9,930.92	69.08	69.08
CARE OF VETERANS GRAVES	1,600.00			1,600.00	1,545.29	54.71	54.71
ART.29 SURPLUS GRAVES	1,000.00			1,000.00	675.00	325.00	325.00
TOTAL HUMAN SERVICES	391,172.00	5,552.90	3,799.54	404,174.44	345,444.14	58,730.30	10,136.93
CULTURE & RECREATION							
LIBRARY SALARIES	232,008.00	908.94	4,525.75	237,442.69	235,026.44	2,416.25	2,416.25
LIBRARY ENERGY	10,275.00	510.00		10,785.00	10,737.27	47.73	
LIBRARY EXPENSES	75,253.00	75.00		78,328.00	78,373.07	(45.07)	2.66
ART.9 STM 11/82 LIBRARY COMPUTER			30,000.00	30,000.00	21,279.49	8,720.51	8,720.51
LIBRARY COPY SERVICE	5,355.00	1,377.00		6,732.00	6,732.75	(.75)	(.75)
RECREATION COMMISSION SALARIES	44,010.00			44,010.00	42,311.49	1,698.51	1,698.51
RECREATION COMMISSION EXPENSES	21,285.00			21,285.00	21,007.84	277.16	277.16
TOTAL CULTURE & RECREATION	388,186.00	2,870.94	34,525.75	428,582.69	415,468.35	13,114.34	8,997.67
MUNICIPAL INDEBTEDNESS							
MATURING DEBT	1,295,000.00			1,295,000.00	1,295,000.00		
LONG TERM INTEREST	534,027.00			534,027.00	534,037.50	(10.50)	(10.50)
SHORT TERM INTEREST	12,500.00	10,355.49		22,855.49	22,175.59	679.90	679.90
ART.4 STM 4/83 NEW LIBRARY		36,620.00	320.10	36,940.10	37,620.10		
TOTAL MUNICIPAL INDEBTEDNESS	1,841,527.00	10,355.49	36,620.00	1,888,822.59	1,888,833.09	(10.50)	(10.50)

EXHIBIT B

TOWN OF READING, MASS.

STATEMENT OF STATE AND COUNTY PAYMENTS FISCAL 1983

COUNTY:

COUNTY TAX
COUNTY HOSPITAL

<u>ASSESSMENT</u>	<u>PAID</u>	<u>OVER</u>	<u>SHORT</u>
305,740.77	296,919.72		8,821.05
-0-			

STATE ASSESSMENTS:

SPECIAL EDUCATION
AUDIT MUNICIPAL ACCOUNTS
STATE EXAMINATION RETIREMENT SYSTEM
MOTOR VEHICLE EXCISE
RECREATION AREAS OUT. METROPOLITAN PARKS
AIR POLLUTION CONTROL
METROPOLITAN AREA PLANNING COUNCIL
IPSWICH RIVER WATERSHED DISTRICT
METROPOLITAN SEWERAGE
MASS BAY TRANSIT AUTHORITY

14,854.00	-0-		14,854.00
-0-			
701.40	701.40		
2,991.30	2,991.30		6,674.38
121,286.75	115,212.37		545.61
3,544.95	2,999.34		21.24
3,774.12	3,752.88		45.85
53.60	7.75		
253,311.27	273,386.48	20,075.21	3,236.50
397,300.00	394,063.50		
<u>1,103,558.16</u>	<u>1,090,034.74</u>	<u>20,075.21</u>	<u>33,598.63</u>

EXHIBIT C

TOWN OF READING, MASS.

STATEMENT OF ACTIVITY REVOLVING ACCOUNTS

JULY 1, 1982 THRU JUNE 30, 1983

	BALANCE 7-1-82	APPROPRIATED AM	RECEIPTS	EXPENDITURES	FUND BALANCE 6-30-83
SELECTMEN CH 44,53,2					
COMMUNITY CENTER BUILDING FUND					
POLICE OFF DUTY DETAILS					
POLICE CH 44,53,2	11,191.78		1,626.30	1,626.30	12,524.54
FIRE CH 44,53,2	(2,404.00)		13,620.17	12,057.41	(2,166.32)
FIRE CH 44,53,2	10,428.05	5,428.05	67,360.27	67,122.59	609.65
FIRE CH 44,53,2	1,362.99		1,620.96	1,239.34	834.64
SCHOOL CH 44,53,3	1,609.05			5,000.00	3,020.39
SCHOOL CH 44,53,2	1,535.74			3,020.39	1,307.80
SCHOOL LUNCH FUND	109,926.82			1,017.94	114,599.76
SCHOOL SHIELD CS	3,859.56	9,500.00		4,786.47	4,450.27
SCHOOL SUMMER EDUCATION	3,859.00			13,027.18	13,807.27
SCHOOL ADULT EDUCATION	3,795.23			18,966.11	26,342.24
SCHOOL USE PROPERTY CH 71E	6,696.82			39,626.80	21,903.36
SCHOOL SPORTS CHARITABLE ACTIVITY	3,472.00			2,462.84	40.00
B P V CH 44,53,2	941.59			4,300.80	3,726.20
COUNCIL AGING CH 44,53,2				4,042.60	
CEMETERY CH 44,53,2				941.59	
LIBRARY SPECIAL BOOK FUND	204.29			1,320.00	
			785.19	67.85	921.63
	158,596.95	14,928.05	653,398.35	621,529.30	175,537.95

EXHIBIT D

TOWN OF READING, MASS.

STATEMENT OF ACTIVITY FEDERAL & STATE GRANTS

JULY 1, 1982 THRU JUNE 30, 1983

	BALANCE 7-1-82	APPROPRIATED ATM	RECEIPTS	TOTAL	EXPENDITURES	FUND BALANCE 6-30-83
ARTS LOTTERY GRANT						
PL 874 FEDERAL AID TO SCHOOLS	10,018.90		854.00	854.00	826.00	28.00
PL 89-313 PROJ.200-086-2-0246-2	2,110.30			10,018.90	10,018.90	
PL 94-142 PROJ.240-207-2-0246-2	4,450.99			2,110.30	2,110.30	
PL 94-482 PROJ.400-061-1-0246-2-3-505	386.59			4,450.99	4,450.99	
PL 96-212 PROJ.7038-9722	1,187.25			386.59	386.59	
PL 95-561 TITLE II PROJ.7030-9724	53.36			1,187.25	1,187.25	
ESEA TITLE I PROJ.82-246-211	1,794.28			53.36	53.36	
PL 94-561 SCHOOL LIBRARY GRANT	419.91			1,794.28	1,794.28	
PL 89-313 PROJ.200-032-3-0246-2		20,700.00		419.91	413.23	6.68
PL 94-142 PROJ.240-062-3-0246-2		96,350.00		20,700.00	20,443.55	256.45
PL 91-230 PROJ.260-00-6-3-0246-2		1,156.00		96,350.00	96,143.00	207.00
PL 97-35D CHAP. II ECIA LIBRARY		21,779.00		1,156.00		1,156.00
NETCO CHAP. 506	13,331.01	136,624.00		21,779.00	14,998.78	6,780.22
		223,156.00		149,955.01	133,532.01	16,423.00
		(203,754.00)				
ESEA TITLE I PROJ.83-246-211		50,043.00		50,043.00	50,043.00	
PL 94-482 PROJ.400-081-3-0246-2		14,207.00		14,207.00	13,144.48	1,062.52
PL 95-561 PROJ.350-017-3-0246-2		1,375.00		1,375.00	1,164.10	210.90
PROJ.7038-9722		2,583.84		2,583.84		2,583.84
CONSERVATION SELF-HELP GRANT		10,825.00		10,825.00		10,825.00
COUNCIL AGING ELDER AFFAIRS GRANT		2,869.00		2,869.00	1,385.92	1,483.08
PUBLIC LIBRARY GRANT		30,000.00		30,000.00	30,000.00	
PUBLIC LIBRARY GIFTS		220.00		220.00		220.00
	33,752.59	389,585.84		423,338.43	382,095.74	41,242.69

EXHIBIT E

TOWN OF READING, MASS.

DISPOSITION OF ENCUMBERED FUNDS BROUGHT FORWARD JULY 1, 1983

	6/30/82	6/30/81	6/30/80	PRIOR	TOTAL EXPENDED	BALANCE	CLOSED	1982 FORWARD	1981 FORWARD	1980 FORWARD	USED AS AVAILABLE FUNDS
BOARD OF SELECTMEN EXPENSES	1,166.74				1,159.40	7.34		7.34			
BOARD SELECTMEN ART.9 HIGHLAND	609.68					609.68		609.68			
BOARD SELECTMEN ART.13 COMPUTER	107,963.87				107,963.87						
ELECTIONS EXPENSES	301.41				301.41						
ELECTIONS ART.11 EQUIPMENT	2,287.60				2,228.34	59.26		59.26			
TOWN ACCOUNTANT SALARIES	132.37				132.37						
TOWN ACCOUNTANT EXPENSES	30.71				30.71						
ASSESSORS SPECIAL ARTICLE	230,000.00				119,568.74	110,431.26		110,431.26			
COLLECTOR SALARIES	127.20				127.20						
COLLECTOR EXPENSES	127.50				127.50						
TREASURER SALARIES	102.90				102.90						
TREASURER EXPENSES	102.90				102.90						
LAW COMMITTEE	9,357.83				9,357.83						
PLANNING BOARD EXPENSES	280.95					280.95		280.95			
BUILDING MAINTENANCE	727.11				641.04	86.07		86.07			
UNEMPLOYMENT COMPENSATION	2,734.00				2,734.00						
INSURANCE-HEALTH & LIFE	39,265.92				39,265.92						
INSURANCE-FIRE & CASUALTY	19,471.51					19,471.51		19,471.51			
INSURANCE DEDUCTIBLE CH44,53.3	250.00										
POLICE SALARIES	12,720.68				250.00						
POLICE UNIFORMS ART.32	2,204.45				12,720.68						
POLICE CRUISERS ART.38	163.00				2,204.45						
FIRE CLOTHING ALLOWANCE ART.33	3,633.80				75.00	88.00		88.00			
FIRE AMBULANCE ART.8	16,487.00				3,633.80						
FIRE TRUCK ART.37	32,472.00				16,487.00						
FIRE EMTA'S	10,000.00				32,472.00						
POLICE & FIRE INDEMNIFICATION	2,590.37				10,000.00						
SCHOOL GENERAL SALARIES	190,293.80				2,590.37						
SCHOOL SPECIAL NEEDS SALARIES	11,267.90				190,043.80	250.00		250.00			
SCHOOL REFURBISH PRACTICE FIELD	29,426.08				11,017.91	249.99		249.99			
SCHOOL GENERAL EXPENSES	50,328.01				5.38	29,420.70		249.99			
SCHOOL SPECIAL NEEDS EXPENSES	1,471.50				79,748.71	(29,420.70)					
SCHOOL ATHLETIC EXPENSES	2,167.22				1,471.50						
SCHOOL RHHS VARSITY FIELD ART.14	130,476.08				2,167.22						
PUBLIC WORKS EXPENSES	25,605.25				129,821.85	654.23		654.23			
B.P.W. PARKS & PLAYGROUNDS ART.21	15,000.00				25,605.25						
B.P.W. DRAIN CONST & MAINT EXPENSES	20,843.08				4,207.79	10,792.21		10,792.21			
B.P.W. DRAIN CONST ART.22	55,000.00				24,519.79	30,480.21		30,480.21			
B.P.W. SNOW & ICE EXPENSES	9,447.93				24,066.92						
B.P.W. RUBBISH COLLECTION	24,066.92				46,820.32						
B.P.W. NEW EQUIPMENT	46,820.32				2,809.89						
B.P.W. PARK CONSTRUCTION EXPENSES	2,809.89				413.55						
HISTORICAL COMMISSION EXPENSES	413.55										

SCHEDULE F

TOWN OF READING, MASS.

STATEMENT OF ESTIMATED AND ACTUAL LOCAL RECEIPTS FISCAL 1983

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>OVER</u>	<u>SHORT</u>
SELECTMEN DEPOT		24.54	24.54	
SELECTMEN-TOWER SITE CABLEVISION T.V.		4,950.00	4,950.00	
SELECTMEN MISCELLANEOUS		200.00	200.00	
SELECTMEN LIQUOR LICENSES	8,700.00	10,885.00	2,185.00	
SELECTMEN OTHER LICENSES	1,500.00	769.80		730.20
SELECTMEN CABLE T.V. ANNUAL LICENSE FEE		2,102.50	2,102.50	
HEALTH LICENSES	2,000.00	3,833.00	1,833.00	
MOTOR VEHICLE EXCISE 1982	150,000.00	186,734.54	36,734.54	
MOTOR VEHICLE EXCISE 1981	75,000.00	8,154.74		66,845.26
MOTOR VEHICLE EXCISE 1980	10,000.00	5,216.95		4,783.05
MOTOR VEHICLE EXCISE 1979	5,000.00	1,809.27		3,190.73
MOTOR VEHICLE EXCISE 1978	260,000.00	1,659.30		258,340.70
MOTOR VEHICLE EXCISE 1977		466.95	466.95	
MOTOR VEHICLE EXCISE 1976		447.71	447.71	
MOTOR VEHICLE EXCISE PRIOR YEARS		1,639.92	1,639.92	
PENAL. & INTEREST ON TAXES & EXCISE	25,000.00			25,000.00
INTEREST ON REAL & PERSONAL	25,000.00	27,995.78	2,995.78	
INTEREST ON MOTOR VEHICLE	4,000.00	2,625.41		1,374.59
INTEREST ON SPECIAL ASSESSMENTS		11.89	11.89	
COLLECTOR CHARGES & FEES		4,419.00	4,419.00	
COLLECTOR CERTIFICATE OF MUNICIPAL LIEN	4,000.00	5,024.00	1,024.00	

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>OVER</u>	<u>SHORT</u>
POLICE OTHER		734.33	734.33	
POLICE PARKING TICKETS	10,000.00	20,103.00	10,103.00	
POLICE LICENSES	5,000.00	4,445.00		555.00
FIRE INSPECTIONS		3,287.00	3,287.00	
FIRE AMBULANCE	25,000.00	40,823.27	15,823.27	
FIRE-SALE OF FIRE ENGINE		1,200.00	1,200.00	
GAS INSPECTOR		1,537.00	1,537.00	
WIRE INSPECTOR		3,011.50	3,011.50	
SEALER OF WEIGHTS & MEASURES		991.20	991.20	
BUILDING INSPECTOR PERMITS	11,000.00	21,055.75	10,055.75	
PLUMBING PERMITS	2,000.00	2,571.75	571.75	
SCHOOL TUITION OTHER TOWNS		2,862.00	2,862.00	
SCHOOL DRIVER EDUCATION	5,000.00	8,728.00	3,728.00	
SCHOOL MISCELLANEOUS		3,145.19	3,145.19	
SCHOOL INTEREST ON CAFE ACCOUNT		933.58	933.58	
TOWN DUMP FEES	5,000.00	3,200.00		1,800.00
DRAIN FEES		200.00	200.00	
S.F.C., S.P.M., M.P.C. FEES	37,000.00	176.16		36,823.84
SEWER HOUSE CONNECTION		2,600.00	2,600.00	
LANDFILL USAGE		21,866.30	21,866.30	
HYDRANT RENTAL	55,440.00	55,440.00		
B.P.W. MISCELLANEOUS		2,420.33	2,420.33	
USAGE CHARGES - OTHER DEPTS.	463,000.00			463,000.00
SEPTIC TANK HAULERS FEE	1,000.00	1,694.40	694.40	

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>OVER</u>	<u>SHORT</u>
USAGE CHARGES - WATER	1,073,000.00	657,610.29		415,389.71
OTHER CHARGES - WATER		20,195.81	20,195.81	
SEWER RENTALS		295,055.95	295,055.95	
FEEs	8,000.00			8,000.00
SPECIAL ASSESSMENTS	275,000.00	298,318.48	23,318.48	
INTEREST ON TOWN COLLECTORS CASH		204.57	204.57	
TREASURER-REIMBURSE SICK LEAVE BUY BACK		995.77	995.77	
NON-CONTRIBUTORY OTHER CITIES & TOWNS		1,771.03	1,771.03	
TREASURER TAX TITLE REDEMPTIONS		62,694.98	62,694.98	
IN LIEU OF TAXES FROM MLD	1,054,333.00	1,054,333.00		
IN LIEU OF TAXES - OTHER		29,759.00	29,759.00	
INTEREST ON TAX TITLES		20,180.72	20,180.72	
TREASURER PREMIUMS		320.10	320.10	
WATER ENTERPRISE INTEREST		19,421.35	19,421.35	
COUNTY DISTRIBUTIONS		1,330.72	1,330.72	
COURT FINES	44,000.00	51,378.00	7,378.00	
INTEREST ON CASH INVESTMENTS	646,000.00	579,147.56		66,852.44
TOWN CLERK INCOME FROM SERVICES		11,390.90	11,390.90	
TOWN CLERK DOG LICENSES	2,200.00	1,382.75		817.25
TOWN CLERK SPORTING LICENSES	600.00	270.35		329.65
BOARD OF APPEALS		2,015.00	2,015.00	
PLANNING BOARD		195.88	195.88	
POLICE ACCIDENT REPORTS		1,006.50	1,006.50	
POLICE BURGLAR ALARMS		3,200.00	3,200.00	

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>OVER</u>	<u>SHORT</u>
CONSERVATION COMMISSION		300.00	300.00	
DUMP SALVAGE		234.47	234.47	
BOARD HEALTH MISCELLANEOUS	3,000.00	42.40		
COUNCIL FOR AGING		2,758.56	2,758.56	
CEMETERY DEPARTMENT OTHER INCOME	30,000.00	35,383.50	5,383.50	
LIBRARY COPIER INCOME	8,000.00	8,774.59	774.59	
LIBRARY FINES	11,000.00	11,934.06	934.06	
LIBRARY GIFT BOOK FUND		785.19	785.19	
RECREATION SWIMMING POOL FEES	7,000.00	4,257.50		2,742.50
RECREATION PROGRAM FEES	7,000.00	12,647.25	5,647.25	
MISCELLANEOUS		36.00	36.00	
TOTAL OF ESTIMATED & ACTUAL LOCAL RECEIPTS	<u>4,358,773.00</u>	<u>3,661,328.29</u>	<u>662,087.81</u>	<u>1,359,532.52</u>

TOWN OF READING, MASS.
SCHEDULE G
STATEMENT OF ESTIMATED & ACTUAL RECEIPTS FROM STATE FISCAL 1983

	ESTIMATED	ACTUAL	OVER	SHORT
LOSS OF TAXES LAND CH58, 13-17B	76,095.00	76,240.33	145.33	
ABATEMENTS TO VETERANS SEC.5	21,492.00	22,447.51	955.51	
ABATEMENTS TO SURVIVING SPOUSE	1,050.00	1,575.00	525.00	
ABATEMENTS TO BLIND SEC.5 CHAP.59	1,400.00	1,400.00		
ABATEMENTS TO ELDERLY CHAP.967	26,685.00	28,397.57	1,712.57	
VETERANS BENEFITS SEC.6 CHAP.115	33,922.00	47,010.74	13,088.74	
STATE LOCAL AID LOTTERY CHAP.29	262,960.00	274,415.00	11,455.00	
LOCAL AID FUND	930,563.00	930,563.00		
HIGHWAY FUND SEC.31 CHAP.81 & 497	93,861.00	93,861.00		94.00
URBAN DEVELOPMENT SEC.10 CHAP.121A	40,000.00	39,906.00		
HIGHWAY & TRANSIT MBTA COMM.	45,600.00	45,600.00		16,849.00
SCHOOL AID CHAP.70 M.G.L.	2,039,116.00	2,022,267.00		11,936.00
RESIDENTIAL SCHOOL COSTS	11,936.00			27,987.00
SCHOOL TRANSP. SEC.7B CHAP.71	66,361.00	38,374.00		
SCHOOL RELATED TRANSPORTATION	46,818.00	52,684.00		8,180.00
TUITION STATE WARDS-SEC. 7 & 9 CHAP.76	11,639.00	3,459.00		
PUBLIC LIBRARIES SEC.19 CHAP. 78	11,339.00	11,339.00		
RACIAL IMBALANCE METCO S.12A CHAP.76	129,000.00	126,624.00	7,624.00	
MENTAL HEALTH TRANSPORTATION	61,263.00	20,030.00		41,233.00
SCHOOL LUNCH PROGRAM CHAP.871	13,491.00			13,491.00
SCHOOL BUILDING ASSISTANCE - BARROWS	13,812.87	13,812.88	.01	
SCHOOL BUILDING ASSISTANCE - HIGH ADDITION	140,748.13	140,748.52	.39	
SCHOOL BUILDING ASSISTANCE - KILLIAM	33,080.00	33,080.00		
	4,112,232.00	4,033,834.55	41,322.55	119,770.00

REPORT
OF THE
BOARD OF PUBLIC WORKS

To the Citizens of Reading:

The Board of Public Works submits its Annual Report for 1983.

On March 22, 1983 the Board reorganized with Gail F. Wood as Chairman and John L. Fallon Jr. as Secretary and Board Members appointed to the various committees as follows:

Law Committee - John L. Fallon Jr.	
Recreation Committee - Gail F. Wood	
Computer Advisory Committee - Arthur Polychrones	
B.P.W. Personnel Subcommittee - Arthur Polychrones	
	Robert P. Griffin
M.D.C. Citizens Advisory Committee	- Robert P. Griffin

On May 23, 1983 Secretary John Fallon resigned as a member of the Board because of personal reasons. The Board wishes to thank Mr. Fallon for his valuable contribution and participation in the activities of the Board of Public Works.

The Board voted Douglass L. Barker, Secretary. Mr. Barker was also appointed as the Boards' representative to the Law Committee.

On June 20, 1983 the Board took a secret ballot and appointed Barry E. Hampson to replace John Fallon.

On August 21, 1983 the Board mourned the loss of Superintendent E. Roger Louanis.

Chairman Wood read the following in tribute to our deceased Superintendent, E. Roger Louanis:

He was a man of foresight and vision, gentle, calm and objective with a wit that could be whimsical or quick depending on the people around him. His heart looked forward to a quieter, simpler way of life, while his head bridged the span, accepting the challenges of today and moving forward to tomorrow. There is a part of a poem that keeps returning to mind concerning Roger:

I may not have wealth, I may not be great,
But I know I shall always be true,
For I have in my life this courage you gave,
When I once rubbed shoulders with you.

It is said that we become a part of each other when we touch each other, may that part of Roger that truly listened to people and remembered the worth of each individual remain a part of us.

Regular meetings were held Monday evenings and additional evenings as required for a total of forty-seven meetings; in addition, acting as ex-officio members of the Board of Survey, seventeen meetings were held.

During 1983, the Board met frequently with Camp Dresser & McKee and R.H. White in an effort to find a solution to the problem with the lime system at the water treatment plant. At the close of the year, the problem was still not resolved; however, the treatment plant produced an acceptable quality of water during the year despite its problems.

In preparing the Budget for FY84 the Board wrestled with the effects caused by the limiting action of Proposition of 2 1/2 and the general inflationary spiral of costs. The Board's decision was that the maintenance portion of the budget must be funded adequately to prevent the excessive deterioration of existing facilities and that the capital portion of the budget be divided amongst the various projects as priority demands.

The Board met several times with representatives from TASC, American Realty Trust, Transitron and Boston Stove Company to discuss the possibility and feasibility of selling all or part of the present garage site on John Street. TASC's proposal was a particularly interesting one from the Board's point of view both in terms of a new garage facility and the positive addition to the tax rate. After due consideration, however, the Board opposed selling the entire parcel specifically because of the difficulty in relocating the garage facility in a relatively short period of time. Subsequent Town Meeting did not agree with the Board of Public Works.

In order to fill the position of Superintendent, it was the decision of the Board to organize a Search Committee composed of five members, three Directors of Public Works from other towns and two citizens of the Town of Reading to screen the candidates and present the finalists to the Board. On December 8, 1983 the Search Committee reported to the Board with six candidates. The Board then began the interview process. The Board particularly wishes to thank Mr. Richard Boutiette of Wakefield, Mr. Robert McEwen of Needham, Mr. Newton Sweet of Danvers, Mr. Richard Ogden and Gerald Fiore who chaired the Committee, both of Reading, for the service they have performed for the Town of Reading.

The contract for the reconstruction of Reading Square with the \$450,000 obtained under an Economic Development Grant was signed. Work progressed through the late summer and fall. The Board is particularly pleased that money obtained through this Grant was saved from future tax levies for the overlay of Main Street in the Reading Square area and badly needed work on the deteriorating sidewalks in the area was able to progress. The Board is particularly proud of the Engineering Division's work and the cost savings that it produced in this area.

The Board wishes to extend its thanks to the Town Boards, Committees, department employees and the general public for their cooperation and assistance.

Respectfully submitted,

Gail F. Wood, Chairman
Douglass L. Barker, Secretary
Arthur Polychrones
Robert P. Griffin
Barry E. Hampson

ASSISTANT SUPERINTENDENT'S REPORTS

TO THE BOARD OF PUBLIC WORKS:

As required by Section 4, Chapter 118, of the Acts authorizing the Town of Reading to establish a Board of Public Works, we respectfully submit for your consideration the sixty-third Annual Report of the Department of Public Works, and a short resume of the work performed during the year 1983 with recommendations for the future.

The Town of Reading and the Department of Public Works mourned the loss of its dedicated Superintendent, E. Roger Louanis. The personal loss of the people who knew and worked with this man on a day to day basis can only partially be offset by the privilege of having known him and to be able to say that he was their friend. We were always proud to be associated with him and admire the integrity and the dignity that he exhibited throughout his not long enough career. We would truly like to express our thanks to the man who shared an important part of our lives. His absence will surely be felt by us and the Town as a whole.

BOARD OF SURVEY

The members of the Board of Public Works are ex-officio members of the Board of Survey. Acting as the Board of Survey, seventeen hearings were held for the consideration of individual street layouts and for developments including several streets. The Board of Survey maintains control over all subdivisions through the Department's Engineering Division and estimates were prepared and performance bonds secured for proper construction.

The following subdivisions were under construction during 1983:

- Hanscom Avenue Extension
- Francis Drive
- Gavin Circle
- Warren Avenue Extension
- Sunnyside Avenue Extension
- Oak Knoll
- Lilah Lane
- Criterion Street Extension
- Buckskin Drive

ENGINEERING DIVISION

The Engineering Division is a vital function of the Department of Public Works and is becoming increasingly more important in preparing plans and applications for State and Federal funded projects.

The Division continues to do all the Department's engineering except for major type projects such as the water treatment plant expansion and continues to assist other Boards, Committees and Departments with engineering and computer related problems.

WATER DIVISION

Residential construction remained light:
9,744 linear feet of water main were installed;
47 new water services were installed;
20 old services were replaced.

PUMPING STATION AND WATER TREATMENT PLANT

The Town of Reading's source of supply is located in the Northwesterly section of the Town along the Ipswich River. Major repairs were required on two of the Town's gravel packed wells.

Total rainfall in 1983 was 54.28 inches which is 11.78 inches above the norm.

A total of 703,340,000 gallons of water was delivered to the distribution system in 1983.

The highest single day's consumption was 4,340,000 gallons on June 30, 1983. The highest seven days' consumption for the period was July 14 to July 20 at 25,455,000.

The Louanis Water Treatment Plant modification and expansion was performed by R.H. White Construction Co., Inc. Many punch list type problems and an insufficient lime system have hampered a smooth operation of the plant. Frequent shutdowns and chemical modifications have tested the operational personnel. Equipment and chemical systems are expected to be in satisfactory working order in the first quarter of 1984.

STATISTICS FOR THE YEAR ENDED DECEMBER 1983

Population - Town of Reading Census of 1982 - 23,294

COMPARATIVE TOTAL PUMPAGE OF WATER FOR PAST TEN YEARS

YEAR	PUMPAGE GALLONS	INCREASE OR DECREASE	AVG. DAILY PUMPAGE	INCREASE OR DECREASE
1974	980,229,800	86,699,200 (D)	2,685,561	237,449 (D)
1975	1,118,923,600	138,693,800 (I)	3,062,739	377,178 (I)
1976	1,027,967,800	90,955,800 (D)	2,816,350	246,389 (D)
1977	728,181,200	299,786,600 (D)	1,992,662	823,688 (D)
1978	755,351,600	27,170,400 (I)	2,069,456	76,794 (I)
1979	685,432,300	69,919,300 (D)	1,877,897	191,559 (D)
1980	666,282,200	19,150,100 (D)	1,819,442	58,455 (D)
1981	670,178,700	3,896,500 (I)	1,834,878	15,436 (I)
1982	620,834,500	49,344,200 (D)	1,700,916	133,962 (D)
1983	703,340,000	82,505,000 (I)	1,927,000	266,000 (I)

TABLE SHOWING MONTHLY AMOUNTS OF RAIN

MONTHS	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
Total	4.18	3.94	10.69	4.54	3.42	1.09	1.41	3.58	1.31	3.06	11.03	6.03
Accum.T.		8.12	18.81	23.35	26.77	27.86	29.27	32.85	34.16	37.22	48.25	54.28
Norm.	3.69	3.54	4.01	3.49	3.47	3.19	2.74	3.46	3.16	3.02	4.51	4.24
Total Norm.												42.52

WATER PUMPAGE 1983

Month -----	Days -----	Gallons -----	Average Daily Gallons -----
January	31	36,149,000	1,166,100
February	28	38,345,000	1,369,500
March	31	51,373,000	1,657,200
April	30	57,883,000	1,923,400
May	31	61,787,000	1,993,100
June	30	74,201,000	2,473,400
July	31	89,637,000	2,891,500
August	31	80,123,000	2,584,600
September	30	61,127,000	2,037,600
October	31	53,587,000	1,728,600
November	30	48,763,000	1,625,400
December	31	50,365,000	1,624,700
Total		703,340,000	1,927,000

HIGHWAY DIVISION

Sidewalk Maintenance

Sidewalk maintenance has been limited to necessary repairs in high pedestrian traffic areas.

Maintenance of Storm Drains

Catch basins are cleaned annually. Culverts and ditches are cleaned periodically; drainage inlets and outlets are rebuilt when necessary to prevent flooding.

Storm Drain Construction

Major drain construction was accomplished for channel improvements for the Southeasterly corner of the Town. Funds were obtained to begin improvements to the Aberjona River basin.

Street Maintenance

The roadway maintenance program continued with temporary patch, stone chip sealing, overlays and roadway reconstruction.

The following streets were reconstructed by a combination of contractor and Town forces. They were:

- Pearl Street (from Franklin Street to Lucy Drive)
- Wakefield Street (from Pearl Street to Charles Street)
- Bay State Road (all)
- County Road (Wescroft Road to end)
- Federal Street (all), totalling 21,600 square yards.

The following streets were overlayed; Summer Avenue from Oak Street to Woburn Street and Birch Meadow Drive from Main Street to Oakland Road, totalling 12,450 square yards.

The stone chip seal program was continued on various streets throughout the Town totalling 52,400 square yards.

State funds were used to make curbing and sidewalk improvements on West Street from South Street to Woburn Street in addition to an overlay totalling 12,600 square yards.

State funds were also obtained to make curbing, sidewalk and pavement improvements in the square area.

Snow and Ice

Snowfall was normal in 1983. Heavy storms were reasonably well spaced, so that major problems were avoided.

Every effort was made to plow the snow and return the Town to normal conditions after each storm.

Parks and Playgrounds Division

Normal park maintenance was accomplished by Department personnel assisted by temporary employees in the spring and summer.

Sewer Division

The sewer pumping stations at Charles Street, Batchelder Road, Kieran Road, Sturges Road, Collins Avenue, Countryside Lane, West Street, Grove Street, Haverhill Street and Brewer Lane operated normally.

Maintenance of main sewers was accomplished by using power operated cleaning machines for approximately 28 miles.

The program for connecting houses to the sewer by Licensed Drain Layers continues to work well and 85 connections were made.

Sanitary Sewer System

The MDC has been actively working on the final design plans for the new Reading Sewer Pumping Station that is expected to be under construction in the Spring of 1985. This long awaited improvement will resolve the frequent surcharge problems that the Town has experienced in the past.

Rubbish Disposal

The Department of Public Works is in its third year of a three year contract with a commercial rubbish company to collect and remove the solid waste generated by the Town. The sanitary landfill continues to operate within the rules and regulations of the State's D.E.Q.E. and will be closed on July 1, 1984. The Town's Recycling Center was closed on July 1, 1983.

GENERAL RESUME
AND
RECOMMENDATIONS

The Department of Public Works continues to provide the essential services to the Town with emphasis on maintaining existing facilities and services in spite of constraints imposed on the Department over the last several years. Continuous efforts have been made to find new, more imaginative, and more efficient ways to solve the Town's problems.

The Subsequent Town Meeting authorized the Board of Selectmen to sell the entire Board of Public Works garage complex on John Street to The Analytical Science Corporation (TASC). The investigation of potential relocation sites is in process, but any move will result in substantial costs to the Town.

During Budget season, the Department makes a special effort to review all operations in an effort to find the right balance between contract services and Department personnel. In general, it can be stated that the present level of funding for the Department is sufficient to maintain the Town's existing facilities. However, it does not provide funds for new projects or to upgrade the existing facilities. A special effort is now being made by the Department to seek out and apply for State and Federal funding for some of the capital projects that are important to the Town's long term planning.

The present roadway maintenance and reconstruction program should be continued at the same level of funding to save the Town future additional costs and to develop and maintain this vital utility. Additional funds should be allocated for the continued expansion of the Town's storm drainage system to insure the protection of the homes and properties in areas where major drainage problems exist.

The Department continued the four year program to clean and inspect the entire sanitary sewer system. This program should be continued and it will undoubtedly reveal areas of the old sewer system that will require substantial repair or replacement.

The Town's park and playground system, although presently adequate to serve the Town's needs, lacks a comprehensive plan for future development. One should be compiled as soon as possible.

Sidewalk construction in the Town has received little consideration in recent years and a plan for future sidewalk construction should be developed at the time when funds become available. Major improvements were made available for the square area with the State Grant that was obtained.

The Town's water system is now proceeding on a well-developed plan. The remaining problems with the water treatment facility will be corrected to provide continuous on-line service at a standard acceptable to the State and Federal Government. Once the treatment facility is operating at its design capacity then the Town's water department will proceed with an extensive flushing of the distribution system to eliminate the recurring water discoloration problems.

Expansion of the groundwater supply is now actively underway and the upgrading of the water distribution system is proceeding in accordance with plans and the assistance of State funds. The total cost of the Water Department operation is funded from revenues and not from the tax levy. However, it must be pointed out that a water system must be continually reviewed and evaluated if it is going to serve the community with the quantity and quality of water it demands.

Although the present rubbish collection system is working well, it is imperative that the Department continue to evaluate the needs of the public and find a long term solution to the solid waste disposal needs of the Town.

Respectfully submitted,

William R. Bergeron, P.E.
Assistant Superintendent of
Engineering

Edward D. McIntire, Jr.
Assistant Superintendent of
Operations

GENERAL STATISTICS OF THE
READING MUNICIPAL LIGHT DEPARTMENT
A THREE YEAR COMPARISON

<u>SYSTEM OUTPUT</u>	1981	1982	1983
Energy Purchased Kilowatt Hours	442,303,250	448,407,839	484,151,477
Cost per Kilowatt Hour Purchased	6.4241¢	5.8429¢	6.0573
System Peak Kilowatt	86,640	90,640	93,040
<u>KILOWATT HOURS SOLD</u>			
Residential	132,394,007	127,877,903	136,589,929
Industrial & Commercial	282,390,161	291,637,464	309,474,263
Other	4,395,424	4,175,332	4,161,720
TOTAL	419,179,592	423,690,699	450,225,912
<u>NUMBER OF CUSTOMERS</u>			
Residential	18,689	18,818	18,979
Industrial & Commercial	1,688	1,744	1,785
Other	70	55	55
TOTAL	20,447	20,617	20,819
<u>OPERATING REVENUE</u>			
Residential	\$ 11,240,694.61	\$ 10,149,175.06	\$11,680,976.66
Industrial & Commercial	21,844,488.26	20,326,263.76	23,281,742.94
Others	486,245.00	463,321.28	524,416.01
TOTAL	\$ 33,571,431.89	30,938,760.27	35,487,074.94
<u>AVERAGE REVENUE PER KWH</u>			
Residential	8.4903¢	7.9366¢	8.552
Industrial & Commercial	7.7356¢	6.9697¢	7.5217
Other	11.0626¢	11.0966¢	12.6000
AVERAGE REVENUE ALL KWH	8.0088¢	7.3022	7.8821

MUNICIPAL LIGHT BOARD

Allan E. Ames, Chairman
Francis H. Doughty, Secretary
John H. Crooker, Member

Term Expires 1985
Term Expires 1986
Term Expires 1984

Norbert D. Rhinerson
General Manager
25 Haven Street
Reading, Massachusetts

To: The Town of Reading Municipal Light Board

Gentlemen:

Respectfully submitted is the eighty-ninth report of the Municipal Light Department.

On December 16, 1982 the Federal Energy Regulatory Commission (FERC) had approved an interim wholesale rate for Contract Demand Service from Boston Edison Company which reduced our monthly cost by \$20,750. This rate was to be in effect until Boston Edison Company received approval for a retail rate increase from the Massachusetts Department of Public Utilities (MDPU) on June 1 of 1983.

Several settlement discussions took place between Reading and Boston Edison Company and in late May an agreement was signed which continued the December 16, 1982 rates until Boston Edison Company receives a subsequent retail rate increase after the one they did receive on June 1, 1983. Boston Edison Company would have the right to make application for higher rates in any case after mid 1984. It was estimated that this would save Reading's customers \$200,000./year.

Special credit should be given to Mr. Crooker who headed Reading's efforts in these negotiations.

On December 10th the Boston Edison Company shut down Pilgrim #1 for refueling and other maintenance. As a result our purchased fuel costs will rise during this refueling and maintenance period. Retail fuel adjustment charges will rise to 4.5¢/KWH until the plant resumes operation. Estimates of the length of refueling and maintenance shutdown are 40 weeks.

Fortunately Reading had contracted for another source of nuclear generated electricity during this period so that the fuel charge will be almost 1¢ per KWH lower than it would have been had not this added source been available.

The only changes in our power supply during 1983 was the beginning of a 6

year contract with options for a 3 year renewal of 12,000 KW of capacity from the New Brunswick, Canada Point Lepreau CANDU Nuclear generating plant.

The Point Lepreau plant began commercial operations on February 1st and for the following 11 months provided Reading 82,726,760 KWH of energy or 17.1% of our purchases in 1983. This percentage should increase during 1984 as the plant will be available to us for the full 12 months. Point Lepreau's average energy cost was 3.37 mills per KWH or 0.337¢ in 1983 but we understand that this will increase to 5 mills or 0.5¢ in 1984 due to a recalculation of fuel used to produce a KWH of energy.

All nuclear plants which have very low fuel costs have higher capacity costs than fossil fired plants. Point Lepreau capacity cost is \$365.00 per KW a year. In addition there are transmission wheeling charges which for a plant very far from Reading are higher than for any of our other sources.

When all costs are considered, the average cost per KWH of power from Point Lepreau is just under 5.5¢ per KWH. The average cost of all our power supplies was 6.05¢ per KWH in 1983.

We are continuing to utilize a short term power purchase program through the Massachusetts Municipal Wholesale Electric Company (MMWEC) when some of our contracted capacity is not available because of scheduled or unscheduled shutdowns. The MMWEC staff search out other sources of power that when purchased would reduce our overall power supply costs. If savings can be realized a recommendation is made to us, and if we agree, then the MMWEC staff arranges a transaction. During 1983 savings of \$120,000. were obtained net of all expenses relating to these transactions.

During 1984 other opportunities will be investigated to obtain savings under this program even when all of our contracted power supplies are running well. This program has been titled Power Supply Optiminization. Under this program contracted power supplies will be purchased and sold, again generally for a minimum of one week, and only when savings can be projected. For Reading this could amount to another \$150,000. a year. All of the savings under these short term programs will show up in our customer fuel adjustment charges.

On January 1, 1983 our basic retail rates were increased across the board by 1.4¢ per KWH. After prompt payment the net increase to our customers was 1.26¢ on every KWH purchased. It was predicted that the average fuel charge would drop by 0.65¢ for the entire year so that the net increase was expected to average 0.61¢/KWH. The actual drop in fuel adjustment cost to our customers was 0.66¢, very close to our estimates made at the end of 1982.

Average retail fuel adjustment charges were lower in 1983 than they were in 1982, which were in turn lower than in 1981. The average fuel adjustment cost

for 1983 was 3.38¢, in 1982 it was 4.04¢ and in 1981 it was 4.825¢. These reductions in 1982 and 1983 almost offset the increases in the basic rates during that 3 year period. This is best illustrated by reviewing the general statistics for those 3 years on page 1 of our report.

The major causes for the increased revenue needs were the Point Lepreau purchase, increased Boston Edison Company Contract Demand costs and the higher fixed costs of MMWEC Intermediate and Peaking units.

The system wide street light improvement and energy reduction program is continuing to be a success in reducing energy used to provide street lighting while at same time, improving night time visibility for both drivers and pedestrians. The total energy used to provide street lighting in Reading is tabulated below.

1974	2,121,000	KWH
1975 thru 1980	1,900,000	KWH
1981	1,700,000	KWH
1982	1,675,000	KWH
1983	1,550,000	KWH
1984	1,450,000	KWH

This shows the dramatic reduction in energy used for Reading street lighting over the past several years from its high in 1974. This has been accomplished by the replacement of all incandescent fixtures with mercury vapor fixtures, a program which began in 1974 and is continuing now with the replacement of the larger mercury vapor fixtures with high pressure sodium fixtures.

The next step will be to find an even smaller economical sodium vapor lamp and fixture to begin a very gradual replacement of the 100 watt mercury vapor fixtures as these begin to reach the end of their useful life. The other conservation step presently available is to install photo/cell timers on lamps that could be turned off in the early morning hours when the regular lighting level and spacing is not required. Tests of this concept have been underway on Haven Street in Reading for more than a year.

Negotiations with both of our unions, the Clerical-Technical Group and the Line-Meter-Station Group were completed in March and all contracts were signed on April 4th. These negotiations covered a total period of 5 months and were not held jointly, but were separate discussions with each of the 2 groups.

For the first time a 3 year agreement was reached with each of the groups with no reopeners during the 3 year period. Previously 2 year agreements had been pretty much the standard. The contracts cover the calendar years of 1983, 1984 and 1985.

Special recognition should be given to Mr. Francis Doughty who acted as the Board's representative during these negotiations. He played a very active role in these discussions.

Considerable work was done in Reading Center to rebuild the underground facilities originally constructed in the 1940's. The reconstruction of the sidewalks and streets within the Center under a Federal grant accelerated our work considerably over the planned schedule for 1983.

As sidewalks and streets were being rebuilt and replaced on Haven, Main, Salem and Washington Streets we took the opportunity to do all of our underground construction prior to the final surfacing. This saved the Department substantial money because if we had done this underground work in any other year we would have had to bear the cost of repairing surfaces damaged or excavated by our work.

We placed 6 large manholes and installed 17,000' of 4" and 5" plastic conduit for the next step of the project which is to replace all of the existing 4160 volt primary cables, transformers, switches etc with new 13,800 volt facilities designed to meet the future needs of the Center area.

A number of ornamental street lighting posts had to be relocated on Main and Haven streets as sidewalks were widened in certain areas. 5 aluminum street light pole were added to provide a more even distribution of light on the streets and sidewalks. The street lighting was converted from series to multiple and the 400 watt mercury vapor lamps were replaced with 250 watt sodium vapor lamps for efficiency. There is now a continuous strip of sodium vapor lighting on Highway #28 in Reading from Stoneham to North Reading.

Construction work will continue in 1984 with the installation of more manholes and plastic duct in areas of the Center that were not effected by the 1983 street program.

The installation of wiring and devices went on throughout the year readying our substations for the installation of the Supervisory Control and Data Acquisition (SCADA) system that is expected to be shipped on or about February 1, 1984.

The central control portion of this system will be located in our new Control Building on Ash Street where our station operators will have complete control of and will be continuously logging data from each of the 5 substations. Remote Control Units will be installed in the Kenneth E. Gaw Substation on Causeway Road, Reading, the old Ash Street Station on Ash Street, Reading, the Lynnfield Substation in Lynnfield Center, the North Reading Substation on Haverhill Street, North Reading and the Wildwood Street Substation in Wilmington.

Data transmissions and control signals will travel on leased telephone circuits between the central unit computer at the Ash Street Control Building and the remote units at each substation each of which contains a micro-processor.

The system is expected to be fully operational by the end of 1984.

Make ready work continued during the year in North Reading where Rollins Cablevision is providing cable TV service. Make ready work is defined as all of the work the owners of the pole presently used for electric power, telephone and fire alarm circuits must do in order to provide the space needed for the TV cables which are installed 12" above the telephone cables and up to 40" below the electric lines. Most generally the poles have sufficient space with a minor or no arrangement to allow the placing of this added cable. In some cases however it is necessary to replace the pole itself.

The cablevision company pays for all of the make ready work so that it is no burden on the electric rate payer. The burden on our Department is the time and manpower required to do the work.

The cablevision company who does not share in the ownership or have the responsibility to maintain poles is required to pay rent to both the electric and telephone companies who jointly own the pole.

Our Department now contracts with 5 different cablevision companies, Continental in Reading, Rollins in North Reading, Adams-Russell in Lynnfield, Greater Boston in Wilmington and Warner in a portion of Wakefield lying north of Hwy. 128. These companies occupy space on 10,002 poles.

One new large general service customer joined several others in a program where these customers voluntarily reduce their demands on our system during peak periods.

During the summer peak load period, which could occur, and has, anywhere between May and September, these customers are billed for the maximum demand that is recorded on their demand meters between 10 AM and 8 PM. In addition, on the days that the system demand levels begin to approach a previously determined value a telephone call is made to the customer. The companies then make further preplanned load reductions that will not seriously effect their operations for a short time period. Beginning in October and continuing through April they will receive demand billing credits equal to the reduction in demand that they were able to obtain.

We have determined that the reduction in demand during our maximum system peak period in 1983 was 3,000 KW or 3.22% of the system peak. This includes the

off peak water heating program. We would have had to contract for some 3,750 KW of capacity in order to meet that increased requirement. The added 750 KW would be the system reserve requirement. It is our hope to convince other customers that they should participate in this program.

We are well aware that many of our other customers are involved in their own energy and demand management programs. The net effect on our system is unknown but we believe it to be substantial.

OPERATING HIGHLIGHTS

Operating highlights for 1983 are presented here followed by a summary of 1983 construction activities, then by the estimated revenues and expenses for 1984.

PEAK LOAD - 93,040 KW

The maximum annual peak load continues to occur during the summer although in 1983 the winter peak load increased by a greater percentage than the summer peak. 1983 did have extremes in both high and low temperatures.

The summer peak load occurred during the hours of 4 and 5 P.M. on September 6th. The peak load was 2,400 KW above 1982 or an increase of 2.65%. The temperature during the peak load hour was 91 ° F.

The winter peak load occurred on December 20th between the hours of 5 and 6 P.M. The peak load was 85,840 KW, 7,440 KW or 9.5% above the 78,400 KW experienced on December 13, 1982. The temperature at the time of the peak winter load was 9 ° F.

PURCHASED POWER - 484,151,477 KWH

This was an increase of 7.4 % over the amount we purchased during 1982. This is the largest growth in purchased power over a previous year since 1976 when the increase was 6.8%. The growth this year reflects an improved economic climate and the continued new construction within our service area.

ENERGY SALES - 450,225,912 KWH

This represents an increase of 6.3 % over 1982. A significant factor in the sales during 1983 was in residential sales which were 6.8% over 1982. In 1982 residential sales had dropped 3.5% below 1981.

OPERATING REVENUE - \$35,487,075.

Operating revenues were up 14.7% in 1983 over 1982. As KWH sales were up 6.3% the average increase in revenues per KWH were up 7.9% over 1982.

TOTAL EXPENSES - \$32,750,705.

Operating expenses were up 10.4% over 1982.

PAYMENT TO TOWN - \$800,000.

Payments in 1982 and 1981 were \$1,054,333. and \$1,087,146 respectively.

CONSTRUCTION HIGHLIGHTS

The Department connected a total of 161 new single phase services, 30 in Reading, 66 in North Reading, 30 in Wilmington and 35 in Lynnfield. A total of 41 new three phase services were connected; 2 in Reading, 7 in North Reading, 29 in Wilmington and 3 in Lynnfield. The largest of the services connected was in Wilmington at the new Avco facility.

The residential underground construction this year consisted of services to a total of 100 new units. Seven units at Turner Farms, Section III in North Reading off Elm Street, four units in Lynnfield at Houghton Hill Estates, three units at Perkins Farm off Chestnut Street and one unit on Bryant Street off Heritage Lane also located in Lynnfield. Thirty five additional services were connected in North Reading, fourteen at North Pines off Haverhill Street, seven at Strawberry Hill off Lindor Road and fourteen in Chestnut Village off Marshall Street. The largest residential underground construction project was at The Greens in North Reading on the Thompson Club property. Fifty units were connected at this Planned Unit Development site in 1983 in addition to thirty units which were connected in 1982. This total project includes a total of 172 homes developed within the golf course facilities.

The eight projects required the Department to design and coordinate the installation of 8,625 feet of conduit and 13,100 feet of 15KV primary cable along with 16 manholes, 14,500 feet of secondary cable and 7 padmount distribution transformers.

Construction of an Elderly Housing facility in Lynnfield which will ultimately have 60 units was started this year and the Department completed construction for 20 units. This required the installation of 1,400 feet of conduit along with 664 feet of primary cable as well as 4 manholes, 3 padmount transformers and 400 feet of secondary cable.

The Meter Department completed a total of 1,209 meter tests consisting of 74 three phase meters and 1,135 single phase meters along with processing 1,096 meter changes including connections and disconnections of single phase and three phase services. This Department also processed 2,935 additional meter related functions as well as 7,072 miscellaneous calls.

5,200 square feet at the Service Center on Ash Street, Reading was re-surfaced with bituminous concrete. This was necessary due to the installation in 1982 of SCADA facilities and a new 12,000 gallon diesel fuel tank complete with fueling island.

The Reading Center underground system received extensive upgrading this year as part of a continuing program which was accelerated due to the reconstruction of the Center area by the Public Works Department. This resulted in savings to the Department by not having to re-surface areas due to our extensive construction. The cooperation afforded this Department by the Reading Board of Public Works and their employees was greatly appreciated and enabled the Department to complete our construction on schedule. The construction work included the installation of 17,000 feet of conduit along with six transformer vaults as well as the relocating and conversion of the street light system in the Center area. 13 street light standards were relocated and 5 street light standards added, and a total of 74 fixtures were converted from 400 watt mercury vapor units to the more efficient 250 watt high pressure sodium fixtures. This conversion will result in reducing the annual KWH of the Reading street light system by 49,700 KWH.

During the year the Department installed a total of 96 poles exclusive of pole damage replacements for new services as well as general maintenance of the system. Nineteen were installed in Reading, fifty three in North Reading and a total of 24 in Wilmington.

One hundred and fifty seven pole transfers were completed in the 1983 construction season. This type of construction increased 230% from 1982 with the largest increase in Wilmington with 72 transfers followed by Reading with 42 then Lynnfield with 25 and North Reading with 18. The Department is making every effort to keep up with transfers as well as a busy construction schedule.

The modification of the station equipment at five locations in preparation for the delivery of the Supervisory Control and Data Acquisition Systems are complete with the exception of Station #1 in Reading which will be completed in February, 1984. The completed system will enable the Department to control and receive data as well as record sequence of events from Reading, Lynnfield, Wilmington and North Reading from the Control Center at 224 Ash Street in Reading.

There were a total of 116 pole damage cases during the year with 32 occurring in Reading, 10 in Lynnfield, 32 in North Reading and 42 in Wilmington. The work required the assignment of one line crew for 174 crew days out of a total of 208 crew days for the year.

The Department is continuing with construction to make space available for the CATV installation by Rollins Cablevision in North Reading. 40% of this work was completed this year.

The communications system at the Control Center, 224 Ash Street, was upgraded with the installation of a new 300 watt General Electric transmitter complete with a new antenna. This system provides more reliable communications with our vehicles throughout the Department's 50 square mile service area.

During the year two hundred 175 watt mercury vapor street light fixtures were changed to 100 watt high pressure sodium fixtures, 100 units in each of North Reading and Wilmington. These replacements result in an annual KWH

savings of 62,400.

New construction in Reading consisted of 4 lots on Oak Knoll off Franklin Street for residential housing along with rebuilding of a section of the distribution system on Middlesex Avenue to service the new Reading library with 112.5KVA of transformer capacity.

Construction in North Reading for new commercial buildings required an additional 275 KVA of capacity. 225KVA for D. L. Mahr Building #5 off Concord Street for a 124,800 square foot building and 50KVA of capacity for the Town and Country Storage building on Main Street.

North Street, North Reading was re-constructed during the year and this required the Department to re-build the facilities with the installation of 2,000 circuit feet of 336.4KCM spacer cable construction.

Ten new buildings were constructed in Wilmington during the year for commercial, office and storage use requiring a total transformer capacity of 1,650KVA. The largest of these facilities was the 412,800 square foot Sweetheart Plastic Warehouse on Main Street. Additional construction included 8,740 square feet for ADT Alarm Systems, the Cummings Building with a total of 8 customers, Ormes-Bekin Warehouse of 89,700 square feet, A. Smith Building, Lot 11 Upton Drive, 20,054 square feet, and the Hatfield Building, office and warehouse area all located on Andover Street in Wilmington. Construction was also completed for three additional buildings, Pepsi Cola on Eames Street, C & C Publications on Main Street, 73,450 square feet for office, warehouse or manufacturing space by the Tambone Corporation on Ballardvale Street together with the upgrading of service capacity for Dawson McDonald on Eames Street by the addition of a 225KVA three phase transformer.

Five poles and 700 feet of overhead line construction were required to service 8 lots on Mozart Road in Wilmington along with a 37.5KVA transformer.

The 28 mobile homes located at the Starlite Trailer Park on Main Street, North Reading are now direct customers of the Department. This required the existing facilities to be rebuilt and new meter equipment to be installed.

I would like to extend my appreciation to the Municipal Light Board for its very real concern that the Department be operated efficiently and in the best interest of the Town of Reading and its more than 20,000 customers in the four towns we serve. Special thanks should go to Mr. Ames who is serving his first term as Board Chairman. Mr. Ames has been especially helpful in several Department projects and studies.

Thanks are also extended to the officials in each of the Towns we serve for their cooperation with us during the year.

A very special thank you to our employees who served the Department well for another year.

In accordance with Section 57, Chapter 164 of the General Laws of the Commonwealth of Massachusetts, I submit my estimate of income and expenses of the plant for the 1984 calendar year.

ESTIMATED INCOME & EXPENSES FOR 1984

INCOME

From Consumers	Basic	\$ 21,966,907.
	Fuel	19,834,125.
From Tax Levy	for Street Lights	124,718.
	for Municipal Bldg.	365,000.
From Miscellaneous Income		80,000.
Total Income		42,370,750.

EXPENSES

Production		
Capacity		17,067,644.
Fuel		20,055,750.
Transmission		10,000.
Distribution		1,100,000.
Street Lighting		51,000.
Depreciation		675,000.
General Miscellaneous		1,560,000.
Interest on Bonds & Notes		41,500.
Bonds & Notes Payable Redeemed		130,000.
Voluntary Payments to Outside Towns		390,000.
Uncollectable Accounts		72,000.
Interest on Customer Deposits		12,000.
	Subtotal	4,041,500.
Total Expenses		41,164,894.
Excess of Income over Expenses		1,205,856.

KWH Purchased	500,200,000
KWH Sold	471,900,000
KWH for Reading Street Lights	1,450,000
Expenses for KWH Sold	0.08564
Cost of Reading Street Lights	124,718.
Appropriation for Reading Street Lights	124,718.

REPORT OF THE MUNICIPAL LIGHT BOARD

The report of the General Manager as submitted by him, with the certificates of the Auditor, is hereby approved by the Municipal Light Board and constitutes its report to the Town.

MUNICIPAL LIGHT BOARD

Allan E. Ames, Chairman
Francis H. Doughty, Secretary
John H. Crooker, Member

TOTAL COST OF PLANT
as of
December 31, 1983

LAND

Kenneth E. Gaw Substation	\$ 191,348.86
226 Ash Street	49,406.54
Garage & Stockroom	4,229.64
25 Haven Street	6,609.46
Wildwood Street, Wilmington	2,396.96
Main Street, Wilmington	6,726.92
Haverhill Street, North Reading	3,366.16
Main Street, Lynnfield	5,996.97

STRUCTURES

Kenneth E. Gaw Substation	1,036,448.08
226 Ash Street	133,829.26
Garage & Stockroom	426,503.41
25 Haven Street	155,612.86
Willdwood Street Substation, Wilmington	72,492.25
Control Building - Ash Street	195,365.92

STATION EQUIPMENT

Kenneth E. Gaw Substation	2,460,908.91
226 Ash Street	889,201.03
Wildwood Street Substation, Wilmington	711,479.21
Main Street, Wilmington	50,980.38
Haverhill Street, North Reading	222,335.89
Main Street, Lynnfield	229,091.80
Control Building - Ash Street	5,437.84

TRANSMISSIONS

Pole & Fixtures, Overhead Conductors	134,527.65
Underground Conductors	5,886.45
Underground Conduits	22,194.14
Towers	79,248.05

DISTRIBUTION

Poles & Fixtures	5,653,018.50
Underground Conductors	1,782,284.93
Underground Conduits	1,503,846.27
Line Transformers	2,221,748.10
Services	1,059,197.29
Meters	1,172,202.14
Street Lights & Signal System	862,085.31

TOTAL COST OF PLANT	\$21,356,007.18
GENERAL EQUIPMENT	1,318,185.14

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
FINANCIAL STATEMENTS
FOR THE YEARS ENDED
DECEMBER 31, 1983 AND 1982

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
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THOMAS J. BYRON, JR., P.A.
RONALD E. MOILANEN, C.P.A.
RICHARD G. NELSON, C.P.A.

WAYSIDE SQUARE
801 MAIN STREET P.O. BOX B
CONCORD, MASSACHUSETTS 01742

February 10, 1984

Municipal Light Board
Town of Reading
Municipal Light Department
25 Haven Street
Reading, MA 01867

We have examined the balance sheets of the Town of Reading, Massachusetts - Municipal Light Department - as of December 31, 1983 and 1982 and the related statements of income and expense and changes in financial position for the years then ended. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such other tests and auditing procedures as we considered necessary in the circumstances.

Our examination was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying supplementary report, Total Electric Utility Plant, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the examination of the basic financial statements and, accordingly, we express no opinion on it.

In our opinion, the accompanying balance sheets and the related statements of income and expense and changes in financial position present fairly the financial position of the Town of Reading, Massachusetts - Municipal Light Department - as of December 31, 1983 and 1982 and the results of its operations and the changes in its financial position for the years then ended in conformity with generally accepted accounting principles applied on a consistent basis.

BYRON, MOILANEN & NELSON, P. C.

Richard G. Nelson, CPA

RGN:tmb

Page 1 of 15 Pages

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
BALANCE SHEET
AS OF DECEMBER 31, 1983 AND 1982

ASSETS		LIABILITIES AND SURPLUS		
		1983	1982	Increase (Decrease)
Electric Transmission Plant:				
Total Electric Transmission Plant	\$ 1,463,308	\$ 1,526,402	\$ (63,094)	
Electric Distribution Plant:				
Total Electric Distribution Plant	10,465,086	9,338,630	1,126,456	
Electric General Plant		938,933	991,084	(52,151)
Total Electric General Plant		12,867,327	11,856,116	1,011,211
Total Electric Utility Plant				
Investments:				
123 Investments in Associated Companies (Note B)		13,569	13,569	-0-
Funds Accounts:				
126 Depreciation fund	466,186	816,677	(350,491)	
128 Bond proceeds fund	40,000	40,000	-0-	
Total Funds Accounts	506,186	856,677	(350,491)	
Current and Accrued Assets:				
131 Operating cash (Note C)	3,769,577	1,786,155	1,983,422	
132 Customer deposits	218,296	176,092	42,204	
135 Petty cash	1,000	1,000	-0-	
142 Customer accounts receivable	3,836,662	3,157,005	679,657	
143 Other accounts receivable	104,127	130,038	(25,911)	
154 Materials and supplies	629,467	622,054	7,413	
163 Stores expense	45,699	49,960	(4,261)	
165 Prepayments	45,445	470,646	(425,201)	
Total Current and Accrued Assets	8,650,273	6,392,950	2,257,323	
Deferred Debts:				
155 Other deferred debits (Note D)	-0-	132,741	(132,741)	
Total Assets	\$22,037,355	\$19,252,053	\$2,785,302	
The accompanying notes are an integral part of the financial statements		Page 2 of 15 Pages		

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
STATEMENT OF INCOME AND ANALYSIS OF SURPLUS
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

	1983	1982	Increase (Decrease)	Ratio	1983	1982
<u>Operating Income:</u>					100.00%	100.00%
400 Operating Revenues	\$35,088,061	\$30,581,118	\$4,506,943			
<u>Operating Expenses:</u>						
401 Operating expenses (Schedule B-2)	31,468,259	28,348,067	3,170,784	89.69		92.70
402 Maintenance expenses (Schedule B-2)	413,638	430,843	(67,797)	1.18		1.41
403 Depreciation	516,382	487,625	28,757	1.47		1.59
408 Payments in lieu of property taxes	355,043	324,766	30,277	1.01		1.06
<u>Total Operating Expenses</u>	<u>32,753,322</u>	<u>29,591,301</u>	<u>3,162,021</u>	<u>93.35</u>		<u>96.76</u>
<u>Total Operating Income</u>	<u>2,334,739</u>	<u>989,817</u>	<u>1,344,922</u>	<u>6.65%</u>		<u>3.24%</u>
<u>Other Income:</u>						
415 Income from merchandising, jobbing and contract work	67,087	70,759	(3,672)			
419 Interest income	168,350	245,355	(77,005)			
450 Forfeited discounts	399,013	357,642	41,371			
<u>Total Other Income</u>	<u>634,450</u>	<u>673,756</u>	<u>(39,306)</u>			
<u>Total Income</u>	<u>2,969,189</u>	<u>1,663,573</u>	<u>1,305,616</u>			
<u>Miscellaneous Income Deductions:</u>						
427 Interest on bonds	48,408	55,408	(7,000)			
<u>Net Income</u>	<u>\$ 2,920,781</u>	<u>\$ 1,608,165</u>	<u>\$ 1,312,616</u>			
<u>Earned Surplus:</u>						
208 Unappropriated earned surplus (at beginning of period)	14,022,790	\$11,695,782	\$2,327,008			
433 Balance transferred from income	2,920,781	1,608,165	1,312,616			
434 Miscellaneous credits to surplus (Note I)	50,941	1,935,736	(1,884,815)			
<u>Total Credits</u>	<u>16,994,512</u>	<u>15,239,703</u>	<u>1,754,809</u>			
<u>Deductions from Earned Surplus:</u>						
435 Miscellaneous debits to surplus (Note J)	0-	15,926	(15,926)			
436 Appropriations of surplus (Note K)	930,000	1,200,987	(270,987)			
<u>Total Deductions from Earned Surplus</u>	<u>930,000</u>	<u>1,216,913</u>	<u>(286,913)</u>			
<u>208 Unappropriated Earned Surplus (at end of period)</u>	<u>\$16,064,512</u>	<u>\$14,022,790</u>	<u>\$2,041,722</u>			

The accompanying notes are an integral part of the financial statements

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
STATEMENT OF ELECTRIC OPERATING REVENUE
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

	<u>Net Revenue</u>		<u>Increase</u>
	<u>1983</u>	<u>1982</u>	<u>(Decrease)</u>
<u>Sales of Electricity:</u>			
440 Residential sales	\$11,419,961	\$9,910,748	\$ 1,509,213
442 Commercial and industrial sales	22,112,194	19,245,279	2,866,915
442 Private street lighting	49,122	33,802	15,320
<u>Total Private Consumers</u>	<u>33,581,277</u>	<u>29,189,829</u>	<u>4,391,448</u>
<u>444 Municipal Sales:</u>			
Street lighting	419,794	401,200	18,594
Municipal buildings	1,031,490	939,583	91,907
<u>Total Municipal Consumers</u>	<u>1,451,284</u>	<u>1,340,783</u>	<u>110,501</u>
<u>447 Sales For Resale</u>	<u>55,500</u>	<u>50,506</u>	<u>4,994</u>
<u>Total Electric Operating Revenue</u>	<u>\$35,088,061</u>	<u>\$30,581,118</u>	<u>\$ 4,506,943</u>

The accompanying notes are an integral part of the financial statements

Page 4 of 15 Pages

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
STATEMENT OF OPERATION AND MAINTENANCE
EXPENSES
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

	1983			1982			
	Total	Operation	Maintenance	Total	Operation	Maintenance	Increase (Decrease)
Power Production Expense							
555 Purchased power	\$29,326,355	\$29,326,355	\$ -0-	\$26,200,113	\$26,200,113	\$ -0-	\$3,126,242
Total Power Production Expense	29,326,355	29,326,355	-0-	26,200,113	26,200,113	-0-	3,126,242
Transmission Expenses:							
561 Load dispatching	1,496	1,496	-0-	520	520	-0-	976
568 Maintenance supervision and engineering	596	-0-	596	2,178	-0-	2,178	(1,582)
Total Transmission Expenses	2,092	1,496	596	2,698	520	2,178	(606)
Distribution Expenses:							
580 Operation supervision & engineering	89,904	89,904	-0-	115,256	115,256	-0-	(25,352)
581 Operation labor	287,069	287,069		340,982	340,982		(53,913)
582 Operation supplies	111,201	111,201		111,762	111,762		(561)
585 Street lighting and signal system expenses	41,443	41,443		43,982	43,982		(2,539)
586 Meter expenses	136,184	136,184		157,165	157,165		(20,981)
588 Miscellaneous distribution expenses	66,459	66,459		56,485	56,485		9,974
590 Maintenance of structures & equipment	172,238		172,238	76,798		76,798	95,440
593 Maintenance of overhead lines	186,681		186,681	286,655		286,655	(99,974)
595 Maintenance of line transformers	278		278	-0-			278
596 Maintenance of street lighting & signal systems	3,849		3,849	12,146		12,146	(8,297)
Total Distribution Expenses	1,095,306	732,260	363,046	1,201,231	825,632	375,599	(105,925)
Totals To Be Forwarded	\$30,423,753	\$30,060,111	\$363,642	\$27,404,042	\$27,026,265	\$377,777	\$3,019,711

The accompanying notes are an integral part of the financial statements

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
STATEMENT OF OPERATION AND MAINTENANCE EXPENSES
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

	1983			1982		
	Total	Operation	Maintenance	Total	Operation	Maintenance
Totals To Be Forwarded	\$30,423,753	\$30,060,111	\$363,642	\$27,404,042	\$27,026,265	\$377,777
Customer Account Expense:						
902 Meter reading labor & expenses	91,377	91,377	-0-	93,196	93,196	-0-
903 Accounting & collecting labor & expenses	558,586	558,586		552,993	552,993	
904 Uncollectible accounts	61,068	61,068		107,045	107,045	
Total Customer Account Expense	711,031	711,031	-0-	753,234	753,234	-0-
Administrative and General Expenses:						
916 Energy audit expense	38,104	38,104	-0-	38,375	38,375	-0-
920 Administrative & general salaries	45,200	45,200		44,242	44,242	
921 Office supplies and expense	24,584	24,584		27,088	27,088	
923 Outside services employed	105,246	105,246		84,331	84,331	
924 Property insurance	45,774	45,774		31,996	31,996	
925 Injuries and damages	72,985	72,985		38,153	38,153	
926 Employee pensions & benefits	333,780	333,780		271,861	271,861	
930 Miscellaneous general expense	31,444	31,444		32,522	32,522	
932 Maintenance of general plant	49,996	49,996	49,996	53,066	53,066	53,066
Total Administrative and General Expenses	747,113	697,117	41,996	621,634	568,568	53,066
Total Operation and Maintenance Expenses	\$31,881,897	\$31,468,259	\$413,638	\$28,778,910	\$28,348,067	\$430,843
						\$3,102,987
						\$3,019,711
						(1,819)
						5,593
						(45,977)
						(42,203)
						(271)
						958
						(2,504)
						20,915
						13,778
						34,832
						61,919
						(1,078)
						(3,070)
						125,479
						\$3,102,987

The accompanying notes are an integral part of the financial statements

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
STATEMENT OF CHANGES IN FINANCIAL POSITION
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

	<u>1983</u>	<u>1982</u>
<u>Source of Funds:</u>		
Net income (Exhibit B)	\$ 2,920,781	\$ 1,608,165
Charges to income not affecting working capital:		
Depreciation	629,135	595,309
Increase in reserve for uncollectible accounts	1,687	46,290
Increase in miscellaneous operating reserve	61,939	-0-
Increase in contribution in aid of construction	13,393	365,597
Increase in customers advances for construction	152,305	-0-
Increase in other deferred credits	150,329	-0-
Increase in appropriation for bond redemption	130,000	-0-
Decrease in depreciation fund	350,491	347,362
Decrease in other deferred debits	132,741	-0-
Miscellaneous credits to surplus (Note I)	50,941	1,935,756
	<u>4,593,742</u>	<u>4,898,479</u>
<u>Total Source of Funds</u>		
<u>Use of Funds:</u>		
Net additions to electric utility plant	1,640,346	1,499,346
Decrease in appropriation for bond redemption	-0-	1,637,567
Decrease in long-term debt	130,000	130,000
Decrease in customer advances for construction	-0-	246,027
Decrease in other deferred credits	-0-	432,606
Decrease in pensions and benefits reserve	-0-	56,722
Decrease in miscellaneous operating reserve	-0-	166,019
Increase in other deferred debits	-0-	132,741
Increase in depreciation fund	-0-	-0-
Miscellaneous debits to surplus (Note J)	-0-	15,926
Appropriation of surplus (Note K)	930,000	1,200,987
	<u>2,700,346</u>	<u>5,517,941</u>
<u>Total Use of Funds</u>		
<u>Net Increase (Decrease) in Working Capital</u>	<u>\$ 1,893,396</u>	<u>\$ (619,462)</u>

The accompanying notes are an integral part of the financial statements

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
STATEMENT OF CHANGES IN FINANCIAL POSITION
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

	<u>1983</u>	<u>1982</u>
<u>Changes in Components of Working Capital</u>		
Increase (Decrease) in Current Assets		
Operating cash (Note C)	\$ 1,983,422	\$ (256,762)
Customer deposits	42,204	(1,153)
Customer accounts receivable	679,657	(537,204)
Other accounts receivable	(25,911)	115,264
Materials and supplies	7,413	(19,509)
Stores expense	(4,261)	(350)
Prepayments	(425,201)	(95,217)
<u>Total Increase (Decrease) in Current Assets</u>	<u>2,257,323</u>	<u>(794,931)</u>
Increase (Decrease) in Current Liabilities		
Accounts payable	358,484	(193,250)
Customer deposits	60,294	(21,944)
Interest accrued	(11,730)	(3,396)
Obligations under capital lease (Note F)	(43,121)	43,121
<u>Total Increase (Decrease) in Current Liabilities</u>	<u>363,927</u>	<u>(175,469)</u>
<u>Total Increase (Decrease) in Working Capital</u>	<u>\$ 1,893,396</u>	<u>\$ (619,462)</u>

The accompanying notes are an integral part of the financial statements

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

Note A. Summary of Significant Accounting Policies:

Method of Presentation

The Department is subject to regulation by the Massachusetts Department of Public Utilities (DPU) with respect to its rates and accounting. The Department's accounting policies conform with generally accepted accounting principles, as applied in the case of regulated public utilities.

Depreciation

Depreciation is computed at 3% of cost of utility plant in use as of January 1, 1983 and 1982, respectively, exclusive of land and land rights, as authorized by the DPU.

Note B. Investment in Associated Companies

Under agreement with the Massachusetts Municipal Wholesale Electric Company (MMWEC), the Department has advanced funds to MMWEC for long-term working capital purposes (See Note M).

	<u>1983</u>	<u>1982</u>
<u>Total</u>	<u>\$13,569</u>	<u>\$13,569</u>

Note C. Cash

At December 31, current cash funds are available for Department use as follows:

	<u>1983</u>	<u>1982</u>
Funds reserved for operations	\$ -0-	\$ 500,000
Funds reserved for construction expenditures	296,732	598,395
Funds reserved for liability to customers in connection with fuel cost billings to customers in excess of fuel costs (Note G)	190,409	-0-
Funds reserved for payment in lieu of taxes to various public authorities	45,333	45,333
Funds reserved for payment of bonds	53,633	56,025
Funds reserved for payment of purchased power obligations under power sales agreements with the Massachusetts Municipal Wholesale Electric Company (MMWEC)	<u>432,227</u>	<u>381,829</u>
<u>Sub-total</u>	<u>\$1,018,334</u>	<u>\$1,581,582</u>

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

	<u>1983</u>	<u>1982</u>
<u>Note C. Cash (Continued)</u>		
<u>Sub-total</u>	\$1,018,334	\$1,581,582
Funds reserved to defer future customer rate increases (See Note O)	1,600,000	-0-
Funds reserved for effect of uncollectible accounts	206,260	204,573
Funds reserved for payment of certain accrued purchased power costs, other operating expenses and a potential liability for certain power transmission charges	<u>944,983</u>	<u>-0-</u>
<u>Total Cash</u>	<u>\$3,769,577</u>	<u>\$1,786,155</u>

<u>Note D. Other Deferred Debits:</u>	<u>1983</u>	<u>1982</u>
Other deferred debits consist of fuel costs in excess of fuel cost billings to customers	\$ <u>-0-</u>	\$ <u>132,741</u>

<u>Note E. Long-Term Debt:</u>	<u>1983</u>	<u>1982</u>
<u>Bonds Payable:</u>		
Bonds issued November 15, 1970 bearing an interest rate of 6.0% per annum are payable in annual installments of \$30,000 plus interest and are due November 15, 1990	\$ 210,000	\$ 240,000
Bond issued August 1, 1979 bearing an interest rate of 5.2% per annum are payable in annual installments of \$100,000 plus interest and are due August 1, 1989	<u>600,000</u>	<u>700,000</u>
<u>Total Bonds Payable</u>	810,000	940,000
Less: Current installments of bonds payable	<u>130,000</u>	<u>130,000</u>
<u>Total Long-Term Debt</u>	<u>\$ 680,000</u>	<u>\$ 810,000</u>

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

Note E. Long-Term Debt (Continued):

The future payments required on the long-term debt are as follows:

<u>Fiscal year</u>	<u>6.0%</u>	<u>5.2%</u>
1984	\$30,000	\$100,000
1985	30,000	100,000
1986	30,000	100,000
1987	30,000	100,000
1988	30,000	100,000
Years thereafter	60,000	100,000
<u>Total</u>	<u>\$210,000</u>	<u>\$600,000</u>

Note F. Obligations Under Capital Lease

Various lease-purchase contracts were entered into in previous years for the purchase of computer equipment, the lease payments for which had been capitalized and depreciated as part of Electric Utility Plant, Exhibit A. In 1982, an adjustment was made to reflect the transaction as a capital lease by adjusting cost, accumulated depreciation and the accompanying liability, the effect of which in that year was an increase in depreciation expense of \$2,495 and an increase in interest expense of \$5,793. The effect on prior years is shown in Note J. Those contracts along with similar contracts entered into in the current year were paid off as of December 31, 1983.

	<u>12/31/83</u>	<u>12/31/82</u>
<u>Balance of Obligations Under Capital Lease</u>	<u>\$ -0-</u>	<u>\$43,121</u>

Note G. Other Deferred Credits

Other deferred credits consist of the following:

	<u>1983</u>	<u>1982</u>
Advance billings on CATV and other contracts	\$ 39,955	\$ 80,035
Fuel cost billings to customers in excess of fuel costs (Note C)	190,409	-0-
<u>Total</u>	<u>\$ 230,364</u>	<u>\$ 80,035</u>

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

Note H. Miscellaneous Operating Reserve

	<u>1983</u>	<u>1982</u>
Miscellaneous operating reserves consist of a provision for a potential liability for New England Power Pool (NEPOOL) transmission charges	<u>\$ 61,939</u>	<u>\$ -0-</u>

Note I. Miscellaneous Credits to Surplus

Miscellaneous credits to surplus for 1982 and 1981 consist of the following:

	<u>1983</u>	<u>1982</u>
Adjustment to reclassify payments on bonds retired in prior years	\$ -0-	\$ 1,767,567
Adjustment to retire liability to customers for unclaimed refunds in connection with rate and fuel charge settlements received from the Boston Edison Company in 1979	-0-	166,019
Gain on disposal of Electric Utility Plant	50,941	-0-
Other miscellaneous credits	<u>-0-</u>	<u>2,170</u>
<u>Total</u>	<u>\$ 50,941</u>	<u>\$ 1,935,756</u>

Note J. Miscellaneous Debits to Surplus

Miscellaneous debits to surplus consist of the effect of obligations under capital lease (Note F) on prior years' depreciation expense and interest expense.

	<u>1983</u>	<u>1982</u>
<u>Total</u>	<u>\$ -0-</u>	<u>\$ 15,926</u>

Note K. Appropriations of Surplus:

Appropriations of surplus consist of the following:

	<u>1983</u>	<u>1982</u>
Payments on bond principal	\$ 130,000	\$ 130,000
Transfers to the Town of Reading, Massachusetts for payment in lieu of taxes as authorized by the Town of Reading-Municipal Light Board	800,000	1,054,333
Loss on disposal of Electric Utility Plant	<u>-0-</u>	<u>16,654</u>
<u>Total</u>	<u>\$ 930,000</u>	<u>\$ 1,200,987</u>

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

Note L. Employees Pension:

The employees of the Municipal Light Department participate in the Town of Reading Contributory Retirement System as adopted under Chapter 32 of the General Laws of the Commonwealth of Massachusetts.

Each year the Municipal Light Board is assessed by the Town for its portion of the total annual appropriation for the pension fund, which payments are made from the Town of Reading - Municipal Light Department Employees' Retirement Trust, a trust established by the Municipal Light Board for the purpose of funding currently, from the Department's operating and maintenance account, the annual contributions required by the Reading Contributory Retirement System.

Contributions to the Retirement Trust are based on actuarial valuations using an aggregate cost method in which all plan liabilities are funded by normal cost payments and under which method there is no separate stated liability for past service costs.

Payments to the Trust by the Department amounted to \$393,000 in 1983 and \$420,000 in 1982.

Note M. Power Sales Agreements:

The Light Department of the Town of Reading (the "Department") is a member of Massachusetts Municipal Wholesale Electric Company ("MMWEC"), a public corporation of the Commonwealth of Massachusetts. MMWEC is a coordinating and planning agency for the development of the bulk power supply requirements of its members. MMWEC is authorized to purchase ownership interests and to issue revenue bonds to finance such generating units ("Projects"). MMWEC sells the capability of each of its Projects, to its members and others ("Participants") under power sales agreements. The power sales agreement for each Project requires each Participant to pay its share of MMWEC's costs related to the Project (exclusive of costs payable from the proceeds of MMWEC bonds), including debt service on bonds issued by MMWEC to finance the Project, plus 10% of debt service to be paid into a reserve and contingency fund. In addition, MMWEC has entered into long term take or pay power purchase contracts for which it has corresponding resale agreements with certain of its members. The Project and power purchase contract amounts are payable solely from each Participant's electric system revenue and are required to be made whether or not the Project is completed, the unit is operating and notwithstanding the suspension or interruption of output of the Project.

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

Note M. Power Sales Agreements (Continued):

As of December 31, 1983, the total estimated construction cost of MMWEC's Projects was \$1,314,436,000 of which the amount associated with the Department's power sales agreements was \$78,880,000. As of the same date, total construction expenditures amounted to \$505,798,000 of which \$33,999,000 represented the amount attributable to the Department. It is estimated that \$1,844,590,000 principal amount of debt obligations will need to be issued by MMWEC to finance the Projects in its program, and of that amount, \$836,390,000 of debt is outstanding.

The amount of each attributable to the power sales agreements of the Department is \$114,065,000 and \$60,826,000 respectively. On bonds which have been issued, the total debt service requirement through the year 2018 is \$2,743,503,000 of which \$165,456,000 is attributable to the Department. Interest payments which are intended to be funded from future bond proceeds will reduce the amount of the debt service requirements on the current bonds outstanding to \$2,444,658,000 currently reducing the department's portion thereof, to \$149,641,000.

In addition MMWEC has expended \$204,924,000 and issued \$270,675,000 of bonds for Projects in operations, with total debt service of \$614,981,000. The Department's portion of the expenditures, bonds issued and debt service on these Projects is \$33,509,000, \$47,170,000 and \$103,244,000 respectively.

The Light Department of the Town of Reading has entered into power purchase contracts or project power sales agreements with MMWEC. Under the above agreements the Department is required to make capacity and/or debt service payments to MMWEC. These amounts exclude interest payments to be funded by future bond issues. The projected aggregate amount of such required payments, without funding, at December 31, 1983 is as follows:

1984	\$ 8,609,000
1985	13,321,000
1986	13,434,000
1987	12,953,000
1988	9,495,000
Years thereafter	<u>227,447,000</u>
Total	<u>\$285,259,000</u>

In addition the Department is also required to pay its share of the operation and maintenance costs of the units. The Department's total payments under the agreements were \$4,953,000 for the year ended December 31, 1983 and \$4,269,000 for the year ended December 31, 1982. (See Notes B & O)

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

Note N. Loss and Gain Contingencies:

The Department is presently involved in a labor arbitration dispute in which an employee has made claims for certain overtime compensation. The Department is also a defendant in a civil action brought by an independent contractor for damages to personal property.

The eventual outcome of the aforementioned disputes is uncertain and though the loss cannot be reasonably estimated it is expected that the maximum loss, if any, to the Department arising from the conclusion of the disputes will not exceed \$8,000.

The Department has demanded judgment against a trade vendor in the amount of \$161,251 in a breach of contract action. A counterclaim of \$79,950 has been filed against the Department by the vendor, who also alleges breach of contract. The litigation is currently in the discovery phase and the likelihood of recovery against the Department cannot be ascertained at this time.

Note O. Refund of Excess Project Funds:

During the current year the Department received from Massachusetts Municipal Wholesale Electric Company, MMWEC, excess project funds in the amount of \$1,604,244 as a result of its participation in certain MMWEC power sales agreements. The excess funds came about due to an improvement in the government securities markets and because no significant expenditures were made from the projects' funds. The Department has elected to treat the excess funds as a reduction of current power costs and has reserved cash funds in the amount of \$1,600,000. (See Notes C & M)

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
SUPPLEMENTARY REPORT - TOTAL ELECTRIC UTILITY PLANT
AT DECEMBER 31, 1983

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
SUPPLEMENTARY REPORT - TOTAL ELECTRIC UTILITY PLANT
AT DECEMBER 31, 1983

	Cost 1-1-83	Net Cost Property Added 1983	Net Cost Property Disposed of 1983	Cost 12-31-83	Accrued Depreciation 1-1-83	Depreciation 1983	Reversed Depreciation 1983	Accrued Depreciation 12-31-83	Book Value 12-31-83
Electric Transmission Plant:									
351 Clearing land & rights of way	\$ 25,016	\$ -0-	\$ -0-	\$ 25,016	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 25,016
352 Structures & improvements	594,987			594,987	179,395	17,849		197,244	397,743
353 Station equipment	1,301,526			1,301,526	369,357	39,046		408,403	893,123
354 Towers and fixtures	79,248			79,248	32,239	2,377		34,616	44,632
355 Poles and fixtures	97,201	722		97,923	33,766	2,916		36,682	61,241
356 Overhead conductors and devices	36,556	48		36,604	799	1,097		1,896	34,708
357 Underground conduits	21,956	238		22,194	19,179	659		19,838	2,356
358 Underground conductors and devices	5,868	18		5,886	1,221	176		1,397	4,489
Total Electric Transmission Plant	2,162,358	1,026	-0-	2,163,384	635,956	64,120	-0-	700,076	1,463,308
Electric Distribution Plant:									
360 Land & land rights	232,221	2,006		234,227	-0-	-0-	-0-	-0-	234,227
361 Structures & improvements	843,149			843,149	220,820	25,295		246,115	597,034
362 Station equipment	3,067,539	193,571		3,261,110	1,231,073	92,036		1,323,099	1,938,011
363 Storage battery equipment	6,800			6,800	3,022	202		3,756	3,044
364 Poles, towers & fixtures	2,386,734	234,555	18,331	2,602,958	1,318,679	43,382	18,331	1,303,370	1,289,528
365 Overhead conductors & devices	2,907,755	160,922	16,610	3,055,287	1,088,638	52,851	18,616	1,123,173	1,926,658
366 Underground conduits	1,262,102	242,276		1,504,378	523,342	25,422	534	548,050	955,396
367 Underground conductors & devices	1,784,960	121,529	124,205	1,782,264	1,096,158	53,549	124,205	1,025,410	756,774
368 Line transformers	1,998,172	231,554	11,978	2,221,704	739,106	53,465	11,978	762,106	1,458,672
369 Services	1,856,272	117,673	14,747	1,955,198	575,385	28,688	14,747	589,366	469,872
370 Meters	1,066,870	105,331		1,172,201	616,393	31,406		645,399	526,802
373 Street lighting & signal systems	730,926	145,153	16,994	847,055	454,952	21,850	16,994	456,557	365,503
Total Electric Distribution Plant	17,243,500	1,561,572	205,405	18,559,467	7,694,671	425,116	205,405	8,134,511	10,424,956
Totals To Be Forwarded	\$19,405,858	\$1,562,598	\$ 205,405	\$20,767,951	\$ 8,349,292	\$ 429,236	\$ 205,405	\$ 8,134,657	\$11,659,392

See Auditor's Opinion

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
SUPPLEMENTARY REPORT - TOTAL ELECTRIC UTILITY PLANT
AT DECEMBER 31, 1983

	Net Cost Property Added 1-1-83	Net Cost Property Disposed of 1983	Cost 12-31-83	Accrued Depreciation 1-1-83	Depreciation 1983	Reversed Depreciation 1983	Accrued Depreciation 12-31-83	Book Value 12-31-83
Totals Brought Forward	\$19,405,858	\$1,562,598	\$20,763,051	\$ 8,540,826	\$ 499,236	\$ 205,405	\$ 8,834,657	\$11,928,394
Electric General Plant:								
389 Land & Land Rights	10,839	-0-	10,839	-0-	-0-	-0-	-0-	10,839
390 Structures & Improvements	571,521	10,595	582,116	256,715	17,146		273,861	308,255
391 Office Furniture & equipment	279,228	17,028	296,256	112,179	18,891		131,070	165,186
392 Transportation equipment	672,295		672,295	274,980	78,616		353,596	318,699
393 Stores equipment	630		630	592	14		606	24
394 Tools, Shop & garage equipment	187,368	32,316	219,684	128,813	8,878		137,691	81,993
395 Laboratory equipment	70,937	10,924	81,861	37,617	2,978		40,595	41,266
397 Communications equipment	21,575	6,885	28,460	17,588	1,476		19,064	9,396
398 Miscellaneous equipment	19,000		19,000	13,825	1,900		15,725	3,275
Total Electric General Plant	1,833,393	77,748	1,911,141	842,309	129,899	-0-	972,208	938,933
Total Utility Plant	\$21,239,251	\$1,640,346	\$22,674,192	\$ 9,383,135	\$ 629,135	\$ 205,405	\$ 9,806,865	\$12,867,327

See Auditor's Opinion

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TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
FINANCIAL STATEMENTS
FOR THE YEARS ENDED
DECEMBER 31, 1983 AND 1982

TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
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FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

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THOMAS J. BYRON, JR., P.A.
RONALD E. MOILANEN, C.P.A.
RICHARD G. NELSON, C.P.A.

WAYSIDE SQUARE
801 MAIN STREET - P.O. BOX 8
CONCORD, MASSACHUSETTS 01742

February 9, 1984

Trustees of the Town of Reading
Municipal Light Department
Employees' Retirement Trust
25 Haven Street
Reading, MA 01867

We have examined the balance sheets of the Town of Reading, Massachusetts - Municipal Light Department Employees' Retirement Trust - as of December 31, 1983 and 1982, and the related statements of changes in financial position for the years then ended. Our examination was made in accordance with generally accepted auditing standards, and included such other tests and auditing procedures, as we considered necessary in the circumstances.

In our opinion, the accompanying balance sheets and the related statements of changes in financial position present fairly the financial position of the Town of Reading, Massachusetts - Municipal Light Department Employee's Retirement Trust - as of December 31, 1983 and 1982, and the changes in its financial position for the years then ended in conformity with generally accepted accounting principles applied on a consistent basis, after giving retroactive effect to the change, with which we concur, in the basis on which plan investments are reported as described in Note D to the financial statements.

BYRON, MOILANEN & NELSON, P. C.

Richard G. Nelson, CPA

RGN:tb

TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
BALANCE SHEET
AS OF DECEMBER 31, 1983 AND 1982

ASSETS

	<u>1983</u>	<u>1982</u>
<u>Cash</u> (Schedule A-1)	\$ 734,866	\$ 661,161
<u>Securities</u> (Schedule A-2)	2,931,930	2,618,209
<u>Accrued interest receivable</u>	<u>44,631</u>	<u>40,746</u>
<u>Total Assets</u>	<u>3,711,427</u>	<u>\$3,320,116</u>

CORPUS

	<u>1983</u>	<u>1982</u>
<u>Total Reserves Held for the Payment of Benefits</u>	<u>\$3,711,427</u>	<u>\$3,320,116</u>

The accompanying notes are an integral part of the financial statements

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TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
SCHEDULE OF TERM CERTIFICATES
AS OF DECEMBER 31, 1983 AND 1982

<u>Certificate Number</u>	<u>Annual Rate Of Interest</u>	<u>Maturity Date</u>	<u>1983</u>	<u>1982</u>
South Boston Savings Bank				
1-9-000867	9.50%	January 31, 1984	\$ 734,866	
1-9-000867	12.00%	January 15, 1983	<u> </u>	<u>\$ 661,161</u>
<u>Total Term Certificates, December 31</u>			<u>\$ 734,866</u>	<u>\$ 661,161</u>

The accompanying notes are an integral part of the financial statements

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TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
SCHEDULE OF SECURITIES
AS OF DECEMBER 31, 1983 AND 1982

	<u>1983</u>	<u>1982</u>
<u>Investments At Fair Market Value</u>		
Federal Land Bank Bonds (Amortized cost of \$ -0- in 1983 and \$149,975 in 1982)	\$ -0-	\$ 147,300
Federal National Mortgage Association Bonds (Amortized cost of \$1,024,196 in 1983 and \$1,023,840 in 1982)	986,200	992,470
Government National Mortgage Association Bonds (Amortized cost of \$343,868 in 1983 and \$358,909 in 1982)	276,220	299,917
United States Treasury Bonds (Amortized cost of \$1,574,696 in 1983 and \$1,025,909 in 1982)	<u>1,669,510</u>	<u>1,178,522</u>
<u>Total Securities</u>	<u>\$2,931,930</u>	<u>\$2,618,209</u>

The accompanying notes are an integral part of the financial statements

Page 4 of 7 Pages

TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
STATEMENT OF CHANGES IN FINANCIAL POSITION
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

	Year Ended December 31,	
	<u>1983</u>	<u>1982</u>
<u>Additions</u>		
Contributions from Town of Reading -		
Municipal Light Department	\$ 393,000	\$ 420,000
Interest income	<u>380,554</u>	<u>319,900</u>
<u>Total</u>	773,554	739,900
Less: Retirement Benefits Paid	<u>308,928</u>	<u>250,673</u>
<u>Net Additions</u>	464,626	489,227
Net appreciation (depreciation) in the fair market value of investments	(73,315)	381,605
Reserves held for the payment of benefits, January 1,	<u>3,320,116</u>	<u>2,449,284</u>
Reserves held for the payment of benefits, December 31,	<u>\$ 3,711,427</u>	<u>\$ 3,320,116</u>

The accompanying notes are an integral part of the financial statements

Page 5 of 7 Pages

TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

Note A. General

The Trust was established on December 30, 1966 by the Municipal Light Board of the Town of Reading pursuant to Chapter 164 of the General Laws of the Commonwealth of Massachusetts.

The Trust constitutes the principal instrument of a plan established by the Municipal Light Board for the purpose of funding currently and on a level basis, from the Department's operating and maintenance account, the annual contributions required by the Town of Reading Contributory Retirement System so that there shall be reflected annually on the Department's books of account the actual current liability for its employees.

In accordance with Statement No. 35 of the Financial Accounting Standards Board, the plan investments are presented at their fair value at the reporting date, which was determined by reference to respective market prices.

Note B. Plan Contributions

Contributions to the Retirement Trust are based on independent actuarial valuations using an aggregate cost method in which all plan liabilities are funded by normal cost payments and under which method there is no separate stated liability for past service costs. An assumed rate of return of 7% in investment earnings and an assumed rate of increase of 6% in salaries, including cost of living and merit raises, are employed for both years. The average retirement ages assumed are age 60 for men and 65 for women.

The contributions from the Municipal Light Department to the Trust were \$393,000 in 1983 and \$420,000 in 1982.

Note C. Payment of Benefits

Payments made from the Trust to the Town of Reading for retirement benefits paid amounted to \$308,928 in 1983 and \$250,673 in 1982.

TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 1983 AND 1982

Note D. Change in Accounting

Plans that provide benefits for the employees of state or local governments are subject to the provisions of Statement No. 35 of the Financial Accounting Standards Board, which for plan years beginning after June 15, 1982 requires that plan investments be reported at fair market value. Financial statements of prior plan years presented are required to be restated to comply with the provisions of the Statement.

In order to conform with Statement No. 35, the year 1982 was restated to reflect the change in the reporting of plan investments from the cost basis to that of fair market value.

The effect of the change on Total Reserves Held for the Payment of Benefits in 1982 is shown as follows:

Total Reserves Held for the Payment of Benefits	<u>1982</u>
As previously reported	\$ 3,260,540
Effect of change in the reporting of plan investments	<u>59,576</u>
As restated	<u>\$ 3,320,116</u>

ANNUAL REPORT

of

THE SCHOOL COMMITTEE

of

the Town of

Reading, Massachusetts

For the year ending

DECEMBER 31, 1983

SCHOOL COMMITTEE

Mr. Richard H. Coco, Chairman 4 Fremont Street	Term expires 1986
Mrs. Barbara B. Philbrick, Vice Chairman 75 Lowell Street	Term expires 1984
Mr. Clifford D. Allen 42 Bay State Road	Term expires 1984
Mr. W. Bruce MacDonald 67 Prospect Street	Term expires 1984
Mr. Eugene R. Nigro 64 County Road	Term expires 1985
Mr. Stanley M. Nissen 24 Lisa Lane	Term expires 1986

ADMINISTRATIVE OFFICE

Superintendent of Schools	
Dr. Robert S. Wells	19 Oak Street

Assistant Superintendents

Dr. Robert J. Munnelly, Instruction and Personnel	40 Winter Street Nahant, Mass.
Mr. Ronald A. Winslow, Business	44 Oak Ridge Road

SCHOOL COMMITTEE OFFICE

34 Gould Street

Office Hours - Monday through Friday 8:00 a.m. to 4:30 p.m.

To the Citizens of Reading:

During 1983 the Reading School Committee acted on a variety of issues, including the restructuring of the Reading School System - to include a middle school (grades 6, 7, and 8), the closing of the Pearl Street School - due to a continuing decline in total enrollment, the study of a gifted and talented program, and a re-view of the educational curriculum at the High School, Junior High Schools and Elementary Schools. This latter effort resulted in part from the national report on the state of education in America by Secretary of Education T. H. Bell, entitled, "A Nation at Risk."

Early in 1983 the Committee unanimously voted to accept the Superintendent's recommendations and restructure the Reading School System to include a Middle School. This decision was partially influenced by the declining student population. Furthermore, combining youngsters in grades 6 through 8 in a single facility offered certain educational advantages. As part of the Middle School vote, the Committee also voted to close the Pearl Street School in June 1984.

The Middle School Advisory Committee, made up of administrators, teachers and citizens, made its report to the School Committee, outlining recommendations for curriculum changes and additions. These included expanded educational opportunities for sixth grade students, the addition of Spanish as a foreign language, and the addition of a full semester computer course for eighth graders. The recommendations were accepted without major revision.

The closing of the Pearl Street School required the Committee to realign Reading's school districts to better balance the number of students in each of the remaining elementary schools. School bussing policy for sixth graders was also modified to make it identical with that presently in effect for seventh and eighth grade students. The redistricting plan had the support of parents and School PTA/PTO Groups who were given an opportunity to review and comment on it.

In August, Committeeman Michael L. Garroway announced his resignation from the School Committee to accept a new position in New Hampshire. At a joint meeting of the Selectmen and remaining five members of the School Committee, W. Bruce MacDonald, a former member of the Committee, was appointed to fill the vacancy until the Spring elections.

Under the leadership of Eugene Nigro, the Committee completed an extensive review and updating of its various policies and regulations.

Reading Memorial High School received accreditation by the New England Association of Schools and Colleges for another five years through 1988 after an extensive self-evaluation and an on-site visit by a team of area administrators, teachers and specialists.

Labor negotiations continued to occupy much of the Committee's energy. During 1983, negotiations were successfully completed with the Principals Association, the Cafeteria Employees Group and the Clerks and Secretaries Unit. The Teacher Aides also voted to organize as a separate unit under the Massachusetts Teachers Association (MTA). Negotiations were also started with the Reading Teachers Association with respect to the teaching staff contract.

The Committee set as its primary goal for the 1983-1984 school year the evaluation and study of the educational standards and achievements of the Reading School System. In pursuit of this goal, the Committee heard reports from the Principals of Reading Memorial High School, the Junior High Schools and the Elementary Schools. Curriculum reports were also heard and accepted on: Reading, Business Education, Computer Literacy and Fine Arts.

Two of Reading's school programs were singled out for noteworthy mention in a Massachusetts Department of Education publication, "Resources for Schools." These programs are "Dimensions," and "735 Peer Leader Program for Alcohol, Drug and Smoking Prevention.

Respectfully submitted,

Richard H. Coco, Chairman
Barbara B. Philbrick, Vice Chairman
Clifford D. Allen
W. Bruce MacDonald
Eugene R. Nigro
Stanley M. Nissen

To the School Committee and Citizens of Reading:

There has been a heightened interest in education throughout our nation in recent months. This concern reached a climax with the publication, "A Nation at Risk," a study conducted by a National Commission on Excellence in Education. Some other reports, prepared by prestigious committees, were made public, all of which called for sweeping reforms in U. S. education.

The basic concerns contained in these reports focused on the need for more vigorous programs being provided to students, and that significantly more time should be devoted to English, mathematics, science, social studies and computer science.

The reports call for high school graduation requirements to be strengthened and non-essential courses eliminated. Overall there is a call for a more intense and productive academic experience for the youth of our land.

A majority of the reports call for a significantly longer school year and a longer school day. One report suggests that a school year in the range of 200 to 220 days be mandated by state legislatures. Some states have already initiated plans for a longer school year.

Other recommendations suggest that teaching should be made a more rewarding and respected profession, and that teacher preparation be improved. There seems to be agreement among the experts for a salary structure that distinguishes among the beginning teacher, experienced teacher, and the master teacher.

Most of these reports recognized that additional fiscal support would be necessary to carry out many of the reforms that are being recommended. However, there was no consensus as to whether this support should come from the federal, state, or local government.

Interestingly enough, Massachusetts, a state that for years has legislated costly programs for towns and cities to support, now recognizes the financial plight of these communities living under a tax cap and realizes that only very limited, non-economic, educational improvements will be possible at the local level unless a significant increase of state funds becomes available.

Debate is now raging at the highest levels of our State Government - the Governor's Office, Legislature, State Department of Education - as to specific recommendations for revitalizing education in Massachusetts. Whatever the outcome, the most sweeping reforms since the Willis-Harrington Report of 1965 are expected.

The two most significant issues that emerge from the various Massachusetts recommendations are those of finance and control. There is a move to substantially increase the State's share of the cost of education. Most educators and municipal officials see this as a welcome relief from the constraints of Proposition 2½.

The other issue - control of our schools - appears more subtle until one becomes aware that the reforms call for the local school systems to get approval from the State for all aspects of the curriculum, and that the State will become the accrediting agent of our schools and, as such, will influence class size, teacher evaluation methods, school conduct codes, extracurricular programming and capital improvements.

The Governor's concluding paragraph in the Blue Ribbon Educational Study, "Statement on Educational Remorm in Massachusetts," is not so subtle. It states, "Our plan would substantially increase the responsibility and authority of the State Board of Education."

The question is - once we complete this Statewide effort of equalizing, standardizing and homogenizing under the guise of equality, will "equal" for Reading be better or will it be worse?

Respectfully submitted,

Robert S. Wells, Ed.D.
Superintendent of Schools

The enrollment of the Public Schools as of October 1, 1983, was 4,160. In addition, there were 65 students from Reading enrolled in grades 9 through 12 at Austin Preparatory School for Boys, making the total school population in Reading as of October 1, 1983, 4,225. There were also 110 boys and girls enrolled in Grades 9 through 12 at the North-east Metropolitan Regional Vocational School.

ENROLLMENT STATISTICS

Six-Year Summary of Public School Enrollment

<u>Grade</u>	1978	1979	1980	1981	1982	1983
K.....	241	260	274	227	242	245
1.....	324	266	264	292	254	278
2.....	381	321	266	260	294	254
3.....	400	375	319	269	265	291
4.....	409	407	371	315	269	265
5.....	414	419	411	364	313	269
6.....	436	418	419	401	366	317
7.....	461	433	415	424	396	364
8.....	476	457	426	407	417	391
9.....	438	407	399	360	346	356
10.....	463	422	404	410	351	337
11.....	407	450	415	395	407	370
12.....	426	393	441	396	368	363
Special Needs..	58	60	66	72	68	60
	<hr/> 5334	<hr/> 5088	<hr/> 4890	<hr/> 4592	<hr/> 4356	<hr/> 4160

STAFF

The people listed below are serving the Reading Public Schools in the following capacities for the school year 1983-84:

Administration and Specialists

Central Office	3	
Principals and Assistants at R.M.H.S.	10	
Pupil Personnel Director	1	
Directors - full-time	5	
part-time (1)	.6	
Guidance Counselors	11	
Special Education Teachers & Psychologist	21	
FOCUS Program Teachers & Coordinator	3	
Physical Education Teachers - full-time	12	
part-time (2)	.8	
	.5	
Music Teachers	7	
Art Teachers	7	
Library/Media Specialists	9	
Audio/Visual Specialist	1	
Reading Teachers	8	99.9

Classroom Teachers

Reading Memorial High School	77.4	
Coolidge Junior High School	22	
Parker Junior High School	22	
Alice M. Barrows School	13	
Birch Meadow School	16	
Joshua Eaton School	17	
J. Warren Killam School	18.5	
Pearl Street School	17	202.9

Health Department

Nurses	3	
School Physician	1	

Secretarial/Clerical & Data Processing

Custodians	38	
Cafeteria (including Supervisor & Van Driver)	38	
Teacher Aides - part-time	44	
Grounds Safety Aide - part-time	1	
Perceptually Handicapped Tutors - part-time	6	156

The following are paid under Federal or State Grants:

Special Education Liaison under Title I, 89-313	.5	
METCO Coordinator and Academic Instructor	2	
Guidance/Psychologists under P.L. 94-142	2	
Social Worker/Adjustment Counselor under P.L. 94-142	1	
Adaptive Physical Education Teacher under P.L.89-313	.5	
Instructional Learning Assistants under P.L. 94-142	11	
Chapter I Teachers - part-time	8	
Chapter I Office Staff - part-time	1	
E.S.L. Teachers - part-time	4	
SEEM Out-of-town Aides - part-time	3	
METCO Bus Aides	2	35

ANNUAL REPORT
of the Departments and Schools of the
Reading Public Schools

This is the fifth consolidated report of the various departments and schools which make up the Reading Public Schools.

Carrying out a comprehensive educational program for 4100 students is the major responsibility of the School Department. A staff of 284 teachers joined by a cadre of principals, custodians, teacher aides, tutors, cafeteria workers, and secretaries meet with students for seven hours or so each day for 182 days per year. A budget of 11 million dollars has been appropriated by the Town of Reading for support of this effort.

The outcomes of this massive program are positive. Indicators of the success of this collaboration between students, teachers, parents and community are found in the results of the third annual administration of Basic Skills Improvement Tests. Students were given tests in Reading, Writing and Math in the Spring of 1983 at three grade levels.

	<u>Grade 3</u>	<u>Grade 6</u>	<u>Grade 8</u>
Reading			
Passed	97%	96%	91%
Failed	3%	4%	9%
Writing			
Passed	96%	98%	93%
Failed	4%	2%	7%
Math			
Passed	98%	95%	97%
Failed	2%	5%	3%

The faculties of the schools are pleased. High School Assistant Principal Maureen Zolubos, who helped in the testing effort, explained to the School Committee that "most 8th graders have demonstrated that they already have attained the adult standard of minimum literacy in the four skill areas." Mrs. Zolubos told the Committee that Reading Memorial High School will focus attention on basic skills development of the remaining students during their four years of high school.

NEASC EVALUATION

The voluntary 10-year evaluation of Reading Memorial High School for accreditation was completed by representatives of the New England Association of Schools and Colleges in April, 1983. Prior to the actual team visit, the staff had engaged in a comprehensive 18-month self-evaluation.

The conclusions of the NEASC were, in the main, very favorable. The quality of the school's staff, curriculum and atmosphere, the cohesiveness of the student body and its rapport with staff and administration, and the condition of the plant were especially commended.

The NEASC's 46-page report included not only commendations but numerous recommendations which must be addressed by the school's staff within the next two and five years respectively. This report is available to citizens at the Reading Public Library.

This experience allows the RMHS staff to continue its ongoing process of improvement according to NEASC guidelines.

PEER TUTORING PROGRAM

Under the direction of Dr. Allan Alson, a cadre of 80 honor students has volunteered to tutor fellow students seeking help in the various disciplines. The highly successful program of students helping students has resulted in a better understanding of:

1. service to others
2. subject matter

EARLY COLLEGE ADMISSIONS

The Guidance Department has adopted a much more aggressive policy of urging honor students to apply for early admission to college. By direct communication with various colleges, counsellors have helped interested students make application and receive acceptance early in the year. The first results have been gratifying.

EVALUATIONS OF CURRICULUM

Continuing the schedule of evaluations of curriculum, during this year the School Committee received reports on the status of the Physical Education Program in the Reading Public Schools; an overview of the Business Education Department was presented at which a comparison of the changes in business equipment was stressed; and an updated report of the Reading Department was presented by the Director of Reading. All three reports stressed the positive aspects of the programs and were well received by the School Committee.

THE ARTS

Reading Memorial High School was notified of the following honors: two students were selected by the Massachusetts Lions All-State Band to play in its annual May performance; three students were chosen to play in recitals by the Northeast District Band and two students were chosen to sing in performances by the Northeast District Chorus; and three students were awarded full scholarships at the annual Phillips Academy Weekend in Andover.

Three students became semi-finalists in the annual "Boston Globe" Scholastic Art competition.

In 1983-84 the Reading Schools' Art Department expanded its collaborations with area museums and visiting artists. A grant of \$10,400 from the Massachusetts Council on the Arts and Humanities extended the 4-year old program with the Peabody Museum of Salem, "New England Voyagers," from its base in the elementary schools to the junior and senior high schools. Two grants of \$500 from the Reading Arts Lottery Council brought artists-in-residence to work with students for extended periods at the high school level.

At Pearl Street School, Art Department staff members coordinated, with the Media Specialist, the publication of a book of student art and writing. Reading students showed art work extensively in the community, and participated in statewide exhibitions for Youth Art Month, the Conference of School Superintendents and School Committees, and the Boston Globe Scholastic Art Awards program.

In contemporary public education bands have become increasingly important as showpieces for the schools, particularly at such events as football games, parades, and other activities which feature the marching as well as the playing abilities of the group. Through the hiring of a new director who has experience in this type of band, as well as a commitment on the part of the school administration for support, the band has achieved an improved image in the public eye. The awarding of a grant from the Massachusetts Council on the Arts and Humanities enabled the Music Department to provide specific assistance to the percussion section of the band through the hiring of a specialist in this area.

SUMMER SCHOOL

Over 340 students shared the benefits gained by participating in one or more of the variety of learning opportunities offered by Reading's summer school.

Once again a review and practice program which was designed to help selected students maintain skill levels in math and reading was conducted. Invitations to this cost-free program were extended through the elementary schools.

For high school students, the program offered three low-cost courses for make-up credit -- Algebra I Review, Language Arts Review, and Directed Reading and Writing. Successful completion of these courses enables a student to go on to higher levels of Math and/or English.

A Summer Exploration, the part of Reading's summer program that offers enrichment experiences, was extremely popular and successful. The course list included: Personal Typing, The Nature of Biology, Math Enrichment, The Music Workshop, and Computers for Young People.

The program, with the exception of the Basic Skills Summer Maintenance Courses, was financed through tuition charges and was self-supporting.

PREPARING FOR A TRANSITION TO MIDDLE SCHOOLS

A significant activity on the part of the staff of the Reading Public Schools relates to the preparation for the opening of middle schools in September of 1984. As part of this process, the faculty at Pearl Street School has been readying for a reassignment of its pupils to the other four elementary schools. Pearl Street School will close its doors as an elementary school in June of 1984.

As might be expected, preparation for Middle School and the addition of the sixth grade have dominated the year for the staffs at Parker and Coolidge.

Extensive meetings, committee work, and training sessions have been conducted and all activities are going well. Orientation programs for incoming students and parents are being developed to make the transition easier for everyone.

There will be a number of curricular changes for all students next year. Spanish will be offered to eighth graders for the first time. There will also be an increase in Reading for seventh grade and Science for eighth grade students. Sixth grade students will have access to Science labs as well as additional time allocated to the subject. They will also spend time in the different Practical Arts laboratories, in addition to the Art and Music facilities.

COMPUTER EDUCATION

A faculty study of computer education covering the elementary and middle schools was completed and presented to Supt. Wells and the Reading School Committee

At the Middle School level, a computer lab will be established and students in each grade are scheduled to receive a significant amount of required instruction. Much planning has been going on and we expect computer instruction to become an important part of our program.

As part of an on-going effort to introduce computer literacy at the elementary level, system-wide workshops were conducted during the 1983 school year for all 5th and 6th grade teachers. The teachers were instructed in the use of LOGO - a high level computer language created for use with children. Classrooms were equipped with Apple IIe microcomputers and both teachers and students have been sharpening their computer skills by using this new programming language.

Additionally, while LOGO instruction was taking place an on-going review of quality software was being undertaken to select activities for piloting and teacher documentation. It is expected

that an examination of these efforts will result in a sequence of activities that will become common experiences for all children.

A survey of the professional development of the staff of the Reading Public Schools concerning computer education taken this fall showed that over 1/3 of the teachers (35%) have had extended coursework in computers; about 1/3 have had introductory and skill building workshops; only one-third are unacquainted with computers.

STAFF DEVELOPMENT - Writing

A large number of elementary teachers participated in staff development activities to increase their skills in the teaching of writing. In addition to courses taken at local colleges, two staff development activities were sponsored by the school system.

Thirty teachers met in a workshop lead by writing consultants who helped them become more familiar with the writing process. Through discussion of classroom experiences, by exploring techniques of teaching writing, and by participating in the schools in the writing process, our teachers gained new insight into ways of improving writing in Reading.

Consultant Mara Casey was the leader of a workshop which guided teachers through a study of the writing process by first helping them improve their own writing. In addition, the workshop held at the Joshua Eaton School, examined the latest research on writing and practical approaches to teaching it.

SCIENCE SEMINAR FOR OUTSTANDING HIGH SCHOOL SCIENCE TEACHERS

Three RMHS science teachers, Philip Blum, Leo Kenney and Kevin Zenewicz, were chosen among a select group of sixty as Boston University Science Fellows. On the basis of their academic background and experience in instructing science, the teachers have participated in a year-long seminar series with outstanding college professors and have made a commitment to share their new experiences and knowledge gained with their colleagues for the ultimate benefit of this high school's science students.

SCHOOL ENTRANCE REQUIREMENTS

To be eligible for admission to the Reading Public Schools a child must have reached the age of four years and eight months on or before August 31 of the entering year. Under no circumstances will children younger than 4 years 8 months be admitted.

Under laws of the Commonwealth, each child shall attend school beginning in September of the Calendar year in which he attains the age of six.

Children entering a public school for the first time will be assigned either to kindergarten or first grade by the building principal after a thorough consideration of pre-school registration information. Registration is normally held in the early spring of each year.

Upon entering school each child is required to present a birth certificate. Certificate of vaccination is no longer required.

"NO SCHOOL" SIGNALS

"No School" will be announced over Radio Stations WBZ, WHDH, WEEI, WRKO, WEZE, WHUE, and Channel 3 on Cable TV - between 6:45 a. m. and 7:30 a. m.

Please do not phone the Police or school officials.

It is the policy in Reading to have school on all scheduled days and for parents to decide when conditions are such that it would be unwise for their child to attend. However, when travel conditions are such that buses cannot run or the school yards cannot be opened, or other extraordinary conditions exist, school may be cancelled for all schools or for the elementary grades only. This decision will be made by the Superintendent of Schools.

RETIREMENTS

Teaching Staff

Mrs. Mary E. Boghossian	Grade 2
Pearl Street School	
September 1956 - June 1983	
Mr. Walter T. Cahill	English
Reading Memorial High School	
September 1960 - June 1983	
Miss Dorothy L. Conron	Grade 2
Birch Meadow School	
September 1976 - June 1983	
Lowell Street School	
September 1953 - June 1976	
Miss Helen M. Hart	Guidance Department Head
Reading Memorial High School	
September 1957 - June 1983	
Miss E. Jane Reed	Business Education Department Head
Reading Memorial High School	
September 1958 - June 1983	
Mr. Frank E. Tuxbury, Jr.	Mathematics
A.W. Coolidge Jr. High School	
September 1961 - June 1983	

Secretarial Staff

Mrs. Thelma Moran	Pupil Personnel Office
August 5, 1974 - August 26, 1983	
Mrs. Virginia McC. Tacy	Superintendent's Office
May 4, 1964 - November 30, 1983	
Mrs. Dorothy L. Wardrope	Joshua Eaton School
August 29, 1949 - September 2, 1983	

Custodial/Maintenance Staff

Mr. Paul K. Crooker	Pearl Street School
May 22, 1972 - March 1, 1983	
Mr. Eugene W. Pendergast	Supervisor of Maintenance
January 23, 1961 - July 29, 1983	
Mr. Joseph Ruderman	Various
September 14, 1970 - February 18, 1983	
Mr. Walter C. Webb	Reading Memorial High School
July 12, 1971 - July 25, 1983	

Leaves of Absence

Education/Personal

Mrs. Gail M. Amiralian	J. Warren Killam School	Grade 5/6
Mrs. Paula F. Beaulieu	Pearl Street School	Grade 5
Mrs. Marian Carlyle (extension)	J. Warren Killam School	Kindergarten
Ms. Susan Colucci	Pearl Street School	Kindergarten
Mrs. Rosalyn Epstein	Reading Memorial High School	Guidance
Mrs. Diana Levy King	J. Warren Killam School	Guidance/Psychologist
Mr. Ronald C. Morrison	A. W. Coolidge Jr. High School	Science

Maternity/Child-rearing

Mrs. Claire Bitinas	Pearl Street School	Grade 3
Mrs. Sharon Checraallah (extension)	Birch Meadow School	SEEM L.D.
Mrs. Tina Peach	J. Warren Killam School	Grade 2
Mrs. Rose Silver (extension)	Birch Meadow School	Speech/Language
Mrs. Louise Ward (extension)	Joshua Eaton School	Speech/Language

CHANGES IN PERSONNEL

Resignations

Reading Memorial High School

Mrs. Cheryl A. Billings		Music
Mr. Peter A. Clarke	On Recall Status	Social Studies
Mrs. Mary Ellen Lepionka		Social Studies
Ms. Maureen McCabe (4/1/83 from LOA)		Spanish
Mr. Scott W. McGrath		Industrial Arts
Mr. Michael McGuire		Physics
Mrs. Annette D. Varnier (11/4/83)		FOCUS English
Ms. Mary Jane Weinstein		FOCUS Math

Arthur W. Coolidge Junior High School

Miss Deborah DiVito		French
Mrs. Donna-Kay Sullivan	Special Education Resource Room	

Walter S. Parker Junior High School

Miss Rosemary McKenna (1/7/83 from LOA)	Physical Education
Mr. John F. Splaine	Industrial Arts

Alice M. Barrows School

Ms. Laurie D. Talbot	Pt. time Instrumental Music
Miss Efrosine Yeannakopoulos	Grade 4

Birch Meadow School

Mrs. Deborah Zitola (3/16/83 from LOA)	Grade 1
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Joshua Eaton School

Mrs. Dawn Hoskin	Speech/Language
Mrs. Doris Parry	Grade 2

J. Warren Killam School

Ms. Pauline Cynkus (3/24/83 from LOA)	SEEM L.D.
Mrs. Lesley K. Hardy	Grade 5/6

Pearl Street School

Mr. Harold B. Elder, Jr.	Grade 5
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Appointments

Reading Memorial High School

Mr. David Bunten, B.M.	Music
Mr. Warren Hopkins, B.S.,M.Ed.	Business Education
Miss Lisa Murray, B.A.	Social Studies
Mrs. Annette Varnier, B.A.	FOCUS English
Mrs. Eleanor Withe, B.A.	Physics

Arthur W. Coolidge Junior High School

Ms. Paula DiTullio, B.A.,M.Ed.	Foreign Language
Dr. Roberta Leiter, B.S.,M.Ed.,Ed.D.	Spec. Ed. Resource Room

Walter S. Parker Junior High School

Mr. John Cliffe, B.S.	Industrial Arts
Mr. John F. Splaine, B.A.,M.Ed. (1/3/83)	Industrial Arts
Mrs. Janet Trevor, B.A.	English

Alice M. Barrows School

Mrs. Nancy Cleary, B.S.	Grade 4
Mr. Edward Jack, B.M.E.,M.M.E.,M.M.	Pt. time Instrumental Music

Birch Meadow School

Mrs. Karen Harvey, B.S.	Grade 2
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Joshua Eaton School

Mrs. Cynthia Jamison, B.S.,M.Ed.	Grade 1
Mrs. Kathleen Zingg, B.S.	Speech/Language

J. Warren Killam School

Mrs. Maryanne Dechayne, B.S.,M.Ed.	Grade 2
Mrs. Kathleen Dolan, B.S.	½ time Kindergarten
Ms. Diane Ketlak, B.A.,M.A.	Guidance/Psychologist
Mrs. Barbara Surabian, B.A.,M.Ed.	Grade 6
Mrs. Kathryn Tildsley, B.S.,M.Ed.	Grade 5

Pearl Street School

Mrs. Pauline Harootian, B.S.	Grade 2
Miss Laura Nash, B.A.,M.Ed.	Grade 5
Mr. Nicholas Quaratiello, B.S.,M.Ed.	Grade 5
Mrs. Susan Wood, B.S.	Grade 3

REPORT OF THE BOARD OF ASSESSORS

January 1, 1983

ASSESSED VALUATION

Residential	\$ 556,857,000
Open Space	793,200
Commercial	59,029,500
Industrial	12,192,400
Personal Property	<u>9,707,200</u>

TOTAL ASSESSMENTS \$ 638,579,300

AMOUNT TO BE RAISED

Appropriated for Town Purposes	\$ 25,166,163.58
To be paid for State & County tax	1,110,800.00
Overlay	<u>535,235.82</u>

TOTAL EXPENDITURES \$ 26,812,199.40

INCOME

Estimated Receipts - Cherry Sheet	\$ 4,433,102.00
Estimated REceipts - Local	4,374,800.00
Overestimates - 1982 Cherry Sheet	18,745.00
Available Funds	<u>3,394,015.40</u>

TOTAL RECEIPTS \$ 12,220,662.40

NET AMOUNT TO BE RAISED BY TAXATION \$ 14,591,537.00

<u>Amount to be raised</u>	<u>\$ 14,591,537</u>	= \$22.85 per thousand valuation
<u>Valuation</u>	<u>\$638,579,300</u>	

Actual Commitments for 1983

1983 Real Estate	\$ 14,363,489.43
1983 Personal Property	221,805.95
1983 Farm Animal Excise	35.00
1982 Motor Vehicle Excise	16,172.23
1983 Motor Vehicle Excise	658,053.13
Sewer Frontage	29,085.40
Sewer House Connection	29,776.80
Sidewalk & Curbing	825.58
Street	6,549.34
Water Mains	369.84
Water Liens	152,429.09
Sewer Rentals	62,507.26
Municipal Light Liens	420.37
	<hr/>
TOTAL	\$ 15,541,519.44

Following is a list of Real Estate Tax Abatements granted by the Board of Assessors in the year 1983, in compliance with Article XIII, Section 5 of the By-Laws of the Town of Reading.

FY 1983 Valuations	
United Church Homes, Bay State Rd.	\$ 69.78
United Church Homes, " " "	300.05
Walter, Steven M., 38 Harvard St.	227.48
Goodoak, Robert D., 15 Evergreen	186.08
Hickman, Ernest S. etux, 120 Pearl St.	48.85
Resca, Frederick J., 31 Latham Ln.	351.23
Mall, Nadine, 54 Fairview Ave.	58.15
Foxon, Thomas P., 230 Walnut St.	134.91
Higgott, Henry A., 533 Summer Ave.	581.50
Stembridge, Ruth M., 341 Summer Ave.	239.58
Stempeck, John W., 26 Virginia Rd.	232.60
Ward, Leo P., 15 Kingston St.	93.04
Nigro, Eugene A., off County Rd.	179.10
Saltalamacchia, Anthony, 51 Berkeley St.	232.60
Smith, Kenneth B., 292 West St.	234.93
Abell, Harold, Bay State Rd.	353.55
Bavuso, Anthony Jr., 78 Riverside	232.60
Coronis, J., 5 Summer Ave.	232.60
Morley, Thomas J., 17 Echo Ave.	353.55
Pack, John G., 18 Gleason Rd.	46.52
Williams, Charles J., 12 Manning St.	458.22
Brandt Dev. Corp., 113-1 Longfellow Rd.	93.04
" " " 113-2 " "	97.69
Bonnano, Nicholas, 283 Grove St.	58.15
Hagstrom, William R., 20 West Hill Cir.	132.58
Sciortino, Stephen, 166 Grove St.	232.60
Hunsaker, Teddy W., 8 Margaret Rd.	46.52
Maroney, David, 65 Oak St.	360.53
Pizzotti, Stephen J., 17 Riverside	400.07
Poock, Barbara, 134 South St.	67.45
Acquaviva, James A., 24 Barbara Ln.	379.13
Barletta, Pasquale, 28 Fox Run Lane	102.34
Eramo, Stephen, 66 Colburn Rd.	348.90
Commito, David, 21 Woodward	60.48
Milano, John R. Tr., 172 Main St.	930.40
Boucher, Daniel F., 246 Charles St.	97.69

Trites, Stephen M., 11 Pierce St.	\$	307.03
Levine, George J., Tr., 72 Linden St.		339.60
Smith, Kenneth B., etux, 292 West St.		81.41
Bonnano, Nicholas, etal, 283 Grove St.		46.52
Shactman, Alan J., 172-174 Haven St.		581.50
Nigro, Eugene R., 36 Woburn St.		2,721.42

FY 1982 Valuations

Nigro, Eugene, 36 Woburn St.	2,691.00
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Respectfully submitted,

BOARD OF ASSESSORS

William E. Locke, Chairman
Robert I. Nordstrand
Michael T. Sullivan

ANNUAL REPORT OF THE READING PUBLIC LIBRARY

FOR THE YEAR ENDED DECEMBER 31, 1983

It seems like only yesterday that 155 Town Meeting Members rose in approval of the motion to convert the old Highland School building into a new public library. Last year's enthusiastic planning and careful design have become this year's paint, plaster, and mechanical systems. And the Reading Public Library is finally emerging from all those late-night meetings, last-minute changes, and the continued generosity of many Reading families and organizations.

Enthusiasm for the project didn't stop -- or even peak -- on Town Meeting floor; in a sense, it just began there. The centerpiece of the Library's 1983 must be the Friends of the Library Community Gifts Program. In partnership with the National Endowment for the Humanities, the Friends have raised \$60,000 to furnish and equip our new quarters. Community response to the Gifts Program has been warm and very generous. Reading families have joined civic organizations and local businesses in making a good library a truly great one, and helping to ensure a strong and responsive library program for Reading's next generation.

As the building nears completion, we face the prodigious task of moving. "How do you move a library?" is a question that challenged the entire community. In response, the library created READING PUBLIC LIBRARY: ON THE MOVE, an all-volunteer effort to move the Library into its new Middlesex Avenue location. Move-committee leaders Sally McDonald, Elaine Singleton and Fred Friedman collected boxes (2200 of them!), coordinated volunteers and staff, and arranged for transportation and refreshments. In the spirit of early American roof raisings, quilting bees and pot-luck suppers, over 600 community members from elementary school children to senior citizens have offered their time and boundless energy. Today's youngsters will remember this community-wide labor of love just as many grandparents remember the building of Memorial Park in 1918.

With a \$30,000 Library Services and Construction Act grant plus funds appropriated by the Town in November, 1982, the Library began automating the book circulating system. Thanks to the tireless data-inputting efforts of our staff (they have become computer terminal operators, furniture movers, grant writers, fund raisers, and librarians), progress thus far has exceeded our expectations. We hope to be "on-line" by Spring, 1984. We are already taking advantage of our network participation by providing Reading library users next-day access to the network "collection." In the years ahead we hope to add a completely automated catalog that will allow library users to browse computer display terminals as they now do the card catalog. The new Library has been fully wired for this eventual expansion.

Our Community Information Service continues to thrive, living up to the promise of its promotional brochure, which won the Massachusetts Library Association's 1983 Public Relations Award. More than 18 thousand times this year people stopped in or telephoned with questions that ranged from the personal--"How do you go about buying a personal computer?"--to the practical--

"Can you put me in touch with a local baby sitter?" The department produced two very well-received publications, "The Twelve Information Days of Christmas" and "What to do With Children During the Summer." Two new publications in cooperation with the Department of Health and the Council on Aging are scheduled for 1984. Working toward expanded cooperation with other Town departments, the Information staff has continued its program of research methods instruction at both the junior and senior high schools.

In June the call went out from the Children's Library: "Line up Campers, line up and sign up for Camp Needareadabook." Only the soggy sleeping bags, burnt marshmallows, and sleepwalking kids were missing at this year's Summer Reading Program. More than 700 campers answered the call. Children's Librarian Corinne Fisher and program mascot "Ranger Ribbit," a cross between Michael Jackson and Kermit the Frog, visited 56 classrooms, croaking their way into the hearts of more than 1500 children. And throughout the summer hundreds of silk-screened t-shirts told the story: Reading youngsters were reading on their vacations!

Actually, Camp Needareadabook was only the highlight of an entire year of programming. Two hundred children and their parents met Mother Goose at the annual Parker Tavern gala; another 400 were delightedly buried in an "Avalanche of Animals" during February vacation week; and during the April vacation 200 children saw Willy Claflin's "Puppets in Concert."

We tried to keep it secret, but in 1983 our 1982 summer reading program, "Top Secret," received the Massachusetts Library Association Public Relations Best of Show Award.

The new Children's Library is one of the most exciting aspects of our anticipated move to Middlesex Avenue. Much careful planning and attention to detail have gone into its design. But the most important ingredient in our Children's Library will continue to be our joy in the children themselves.

The Library's ever-popular Excursion Series continued this year with several well-attended trips to Boston-area attractions including the Museum of Fine Arts, the Boston Ballet, and the New England Flower Show.

As they do each year, the Friends of the Library showed the community and the Library what friends are for. This year--"The Year of the New Library"--brought extraordinary efforts, even for the normally extraordinary Friends. To their traditional monthly book reviews and holiday programs the Friends added a new evening travelogue series. And in the fall our always-energetic Friends spearheaded the very successful Community Gifts Project, attracting the contributions that furnished and equipped the new Reading Public Library.

If 1982 was a year of moving forward 1983 has been a year of planning and building. Now we look eagerly toward 1984 as a year of expanded services, increased use, and rededication to becoming a resource that will serve the entire community today and for many generations to come.

BOARD OF LIBRARY TRUSTEES

ELIA A. DANGELMAIER, Chairman (1984)

RUSSELL L. JEFFERY, Vice Chairman (1985)

MARIE T. KELLER, Secretary (1986)

CAROL S. BECKWITH (1985)

WILLIAM H. DIAMOND (1986)

ROBERT J. FIELDS (1984)

STAFF

December 31, 1983

BARBARA M. NELSON, Director

Jeffrey Katz	Assistant Director
Corrine Fisher	Children's Librarian
Harriett J. Carter	Cataloguer
Fred Friedman	Reference Librarian
Edna M. Shaw	Reference Librarian
Velda Model	Part-time Librarian
Louisa LeBaron	Circulation Librarian
Ann I. Blaisdell	Secretary
Jeannette F. Warren	Library Technician
Irene Sunbury	Library Clerk
Dorothy Alworth	Part-time Clerical
Theresa A. Bond	Part-time Clerical
Diane E. Manikowski	Part-time Clerical
Sally S. McDonald (as of June 1983)	Part-time Clerical
Gladys R. Ogle (Retired June-1983)	Part-time Clerical
Elaine Singleton	Part-time Clerical
Carol Smith	Part-time Clerical
Irene A. Sunbury	Part-time Clerical
Marianne Uttam	Part-time Clerical
Eleanor Zanni	Part-time Clerical

PAGES

Michael Colford	Andrew Neumann
Karen Eldredge	Karen Menard
Karen Ellis	Edmund Roberts
Daniel Knowles	Debbie Ryan

CUSTODIAN

Louis B. Bacigalupo

APPENDIX A

LIBRARY STATISTICS FOR 1983

	Adult Dept. (Includes Young Adult)	Children's Dept. (Pre-School - Grade 6)
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CIRCULATION

Fiction	77,674	53,374
Non-Fiction	58,844	15,225
Periodicals	13,056	852
Phonorecords	11,407	3,942
Films & Filmstrips	77	58
Prints	736	-
Other	180	5

School Loans	-	3,240
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	161,974	76,696
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Total Library Circulation	1982	241,839
	1983	238,670

Per Capita Circulation: 10 (Pop. 1/82: 23,272)

Per Registered Borrower Circulation: 18

Reference Questions Answered: 18,174

Inter-Library Loan: Borrowed - 258 Loaned - 139

1982	(290 days)	1983	(291 days)
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Average Daily Circulation

Adult Department	576	557
Children's Department	<u>258</u>	<u>264</u>

Total Average Daily Circulation	834	821
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REGISTERED BORROWERS as of December 31

	<u>1982</u>	<u>1983</u>
Adult	6,751	7,736
Young Adult	1,399	1,679
Children	2,310	2,547
Non-Resident	609	1,076
Temporary	<u>1</u>	<u>2</u>

TOTAL REGISTERED BORROWERS	11,070	13,040
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Number of Hours Library is open each week -

	Winter Schedule	Summer Schedule
Adult Department	68½	60
Children's Department	57½	49

APPENDIX B

LIBRARY RESOURCES

	Adult Dept.	Children's Dept.	Total
Books, Jan. 1, 1983	60,599	16,171	76,770
Books Added			
Fiction	855	279	1,134
Non-Fiction	1,815	350	2,165
Young Adult	<u>102</u>	<u>-</u>	<u>102</u>
Total	2,772	629	3,401
BOOKS WITHDRAWN			
Adult	770		
Young Adult	<u>125</u>		
Total	895	703	1,598
Net Increase	1,877	-74	+1,803
Books, Dec. 31, 1983	62,476	16,097	78,573
Gifts & Memorials (included above):	96		
Books Rebound	0		
Non-Book Material, Dec. 31, 1983			
Phonorecords	4,874		
Pamphlets	2,510		
Microfilm (reels)	1,519		
Filmstrips	327		
Periodicals	262		
Microfiche Sheets	264		
Cassettes	239		
Framed Prints	133		
Newspapers 8 (5 daily, 3 weekly)			
Slide Sets (items)	10(554)		
Paperbacks	4,429		

Report of the Town Counsel

During the year 1983 the law firm of Tyler & Reynolds Professional Corporation continued to represent the Town of Reading as Town Counsel. All of the attorneys in the law firm were available to provide legal services to the Town, and the principal attorney from the firm representing the Town during the year was H Theodore Cohen.

This was an extremely active year for Town Counsel with the Town's legal affairs covering a wide range and number of matters. The legal affairs included: representation of the Town in Court, before administrative agencies and before the Appellate Tax Board, real estate questions relating to the Community Center, the Reading Depot and the John Street public works' site, preparation and review of bidding documents and finalization of contracts for the conversion of the Highland School into a library, questions relating to the improvements to the Water Treatment Plant and preparation and review of various proposed amendments to the Town's General and Zoning By-Laws.

Major issues of litigation and disputes during the year were: the defense of the Town in a land damage matter relating to an eminent domain taking of land in Woburn for the Town's interceptor sewer system, the settlement of a suit relating to an eminent domain taking of conservation land, the defense of the Board of Appeals, the Building Inspector, the Conservation Commission and/or the Town in numerous suits involving denials of variances or special permits and challenges to the validity of the Town's General and Zoning By-Laws, negotiation of matters relating to the placement and maintenance of newsracks in the Town and numerous matters involving the School Department relating to claims arising under the Massachusetts special education law.

General legal services were also rendered on a regular basis to various Town officers, boards, committees and departments, and services were rendered in preparation for and the holding of the Annual Town Meeting and the Subsequent Town Meeting.

Respectfully submitted,

H Theodore Cohen, Esquire
Tyler & Reynolds
Professional Corporation
Town Counsel

ONE HUNDRED TWENTY-NINTH

REPORT OF THE FIRE CHIEF

REPORT OF THE FOREST WARDEN

REPORT OF THE SUPERINTENDENT OF FIRE ALARM

To the Honorable Board of Selectmen

Gentlemen:

The annual report of the Fire Chief, Forest Warden and Superintendent of Fire Alarm is herewith submitted.

MANUAL FORCE: The authorized permanent force consists of the Chief, one Deputy Chief, 3 Captains, 4 Lieutenants, 38 Firefighters, 4 Dispatchers

APPARATUS:

Engine #1 - 1973 Ford	Ambulance - 1982 Chevrolet
Engine #2 - 1979 Maxim	Fire Alarm Truck - 1975 International
Engine #4 - 1969 Ford	Chief's Car - 1975 Ford
Engine #5 - 1969 Ford	Fire Preven. Car - 1972 Chevrolet
Ladder #1 - 1982 Duplex-LaFrance	Pick-up Truck - 1980 Ford
	Rescue Truck - 1960 Dodge

SERVICE RECORD:

461 Bell Alarms, 48 of which were false, 65 accidental
329 Still and Telephone Alarms
1 040 Service Calls
876 Ambulance Runs

PERMITS ISSUED:

23 Blasting
147 Power Oil Burner
293 Home Fire Alarm Systems
18 Special Permits

There were 583 ambulance runs billed. Fees turned over to the Town totalled \$38,336.95.

Total Permit Fees Collected - \$2,707.00

FIRE LOSS:

Fire loss of 1983 as reported to date on property endangered (valuation \$876,261.00) is \$307,397.00. Insurance paid on losses is \$289,462.00. Uninsured loss is \$17,935.

Lt. Robert H. Thomas retired in May, 1983, after 36 years of service. He was appointed to the call force in April, 1947, and appointed to the permanent force April 11, 1950. He was promoted to Lieutenant on November 5, 1962.

Lt. Leslie L. Hadley retired in July, 1983, after 33 years of service. He was appointed to the call force in June, 1950, and appointed to the permanent force July 1, 1952. He was promoted to Lieutenant on July 15, 1962.

Firefighters Donald Wood and Kenneth Campbell were promoted to Lieutenant to fill these vacancies on August 27, 1983. This was the result of a promotional examination in which all applicants from Reading achieved a passing grade. Reading was the only town in the Commonwealth to have that distinction which was a great source of pride to the Department.

FIRE PREVENTION & PUBLIC EDUCATION

The provisions of Chapter 148 Sec. 26C, M.G.L. requiring fire and smoke detection systems in all apartments, condominiums, and boarding houses has been enforced and all buildings to which this law applies are now in compliance.

A fire prevention inspection program was formulated and instituted during 1983. All commercial, business and public buildings in the Town were inspected for fire safety. The support and cooperation of the business people of the community during this effort was much appreciated. The program was very successful and will be continued as an on-going program in the interest of fire prevention.

Fire Prevention Week in October saw the beginning of a serious public education program. With the excellent cooperation of Continental Cablevision and Local 1640 I.A.F.F., a fire safety series was aired on the Reading Channel. The initial broadcast was shown during Fire Prevention Week and continued for subsequent weeks into the holiday season. The series which was well received by the public focused on life safety and fire prevention measures, and served to also point out the value and unlimited potential of a local public access channel. We hope to make further use of this medium.

Firefighters visited all elementary schools during Fire Prevention Week and presented the N.F.P.A.'s "Learn Not to Burn" curriculum to all children in grades K - 6. This program received high praise from teachers and students and will be continued and expanded upon. Firefighters Robert Campbell, Phil Dole, Steve Ballou and Phil Boisvert volunteered their time and skills to this program and deserve much credit for its success.

Our first annual Open House was held at Station 2 on October 15, 1983. This gave the public an opportunity to view and inspect our apparatus and equipment and gain a better understanding of our operations. Also, parents were able to see the program which had been presented in the schools and firefighters were available to answer any of their questions concerning fire safety. This proved to be a successful venture as over 300 residents availed themselves of this opportunity.

TRAINING & EDUCATION

Our E. M. T. A. complement has now been increased to fourteen. E. M. T. A. training is a continual process to keep abreast of new developments in emergency medical care. All of our E.M.T.A.'s are fully certified and devote a great deal of time to improving their skills. The Reading Fire Department E.M.T.A.'s continue to receive high praise from the medical profession and are very highly regarded throughout the community.

Nine members of the Department are continuing their education in the fire sciences and seven presently hold an Associates Degree in Fire Science. Four officers are presently enrolled in the "Stop Fire" program sponsored by the Mass. Firefighting Academy. This represents the first step in developing a viable basic training program within the Department.

The Municipal Light Department assisted us this year in presenting an electrical safety program to all groups. This was an expensive program for the Municipal Light Department to present and was greatly appreciated.

Arson fires continue to increase reflecting a nation-wide problem. In recognition of this Lt. Donald Wood was appointed Arson Investigator after successfully completing an Arson Investigation course at St. Anselm's College in August, 1983, and attending Arson Seminars throughout the State.

FIRE ALARM

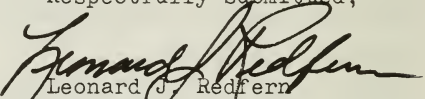
The municipal fire alarm system has been continually maintained and inspected and is presently in very good condition. This year saw the completion of cable replacement of old iron wire with new copper wire which now covers the entire town and makes for a dependable system.

AUXILIARY FIRE SERVICE

The Auxiliary Fire Service have continued their excellent work during the past year assisting and supporting the permanent department. This is a volunteer group which gives freely of their time and efforts without monetary compensation and deserve the thanks of all citizens.

I would like to thank the officers and men of the department for continuing their high standards of dedication and professionalism in service to the Town. I would also like to thank all of the Town Officials, Boards and Departments for their continued support and co-operation.

Respectfully submitted,



Leonard J. Redfern
Chief of Department

Hazardous Waste Committee

Annual Report - 1983

During the past year the Hazardous Waste Committee has become involved in many activities designed to protect the town from problems related to hazardous materials. These activities included:

1. Monitoring the activities of the EPA, DEQE and Stauffer Chemical Company to investigate and design remedial solutions for the Industriplex 128 hazardous waste site in N. Woburn. Advising the Selectmen regarding potential impact on Reading.
2. Reviewing plans for the development of the Sheehy property in N. Woburn adjacent to the Industriplex 128 site. Advised the Selectmen to recommend the completion of an Environmental Impact Report under the provisions of the Massachusetts Environmental Policy Act.
3. Assisting the Industrial Development Commission on an investigation of the John Street Landfill to assess the suitability of the landfill for future development.
4. Sponsoring a household Hazardous Waste Collection in which residents could safely dispose of hazardous materials from their homes.
5. Completed a preliminary Site Assessment of the General Tire and Rubber Company property in response to an EPA notification form. Recommended that a limited hydrogeologic investigation be undertaken by GTR.
6. Reviewed plans for the MDC Wastewater Pumping Station which will be located at the south end of Summer Ave.
7. Completed a survey of Reading businesses to inventory the types, amounts and locations of hazardous materials in the town.
8. Advised the Selectmen that the Board of Public Works garage should not be relocated in an environmentally sensitive area.
9. Reviewed Hazardous Material By-Laws from Massachusetts communities in preparation for developing a by-law for Reading.
10. Completed the first draft of an Emergency Response Plan to be used in the event of an accidental release of hazardous materials in or near the town.

Members of the Hazardous Waste Committee are:

Gretchen Latowsky, Chairman
Paul Exner, Vice-Chairman
John Brown
Edmondo Dipillo
Joan Nickerson

Steven Oston
Richard Rudolph
James Valentine
John Wood
Robert Cashins

REPORT ON COUNCIL ON AGING

The Reading Council on Aging had a busy and, we believe, a productive year in 1983. Our programs and activities were particularly concentrated in five fields: recreation and instruction, transportation, health maintenance, outreach and visitation, and meal programs.

In the field of recreation and instruction, we continued the classes that have been popular in the past, such as arts and crafts, ceramics, bridge, knitting, needlework, painting, dancing, and exercise. In addition, we added two exciting new classes this fall, both taught by instructors from North Shore Community College. "The Magic of Music" and "Understanding Computers" were both filled and were received most enthusiastically by those seniors fortunate enough to sign up in time. We hope to offer more such courses in the future. Also popular this year were two workshops - Flower Arranging and Holiday Decorations, sponsored by Reading Garden Club.

Another new activity bringing out large, enthusiastic groups during the fall and winter has been a series of Tea Dances, held monthly at the Senior Center or one of the senior housing complexes in Reading. Music has been provided by "Sebastian's Silver Tones", and their reputation is spreading to bring in more seniors every month.

Bingo is now played twice a month at the Senior Center. This has continued to be a popular activity, bringing new people into the Center to try their luck.

Our four summer programs were, as always, well attended by enthusiastic groups. For the first time, in response to a suggestion from a number of seniors, we held one of the programs at Cedar Glen. The other three, as usual were held at Frank Tanner Drive; next summer, it is hoped that one of the evenings will be held at Peter Sanborn Place, our newest senior residence. Our programs last summer were: a cookout sponsored by the Patrons For Older Adults; a musical evening put on by the Young People in the Summer School Music Workshop; a Bingo evening; and an interesting slide show on the life of Abraham Lincoln presented by Henry Porter. Refreshments were served at each program, and the weather was most cooperative.

As always, our largest event of the year was the Annual Thanksgiving Dinner held on November 20, 1983, at Austin Preparatory School. This year a total of 546 seniors and invited guests were served by the young men at the school. Included in the group were residents of Daniels Nursing Home and homebound seniors who were driven to the dinner by volunteers. The Council van also provided transportation. As in the past, the Council was deeply indebted to those who contributed so much to make the occasion festive: the men and students of Austin Prep, Eric's and Weston's Greenhouses, Druggist Abe Berson, and Jon Asgeirsson and his fellow musicians.

Other special events during the year included the Annual Picnic in May, to celebrate Senior Citizen's Month; this was shared in 1983 by 50 students from the sixth grade at Barrows School. One hundred young people from Coolidge Junior High School provided entertainment for our Annual Christmas Party, which included carol singing and a brass quintet. The Young Women's League provided entertainment and refreshments for a St. Patrick's Day Party.

Transportation is another important service to the seniors in Reading. In addition to bringing individuals to meals and activities at the Senior Center, the van keeps busy with trips for classes, shopping (within and outside of Reading), and such special events as the Flower Show.

Health maintenance programs this year were developed with the help of the Reading Board of Health. They included blood pressure clinics, flu and pneumonia shots, and special screening and education programs (diabetes, glaucoma, hearing). With these programs we hope to help keep our senior citizens well enough to enjoy our many activities!

Outreach efforts of the Council were increased this year. Ruth Turnquist, our Outreach Worker, continued to provide a wide variety of special services to individuals in need of assistance. In addition, our Friendly Visitor program, under the direction of Joan Dehne, continued to grow; by year's end 30 seniors were being served by volunteers. The program has expanded to include telephone reassurance and sending greeting cards to those in the program. These outreach programs are a vital part of the Council's work since they enable us to offer services to older citizens of Reading who are unable to avail themselves of our other activities.

Our meals programs continue to offer nutrition to Reading seniors in several ways. The Congregate Meal Program continues to offer a dinner at noon, five days a week, at the Senior Center. With a change last fall in the company providing meals, attendance at these meals has increased, and diners appear happy with the quality and variety of the meals. For those seniors not able to get to the meal site and unable to cook for themselves, a Meals on Wheels program delivers a hot dinner to the recipient's home daily. Over forty such meals are delivered by volunteers and the Meals on Wheels driver five days a week. In addition to regular meal programs, special meals are provided to shut-ins or those alone at Thanksgiving and Christmas time. Emergency food baskets are also given to those with particular needs.

Our regular activities detailed above go on throughout the year. There are also special events which only occur once, but are worthy of special notice. One such program was the Senior Citizens' Forum, held last May during Senior Citizen Month. Our speakers on that occasion were Dr. Richard Rowland, Secretary of Elder Affairs; Molly Burns, then Director of Mystic Valley Elder Services; and Representative Michael Barrett. They shared with us their views on the future of services for seniors in Massachusetts.

In September 180 units of butter and cheese were distributed to Reading senior citizens. This was a joint effort of Representative Barrett, Reading Rotary Club, and the Council on Aging.

A tea was given in June to recognize the efforts of our many volunteers. Although there is no adequate way to express our appreciation for all the time and help given by these wonderful people, the tea gives us an opportunity to say a heartfelt "thank you."

Other activities during the year included the publication in August of our newsletter "Elderberries." By mailing this to all senior citizens in Reading, the Council was able to let everyone know of upcoming programs. This information was supplemented by our weekly columns in the Reading Daily Chronicle and the Suburban News. Cable TV is also being used to list programs and activities, and several people have recently been trained to work on a monthly program by and for seniors. Dick Felone, of the Council Board, is working to develop this program. Legal assistance is available on a monthly basis. This service is provided by Greater Boston Legal Services under a grant from Mystic Valley Elder Services, Inc. Information concerning legislation that might affect senior citizens is provided by the Council on Aging.

As always, the Council on Aging is grateful to the many organizations who help us with donations during the year. This group includes: Reading Jaycees, for food for Christmas dinners, refreshments at the Christmas party and a generous cash donation to be used for smoke alarms; the Reading Rotary, for hot dinners at Thanksgiving and Christmas; the Atlantic Food Mart for credit to provide food for various special occasions; the Patrons for Older Adults, for postage to mail "Elderberries," our summer cookout, and our Volunteer Tea; the Church of the Good Shepherd, for food items for emergency baskets, fruit cakes for Christmas gifts, and knit articles; St. Athanasius Church for a Thanksgiving and Christmas dinner and egg nog for parties; Arnold Berger, for egg nog for parties; Barrows School 6th grades for a cash donation; and private donations, for flashlights, afghans, leg warmers, and knit hats. These generous donations enable us to extend the work of the Council beyond the bounds permitted by our limited budget.

We also wish to thank our hard working office and outreach staff, who give so much beyond what is required by job descriptions and paid hours. Without them, our programs would never get started. Last, but by no means least, our deepest thanks go to our faithful corps of volunteers, who work in outreach, the office, serving meals and delivering them to homes. In an average week these individuals donate 125 hours of time. At the minimum wage, this represents almost \$500.00 in concrete terms, which is surely an impressive record. More than that, they give of themselves, which can never be measured in dollars and cents.

The Reading Council on Aging continues to serve the senior citizens of Reading to the widest extent possible under today's budget restrictions. We welcome your suggestions and comments to help us to offer you what you need to make life in our community worthwhile and enjoyable.

Lorna C. Knapp
Chairperson

REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen was organized for the year 1983 with John H. Russell, Chairman; Maureen T. O'Brien, Vice Chairman; Paul D. Dustin, Secretary; Marvin M. Rosenthal and Paul E. Landers comprising the rest of the Board. John W. Agnew was appointed as Executive Secretary.

1983 saw the Board deeply involved in significant physical and organizational changes within the Town Government. Effort was initiated or continued toward:

Resolution of the Town Government Space problem through construction of a new Library, completion of a brood Space Study and initiation of a more focused study.

Increasing the Tax base through the sale of Town owned property such as D.P.W. property on John St., the Depot, the Community Center and Tax Title land.

Effecting economy in Town Government through changes in Insurance arrangement, regionalizations of Veteran's Services, and the use of civilian dispatchers in the Fire Department.

Improving efficiency of Town Government through reorganization of the Law Committee, and further implementation of automatic Data Processing.

The Board continued their support of continuing county reform by having its Executive Secretary once again act as the county Advisory Board's Budget Director.

During the past year, the Highland School Library Committee, under the direction of its chairman, Selectmen Marvin Rosenthal, has overseen the renovation and transformation of the old Highland School to a modern Public Library facility. With the help of the many Town organizations and citizens, the old Library should be moved and the new facility operational by March of 1984.

A new Space Committee, chaired by Selectmen Maureen O'Brien, tried once again to resolve the Town's Government space needs. Although the Committee's final recommendations were not accepted by Town Meeting, their findings eliminated many of the past debated alternatives and focused the Selectmen's energies in one direction, that of combining the old Library and current Municipal Building. Town Meeting voted to sell the Community Center and to eliminate the option of the Pearl St. School.

As a result of studies directed by Selectmen Paul Dustin into the cost, physical and legal problems involving the Depot, Town Meeting gave the Selectmen authority to sell or lease the Railroad Depot. Invitations for proposals have been sent out to buy or lease and it is expected actions on this property are expected to be taken in the Spring.

Under the Chairmanship of Selectmen John Russell both the Law Committee and the Insurance programs have been modified and reorganized. As a result of bidding, the Board changed its Insurance agent to the Fred. S. James & Co. through an open bid process and at the same time opted to have the Town become self insured under Workman's Compensation. The Workman's Compensation program will be administered through the

Law Committee and the Commissioners of Trust Funds. It is anticipated considerable savings will accrue to the Town by these changes.

With the anticipated retirement of the Veteran Agent, a Veterans District is being established with Wilmington under the direction of Selectmen Paul Landers. Both Reading and Wilmington will share the costs of a Veterans agent and services under the new District resulting again in considerable savings to each Town.

Labor Contract negotiations with the Town Employees Bargaining groups for FY 1983 and 1984 were finalized in early 1983. The Board continued to work closely with the unions and heard the usual number of Labor grievances. Negotiations for FY 1985 and 1986 Labor Contracts will start early in 1984.

The Board instituted civilian dispatchers in the Fire Department in an effort to reduce costs and increase efficiency.

Mindful of the public safety the Board instituted a Public Safety Committee whose purpose is to evaluate and enhance public safety within the community. Special attention will be given to Reading Youth and cooperation between the Committee and organizations such as S.A.D.D. should be beneficial. In a related area the Board also instituted traffic engineering studies for the intersections of South St. and Main St. and Summer Ave. at Main St. with the planned end result being the installation of traffic lights at these intersections.

The Board continued their efforts to expand the role of Cable T.V. as an informational source capable of increasing citizens awareness of their Government. The Cable system also has been designed to warn citizens and provide information during a disaster.

The Board guided the implementation of an overall Data Processing System for the Town and appointed the Treasurer as Coordinator for the system as part of her expanded full time position.

Once again the Selectmen's office instituted the Summer SPEEDY program where Reading young people from economically disadvantaged families could work in various Town Departments for eight weeks during the summer. The entire program is Federally Funded and had 32 enrollees. The Selectmen's office also participated in the College summer intern program.

The Board issued the usual number of licenses, and made the usual numbers of appointments to the various Boards and Committees.

The Board of Selectmen wish to thank the many volunteer citizens, and Town Departments who have contributed so much to the Town Government during the past year.

Respectfully Submitted

John H. Russell, Chairman
Maureen T. O'Brien, Vice Chairman
Paul D. Dustin, Secretary
Marvin M. Rosenthal
Paul E. Landers

2/28/84

REPORT
OF THE
CONSERVATION COMMISSION

To the Citizens of Reading:

The Conservation Commission has completed a very productive year. The Commission, faced with an ever-increasing amount of wetland filings, has further seen its workload increased by a comprehensive revision of the State Wetland Regulations. In an effort to improve the Town's understanding of the many different wetland regulations the Commission has embarked on an ambitious project to identify individual landowners and advise them of the regulations which might apply to their land. Certainly, it is important for citizens to understand the reasons behind the regulations that apply throughout the Community.

Another highlight of the year was a very effective summer land management program under the direction of Reading Resident Cindy Harron. This work crew of three federally-funded high school students worked in the Conservation lands in an effort to maintain the trails and improve the aesthetics of the natural areas. It is the hope of the Commission that we will be able to utilize the benefits of this summer program for a long time to come.

During this year there have been no changes in the membership of the Commission. For this year, Sally M. Hoyt has been the Chairperson, with William L. Childress serving as Vice-Chairperson. The Commission is further specialized in smaller committees, such as those studying the issues of a hazardous materials bylaw and those developing educational materials for Town distribution. During the past year several members of the Commission attended workshops on a regular basis to learn new skills in the wetlandslaws and natural resource planning.

This year has seen a change in Conservation Administrators, with the appointment of Charles T. Costello in late spring. It is the goal of the new Administrator to develop management plans to ensure the best possible compatible uses for Reading's valuable Conservation lands.

A notable addition to Reading's Conservation land was given by Mrs. Elizabeth Morgan. This eleven-acre parcel, entirely within the floodplain of the Aberjona River, will continue forever in its valuable function of floodwater protection.

This past fall the Conservation Commission hosted and directed the Regional Fall Convergence of the Massachusetts Association of Conservation Commissions which attracted over one hundred conservation commissions from eastern Massachusetts.

The Commission has changed its schedule to incorporate bi-weekly meetings in an effort to streamline its office procedure and maximize its finite human resources. This change, at a time when the activity in the vicinity of wetland resource areas has increased, is intended to improve the hours when the Conservation office can be open and of service to the public.

This fall, with the help of Boy Scouts from Troop #735, the Bare Meadow Conservation land was equipped with a three-mile cross-country ski trail. The trail has been used by large numbers of residents who realize that good skiing and outdoor exercise don't have to include a long automobile drive out of town. In recognition of the success of the ski trail, the Commission plans to develop two running trails at Bare Meadow of two- and four-mile lengths. To this end, the Commission will continue to develop needed uses for its protected lands. The Commission has worked to develop an exercise trail proposal for Town-owned land in cooperation with the Recreation Committee. It is hoped that, within a year, this proposal will become a reality.

This year also marked the end of the Reading Park Trust legal battle which forever settles the Cedar Swamp land acquisition. Thus, at this time, Reading is fortunate to own and control the land which has been identified as a potential source of future water for the Community. The Commission is pleased with the finalization of this acquisition and realizes that, within time, the protection of this watershed will become more and more significant.

This year has seen water become a major issue in the Town's decision-making. The sewer problems and the MDC's proposed solutions are a benefit for Reading, but a further complication for the MDC and the EPA who are at an impasse as to how to distribute the hundreds of millions of gallons of partially treated waste in Boston Harbor. Also, the Ipswich River dried up again last summer for a period of eight weeks and the yield of the Town wellfield was affected as a result. These water issues will continue throughout the coming year and no solutions appear in sight.

One of the most important issues facing the Community today is the protection of groundwater supplies. Reading is especially sensitive to this fact in that 100% of our water supply comes from beneath the ground. In an effort to protect groundwater from need-less contamination, the Commission worked with the Board of Health and the League of Women Voters to develop a highly successful Hazardous Waste Collection Day which resulted in the removal of a large quantity of hazardous materials from Reading. The most important function of this program, however, was the education the collection day generated and the improvement in community awareness it produced.

The Fall Town Meeting vote to sell the John Street DPW facility and find an appropriate new site presented a challenge to the Conservation Commission. Since the Commission is obligated, by State and local law, to protect the resources of the Town, it has had to take an active role in the investigation of the feasibility

of alternate sites. During this ongoing process the Commission has seen the need for a form of regulation to protect the Town's groundwater resources. As the new reports of groundwater contamination continue to evolve from all over Eastern Massachusetts, the mandate for Reading to plan for future supplies becomes acutely real. The sad truth of groundwater supply is that, whether it is clean or impure, future generations will be forced to use it -- there is no alternative.

The Commission would like to thank the many Reading residents who offered volunteer assistance and helped to make the year successful. A special note of appreciation is offered to Ben Nichols who has continued to be a peerless source of important information.

Respectfully submitted,

SALLY M. HOYT, Chairperson
WILLIAM L. CHILDRESS, Vice-Chairperson
NANCY W. ANDERSON
CAMILLE W. ANTHONY
HAROLD V. HULSE
M. CLIFTON PROCTOR
FRANCIS B. ROBIE

CHARLES T. COSTELLO, Administrator

REPORT OF THE READING CONTRIBUTORY RETIREMENT SYSTEM

William E. MacBrien - Chairman
Raphael W. McDonald - Secretary
George R. Larson - Member

During the year 1983 the Reading Contributory Retirement System had an examination of its Books and Records by The Commonwealth of Massachusetts Division of Public Employee Retirement Administration. The result of that examination is submitted as our Annual Report.

THE COMMONWEALTH OF MASSACHUSETTS

DIVISION OF PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION

(P.E.R.A.)

Honorable John J. McGlynn
Commissioner Division of (P.E.R.A.)
Boston, Massachusetts

IN RE: Reading Contributory Retirement System

Sir:

In accordance with C. 32 S. 21 Mass General Laws, the Triennial examination of the above named Contributory Retirement System has been completed and this report is respectfully submitted.

HISTORY

The system has operated since 7-1-40 and functions under chapter 32, sections 1 through 28, General Laws.

SCOPE OF EXAMINATION

This examination covered the period Jan. 1, 1980 through December 31, 1982 with emphasis on 1982. It included a comprehensive review of income and disbursements for the period and a verification of Assets and Liabilities at December 31, 1982.

Payroll warrants were used to verify members' deductions on individual deposit cards. Interest, accrued interest and dividends were analyzed and verified to investment schedules. Book value of Bonds was adjusted to reflect amortization and book values of stocks were adjusted to values prescribed by the Division.

Annuities, pensions, refunds, transfers administrative expenses and security acquisitions were verified and proved from vouchers and warrants to the cash book and general ledger. Administrative expenses were analyzed and deemed ordinary and necessary.

Securities owned are in custodial care at Bay Bank Trust. Securities owned were counted at a local bank in the presence of system officials. Bank deposits were verified by reconciling bank statements with the check register and cash book. Investment schedules were analyzed to determine that percentage allowed by statute were not exceeded.

The various fund balances were analyzed and verified to the Members' deposit record cards and statement schedules as appropriated. It was determined that interest was credited to the funds at the rates prescribed by the Division of (P.E.R.A.) any required actuarial evaluation of the funds had been made by the Division's Actuarial section.

Methods and procedures prescribed by the Division of (P.E.R.A.) were used to determine the financial condition of the above named system. A trial balance was taken as of the date of entry and as of December 31, of each year covered in the examination.

READING CONTRIBUTORY RETIREMENT SYSTEM

FOR YEAR ENDED DECEMBER 31, 1982

MEMBERS OF THE RETIREMENT BOARD

YEARS
SERVED

EX-OFFICIO MEMBER.....	Raphael W. McDonald	6
ELECTED MEMBER.....	William E. MacBrien	3
APPOINTED MEMBER.....	George R. Larson	15

FIDELITY BONDS

AMOUNT OF BOND

TREASURER - CUSTODIAN	\$200,000.00
EX-OFFICIO MEMBER	10,000.00
ELECTED MEMBER	5,000.00
APPOINTED MEMBER	5,000.00

MEMBERS ARE BONDED BY AN AUTHORIZED AGENT REPRESENTING A MAJOR INSURANCE COMPANY LICENSED TO DO BUSINESS IN MASSACHUSETTS, EACH BOND COVERED THE PERIOD OF THIS AUDIT.

RECORDS

MEMBERSHIP STATUS

	<u>CURRENT</u> <u>YEAR</u>	<u>PRIOR</u> <u>YEAR</u>	<u>INCREASE</u> <u>(DECREASE)</u>
ACTIVE MEMBERS	453	(440)	13
INACTIVE MEMBERS	5	(3)	2
RETIRED MEMBERS	209	(194)	15
BENEFICIARIES	25	25	--
TOTAL MEMBERSHIP	<u>692</u>	<u>662</u>	<u>30</u>

MINUTES OF MEETINGS

THE RECORDS AND MINUTES OF MEETINGS WERE THOROUGHLY SCRUTINIZED FOR THE PERIOD OF THIS EXAMINATION SHOWING ALL AUTHORIZATIONS TO BE DULY NOTED.

THE TOWN OF READING CONTRIBUTORY RETIREMENT SYSTEM

FOR YEAR ENDED DECEMBER 31, 1982

STATEMENT OF LEDGER ASSETS

BOOK VALUE OF BONDS	\$ 4,513,970.77
MORTGAGE LENDING OBLIGATION	
MARKET VALUE OF STOCKS	445,433.60
BOOK VALUE COOPERATIVE SHARES	
BOOK VALUE FEDERAL SAVINGS AND LOAN SHARES	
CASH	1,130,880.97
INTEREST DUE AND ACCRUED ON INVESTMENTS	132,995.36
DUE FOR MILITARY SERVICE CREDIT	
.....	
TOTAL LEDGER ASSETS	\$ 6,223,280.70

STATEMENT OF FUNDS AND LIABILITIES

ANNUITY SAVINGS FUND	\$ 3,594,586.73
ANNUITY RESERVE FUND	1,232,365.97
MILITARY SERVICE FUND	3,421.58
PENSION FUND	1,389,204.04
EXPENSE FUND	3,702.38
.....	
TOTAL FUNDS AND LIABILITIES	\$ 6,223,280.70

CHANGES IN FUND BALANCES

<u>FUNDS</u>	<u>BALANCE</u> <u>PRIOR YEAR</u>	<u>TOTAL</u> <u>DEBITS</u>	<u>TOTAL</u> <u>CREDITS</u>	<u>BALANCE</u> <u>CURRENT YEAR</u>
ANNUITY SAVINGS	\$ 3,301,407.57	326,739.51	619,918.67	3,594,586.73
ANNUITY RESERVE	1,076,271.00	172,249.77	328,344.74	1,232,365.97
MILITARY SERVICE	3,156.44		265.14	3,421.58
PENSION	1,167,089.95	1,278,308.48	1,500,422.57	1,389,204.04
EXPENSE	8,495.92	28,299.08	23,505.54	3,702.38
TOTALS	5,556,420.88	1,805,596.84	2,472,456.66	6,223,280.70

THE TOWN OF READING CONTRIBUTORY RETIREMENT SYSTEM

FOR YEAR ENDED DECEMBER 31, 1982

INCOME STATEMENT

MEMBERS DEPOSITS	\$ 351,620.23
TRANSFER OF MEMBERS ACCOUNTS FROM OTHER SYSTEMS	15,543.88
EMPLOYER CONTRIBUTION FOR PENSION FUND	1,118,685.00
EMPLOYER CONTRIBUTION FOR EXPENSE FUND	19,670.00
EMPLOYER CONTRIBUTION FOR MILITARY SERVICE FUND	
EMPLOYER CONTRIBUTION FOR WORKMEN'S COMPENSATION	
CONTRIBUTION FROM HOUSING AUTHORITY	5,283.00
CONTRIBUTION FROM REDEVELOPMENT AUTHORITY	
CONTRIBUTION FROM REGIONAL SCHOOL DISTRICT	
CONTRIBUTION DUE FOR MILITARY SERVICE	3,835.54
CONTRIBUTION DUE FROM RETIREE	500.00
PENSION REIMBURSEMENTS FROM OTHER SYSTEMS	609.29
REFUND OF ADJUSTED PENSION (SECTION 91A)	
INVESTMENT INCOME	524,227.45
INCOME FROM OTHER SOURCES	
PROFIT ON SALE OF INVESTMENTS	
INCREASE BY ADJUSTMENT LEDGER ASSETS	53,750.75
INTEREST DUE AND ACCRUED CURRENT YEAR	132,995.36
TOTAL INCOME	\$ 2,226,720.50

DISBURSEMENT STATEMENT

ANNUITY PAYMENTS	\$ 110,418.55
OPTION "B" REFUNDS	2,101.41
PENSION PAYMENTS	637,310.21
SURVIVORSHIP PAYMENTS	92,508.44
ORDINARY DISABILITY PAYMENTS	16,344.96
ACCIDENTAL DISABILITY PAYMENTS	455,707.11
ACCIDENTAL DEATH BENEFITS	
SECTION 101 BENEFITS	
PENSION REIMBURSEMENTS PAID TO OTHER SYSTEMS	6,724.86
REFUNDS	25,252.92
TRANSFER OF MEMBERS' ACCOUNTS TO OTHER SYSTEMS	16,453.00
ADMINISTRATIVE EXPENSES	28,299.08
OTHER DISBURSEMENTS	
LOSS ON SALE OF INVESTMENTS	
DECREASE BY ADJUSTMENT LEDGER ASSETS	69,822.05
INTEREST DUE AND ACCRUED 12-31-81	98,918.09
TOTAL DISBURSEMENTS	\$ 1,559,860.68

STATEMENT OF INCREASE
OF LEDGER ASSETS

LEDGER ASSETS PRIOR YEAR	\$ 5,556,420.88
INCOME CURRENT YEAR	2,226,720.50
DISBURSEMENTS CURRENT YEAR	(1,559,860.68)
TOTAL LEDGER ASSETS CURRENT YEAR	\$ 6,223,280.70

FOR THE YEAR ENDED DECEMBER 31, 1982

PERCENTAGES OF INVESTMENTS OWNED BY CATEGORY

	AMOUNT INVESTED	PERCENT OWNED	PERCENT ALLOWED	PERCENT OVER
<u>BONDS:</u>				
A. U.S. GOVERNMENT	\$ 274,876.68	4.52	100%	
B. MORTGAGE LENDING OBLIGATIONS ..	100,000.00	1.64	100%	
C. GOVERNMENT SUBDIVISIONS				
D. RAILROAD	199,784.00	3.28	20%	
E. PUBLIC UTILITY	2,139,422.22	35.13	50%	
F. INDUSTRIAL	849,036.38	13.94	15%	
G. TELEPHONE	950,851.49	15.61	35%	
H. MISCELLANEOUS				
<u>SUB TOTAL BONDS</u>	<u>4,513,970.77</u>	<u>74.12%</u>		
<u>STOCKS:</u>				
A. BANK	445,433.60	7.31	25%	
B. INSURANCE				
C. MISCELLANEOUS				
<u>SUB TOTAL STOCKS</u>	<u>445,433.60</u>	<u>7.31</u>		
<u>BANK SHARES</u>				
A. CO-OPERATIVE				
B. FEDERAL SAVINGS & LOAN ASSOC. .				
<u>SUB TOTAL BANK SHARES</u>				
<u>CASH:</u>				
A. SAVINGS ACCOUNTS				
B. CHECKING ACCOUNTS				
C. CERTIFICATE DEPOSIT	1,012,000.00	16.62	100%	
D. TERM DEPOSITS	50,000.00	.82	100%	
E. REPURCHASE AGREEMENTS	69,000.00	1.13	25%	
<u>SUB TOTAL CASH</u>	<u>1,131,000.00</u>	<u>18.57</u>		
<u>GRAND TOTALS</u>	<u>\$ 6,090,404.37</u>	<u>100.00%</u>		

DISTRIBUTION OF INVESTMENT EARNINGS

TOTAL INVESTMENT EARNINGS	\$ 537,345.18
INTEREST REQUIRED - ANNUITY SAVINGS FUND	(252,754.56)
INTEREST REQUIRED - ANNUITY RESERVE FUND	(33,733.49)
INTEREST REQUIRED - MILITARY SERVICE FUND	(265.14)
BALANCE SURPLUS OR (DEFICIENCY)	\$ 250,591.99

RATE OF INTEREST EARNED

THE RATE OF INTEREST EARNED ON INVESTMENTS WAS CALCULATED TO BE 9.1%.
DIVISION OF (P.E.R.A.) PRESCRIBED METHODS WERE USED TO ARRIVE AT THIS RATE.

After many years of service to the Town, Bayard R. Lincoln relinquished his seat on the Board after having served the last seven years as Member and Chairman. The vacant seat was filled by Bruce A. Reilly, a Personnel Professional.

In October John J. Castellano stepped down from the Chairmanship after serving a one-year term, citing conflicting schedules with his profession, but stated he would gladly remain on the Board. Betsey Ray Fuller was nominated, unanimously elected, and graciously accepted the Chair.

All Articles submitted to the Annual and Special Town Meetings were accepted and voted to be included in an updated edition of the Personnel-By-Law.

The Finance Committee appointed Randolph R. Harrison, Jr., as its liaison with the Personnel Board.

Report of the By-Law Committee for the Annual Town Report

Prior to the Annual Town Meeting of 1983, the By-Law Committee met with the proponents of Warrant Articles under the committee's purview, with the subsequent recommendations to Town Meeting:

Warrant Article 8- Would change the convening time of Town Meeting from 8:00 p.m. to 7:30 p.m. Committee recommended this Article 4:0

Warrant Article 9- Would require annual precinct meetings to elect a clerk and chairman and limit the term of chairman. Committee recommended this article 4:0

Warrant Article 22- Would delete some wording in Section 11 of Article III of the Town By-Laws regarding the Capital Outlay Plan. Committee voted to not recommend this alteration 4:0

Warrant Article 27- Would establish a system of parking fees on land owned by the community surrounding the depot area. Committee voted to not recommend this proposal 4:0

Warrant Article 43- Would add fees (as fixed in the proposal) to the subject matter in Town By-Law Article XXXII, Section 4, Paragraph 1. Committee recommended this Article 4:0

Warrant Article 44- Would Establish a Scenic and Historical Road By-Law. Committee voted to recommend this Article 4:0

Prior to the Subsequent Town Meeting of 1983, the committee reviewed with the proponents of the following Warrant Articles and took the following action to present to Town Meeting:

Warrant Article 13- Would change the constitution of the Law Committee and the terms of service. Committee recommended this Article 4:0

Warrant Article 14- Raised the dollar limit within which the Law Committee may act without referring its business to Town Meeting for action. Committee recommended this article, as amended, 4:0

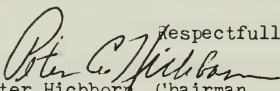
Warrant Article 15- Would establish an insurance fund within the Town to care for Workingman's Compensation claims. The committee advised Town Meeting that this was one of several feasible alternatives, but did not vote on the matter.

(more)

Warrant Article 18- Would regulate, without infringing upon First Amendment to the U.S. Constitution rights, the placing of newspaper vending racks on municipal property. Committee recommended this article, as amended, 4:0

Warrant Article 19- Would keep the subject matter of proposed By-Law XXXVI discrete from the contents of existing By-Law XIV; a housekeeping change. Committee voted to recommend 4:0

The By-Law Committee would like to thank the various Boards and Officers whose timely cooperation, open-mindedness, and ultimate concerns for the welfare of the Town of Reading has greatly expedited the fulfillment of our responsibility to Town Meeting.

 Respectfully submitted,
Peter Hichborn, Chairman
George Theophanis, Vice-Chairman/Clerk
Mollie Ziegler
Nils Nordberg

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